

BERKELEY HEIGHTS BOARD OF EDUCATION**RESOLUTION**

WHEREAS, the Varsity Softball Team of Governor Livingston High School located in Berkeley Heights, New Jersey, consists of players Hannah Belluche, Mia Bussin, Leah Dasti, Abbey Devanney, Gabriella DiDonato, Paige Drennan, Adelyn Figlar, Ally Gardner, Isabelle Joly, Katherine Klacik, Addison Miller, Alyssa Monaco, Carly Pfeiffer, Vanessa Popola, Maggie Quinn, Lily Sandholm, Liv Steinmetz, and Lucia Xhelo; and

WHEREAS, the team is coached by Head Coach Erin Lanigan, and Assistant Coaches Kacie Worswick and Kristen Meagher, and Manager Charlotte Keenan; and

WHEREAS, the Varsity Softball Team of Governor Livingston High School captured the title of 2026 NJSIAA North 2 Group 2 Sectional Champions after defeating Hanover Park 5-4 at Hanover Park High School on Thursday, June 4, 2026; and

WHEREAS, the team's tournament was highlighted by defeating Voorhees High School in the first round 16-1, and advancing to play Bernards High School in the quarterfinal round, defeating the Mountaineers 13-12 in an exciting 12 inning thriller where the Highlanders came from behind five times. The team advanced to the semifinal round defeating Caldwell High School with a score of 5-1; and

WHEREAS, Governor Livingston High School won the NJSIAA Sectional Championship for the 3rd time in school history; and

WHEREAS, the team saw each of its members contribute individually to the team; and

WHEREAS, the Berkeley Heights Public Schools community is very proud of the accomplishments of this team and its coaches; and

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Heights Board of Education members applaud the 2026 Varsity Softball Team and congratulate the student-athletes on an outstanding championship season; and

BE IT RESOLVED, that a signed and sealed copy of this resolution be framed and kept on display at Governor Livingston High School.

Signed and sealed, this, the twenty fifth day of June, of the year Two-Thousand Twenty Six.

Debbie Terrero, President
Board of Education

Dr. Kim Feltre
Superintendent of Schools

BERKELEY HEIGHTS BOARD OF EDUCATION**RESOLUTION**

WHEREAS, the Varsity Baseball Team of Governor Livingston High School located in Berkeley Heights, New Jersey, consists of players Addison Adornato, Michael Basile, Reid Bazydlo, Owen Keough, Dominic Labisi, Mateo Liloia, Keith Mann, Michael Novotny, Ryan Pappas, Zach Geertsma, Matthew Di Rado, Liam Freyre, Michael Donahue, Parker Chatfield, Connor Jakubowski, Aidan Feldman, Jaiden Fernandez, Michael Healy, Noah Ornstein, Jackson Crimaldi, Matthew Kanarek, and CJ Cantagallo; and

WHEREAS, the team is coached by Head Coach Chris Roof and Assistant Coaches James Cariello, Chris Flynn, Sean Flynn, Matt Rago, Bryan Young, and Jim Monaghan. Managers include Braeden Tripp, Michelle Espinoza, Abigail Espinoza, Sierra Isbirian, Hudson McLaughlin, Alex Trano, Alexandra Tranquilli, and Leah Shehady; and

WHEREAS, the Varsity Baseball Team of Governor Livingston High School captured the title of 2026 Central Jersey Group 2 Sectional Champions after defeating Allentown High School 5-4 at Governor Livingston High School in the final round; and

WHEREAS, some of the highlights of the championship run include defeating Cinnaminson High School in the first round 10-1. Governor Livingston High School advanced to play Point Pleasant Boro High School in the quarter final round, winning 12-4. The team advanced to the semi final round and played Robbinsville High School and defeated them with a score of 9-2; and

WHEREAS, Governor Livingston High School won the Central Jersey Group 2 State Sectional Championship for the 3rd year in a row and 12th time in school history; and

WHEREAS, the team won the Union County Conference Watchung Division with a 11-1 record; and

WHEREAS, the Berkeley Heights Public Schools community is very proud of the accomplishments of this team and its coaches; and

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Heights Board of Education members applaud the 2026 Varsity Baseball Team and congratulate the student-athletes on an outstanding championship season; and

BE IT RESOLVED, that a signed and sealed copy of this resolution be framed and kept on display at Governor Livingston High School.

Signed and sealed, this, the twenty fifth day of June, of the year Two-Thousand Twenty Six.

Debbie Terrero, President
Board of Education

Dr. Kim Feltre
Superintendent of Schools

BOARD MEETING - JUNE 25, 2026

PAYROLL

5/29/2026	\$	1,860,018.92
6/12/2026	\$	2,201,362.69
6/17/2026	\$	1,557,511.89

ACCOUNTS PAYABLE

6/2/2026	\$	(150.00)
6/10/2026	\$	5,056.72
6/10/2026	\$	513.78
6/11/2026	\$	3,376.40
6/17/2026	\$	392.56
6/25/2026	\$	1,379,147.59

TOTAL	\$	7,007,230.55
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Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

05/28/26 10:13

Start date 5/29/2026 End date 5/29/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	
101637	05/29/26	Hnd	950	PAYROLL DEDUCTION ACCOUNT (MAY #2)	98,817.27
PO 6J0022	05/29/26	Db 10-142 / Cr 10-101			98,817.27
10-08 - - - -		Debit=142 Credit=101	MAY #2	05/29/26	98,817.27
101638	05/29/26	Hnd	950	PAYROLL DEDUCTION ACCOUNT	27,208.96
PO 600680	07/08/25	2025/2026 SOCIAL SECURITY			27,208.96
11-000-291-220-000-00-000		SOCIAL SECURITY CONTRIBUTION	MAY #2	05/29/26	27,208.96
101639	05/29/26	Hnd	950	PAYROLL DEDUCTION ACCOUNT	1,056.24
PO 600681	07/08/25	2025/2026 DCRP CONTRIBUTIONS			1,056.24
11-000-291-241-000-00-000		OTHER RETIRE - REG/PERS	MAY #2	05/29/26	1,056.24
101640	05/29/26		PAY	PAYROLL	1,732,936.45
PO 602000	07/02/25	Payroll 2025 - 2026			1,732,936.45
11-000-211-100-000-10-000		SAL -GLHS ATTENDANCE SECRETARY	*6PR646	05/29/26	2,770.58
11-000-213-100-000-01-000		SAL - MKM ECC NURSE	*6PR646	05/29/26	4,148.44
11-000-213-100-000-03-000		SAL - HUGHES NURSE	*6PR646	05/29/26	4,045.19
11-000-213-100-000-04-000		SAL - MOUNTAIN PARK NURSE	*6PR646	05/29/26	3,289.65
11-000-213-100-000-05-000		SAL - WOODRUFF NURSE	*6PR646	05/29/26	3,059.91
11-000-213-100-000-09-000		SAL - CMS NURSE	*6PR646	05/29/26	5,833.85
11-000-213-100-000-10-000		SAL - GLHS NURSE	*6PR646	05/29/26	7,973.03
11-000-213-105-000-01-000		SAL - MKM ECC NURSE SECRETARY	*6PR646	05/29/26	274.37
11-000-213-105-000-03-000		SAL - HUGHES NURSE SECRETARY	*6PR646	05/29/26	269.77
11-000-213-105-000-04-000		SAL - MT PARK NURSE SECRETARY	*6PR646	05/29/26	261.46
11-000-213-105-000-05-000		SAL - WOODRUFF NURSE SECRETARY	*6PR646	05/29/26	274.37
11-000-216-100-000-11-000		SAL - RELATED SERVICES	*6PR646	05/29/26	38,254.11
11-000-217-106-000-00-000		SALARY-AIDES-EXTRAORDINARY SVC	*6PR646	05/29/26	59,047.85
11-000-218-104-000-09-000		SAL OTHER SUPPORT-REG CMS GUID	*6PR646	05/29/26	14,089.21
11-000-218-104-000-10-000		SAL OTHER SUPPORT-REG GL GUIDA	*6PR646	05/29/26	24,842.15
11-000-218-104-000-14-000		SAL OTHER SUPP - REG ELEM GUID	*6PR646	05/29/26	21,390.40
11-000-218-105-000-01-000		SAL - MKM ECC GUID SECRETARY	*6PR646	05/29/26	137.18
11-000-218-105-000-03-000		SAL - HUGHES GUID SECRETARY	*6PR646	05/29/26	134.88
11-000-218-105-000-04-000		SAL - MT PARK GUID SECRETARY	*6PR646	05/29/26	130.73
11-000-218-105-000-05-000		SAL - WOODRUFF GUID SECRETARY	*6PR646	05/29/26	137.18
11-000-218-105-000-09-000		SAL - CMS GUID SECRETARY	*6PR646	05/29/26	485.53
11-000-218-105-000-10-000		SAL - GLHS GUIDANCE SECRETARY	*6PR646	05/29/26	4,698.82
11-000-219-104-000-11-171		SAL - SPEC. SVCS OTHER SUPPORT	*6PR646	05/29/26	70,251.90
11-000-219-105-000-11-000		SAL -SPEC SVCS SECRETARY/CLERK	*6PR646	05/29/26	5,109.00
11-000-221-102-000-10-000		SAL - ATHLETIC DIRECTOR	*6PR646	05/29/26	2,489.17
11-000-221-102-000-11-000		SAL - CST DIRECTOR	*6PR646	05/29/26	6,984.25
11-000-221-102-000-21-000		SAL - SUPERVISORS	*6PR646	05/29/26	29,845.58
11-000-221-105-000-21-000		SAL SUPV SECY & SUBS	*6PR646	05/29/26	1,051.95
11-000-222-100-000-01-000		SAL - MKM ECC LIBRARY/MEDIA	*6PR646	05/29/26	2,935.68
11-000-222-100-000-03-000		SAL LIBRARY/MEDIA-HUGHES	*6PR646	05/29/26	1,824.92
11-000-222-100-000-04-000		SAL LIBRARY/MEDIA-MT.PARK	*6PR646	05/29/26	1,824.93
11-000-222-100-000-05-000		SAL LIBRARY/MEDIA-WOODRUFF	*6PR646	05/29/26	2,935.67

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

05/28/26 10:13

Start date 5/29/2026 End date 5/29/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

101640 05/29/26 **PAY** PAYROLL **1,732,936.45**

PO	Date	Description	Code	Date	Amount
PO 602000	07/02/25	Payroll 2025 - 2026			1,732,936.45
11-000-222-100-000-09-000		SAL LIBRARY/MEDIA COLUMBIA	*6PR646	05/29/26	4,697.08
11-000-222-100-000-10-000		SAL LIBRARY/MEDIA-GLHS	*6PR646	05/29/26	2,978.77
11-000-222-100-000-14-000		SAL - INSTRUCTIONAL TECHNOLOGY	*6PR646	05/29/26	3,576.90
11-000-223-102-000-00-000		SAL-INST STAFF TRAINING SUPV.	*6PR646	05/29/26	2,911.09
11-000-223-105-000-00-000		SAL-INST STAFF TRAINING SEC.	*6PR646	05/29/26	199.82
11-000-230-100-000-00-000		SAL - SUPERINTENDENTS OFFICE	*6PR646	05/29/26	24,722.97
11-000-240-103-000-01-000		SAL PRINCIPAL-MKMECC	*6PR646	05/29/26	6,319.62
11-000-240-103-000-03-000		SAL PRINCIPALS-HUGHES	*6PR646	05/29/26	5,208.33
11-000-240-103-000-04-000		SAL PRINCIPALS-MT.PARK	*6PR646	05/29/26	8,263.46
11-000-240-103-000-05-000		SAL PRINCIPALS-WOODRUFF	*6PR646	05/29/26	6,000.92
11-000-240-103-000-09-000		SAL PRINCIPALS-COLUMBIA	*6PR646	05/29/26	12,896.00
11-000-240-103-000-10-000		SAL PRINCIPALS-GLHS	*6PR646	05/29/26	16,549.41
11-000-240-105-000-01-000		SAL - MKM ECC SECR/CLERICAL	*6PR646	05/29/26	2,332.12
11-000-240-105-000-03-000		SAL SECRETARY/CLERICAL-HUGHES	*6PR646	05/29/26	2,293.02
11-000-240-105-000-04-000		SAL SECRETARY/CLERICAL-MT.PARK	*6PR646	05/29/26	2,222.39
11-000-240-105-000-05-000		SAL SECRETARY/CLERICAL-WOODRUFF	*6PR646	05/29/26	2,332.12
11-000-240-105-000-09-000		SAL SECRETARY/CLERICAL-COLUMBI	*6PR646	05/29/26	4,369.76
11-000-240-105-000-10-000		SAL SECRETARY-GLHS	*6PR646	05/29/26	7,921.13
11-000-251-100-000-00-000		SALARIES-CENTRAL SERVICE	*6PR646	05/29/26	20,458.87
11-000-252-100-000-00-000		SAL - ADMIN. INFO TECHNOLOGY	*6PR646	05/29/26	18,400.62
11-000-261-100-000-00-000		SAL - MAINTENANCE	*6PR646	05/29/26	9,365.71
11-000-261-100-000-00-004		SAL - MAINT. SUPERVISOR	*6PR646	05/29/26	4,836.79
11-000-261-100-000-00-005		SAL - MAINT. OVERTIME	*6PR646	05/29/26	452.24
11-000-262-100-000-01-000		SAL - MKM ECC CUSTODIANS	*6PR646	05/29/26	4,742.54
11-000-262-100-000-03-000		SAL CUSTODIAN HUGHES	*6PR646	05/29/26	8,040.25
11-000-262-100-000-04-000		SAL CUSTODIAN MT.PARK	*6PR646	05/29/26	8,107.83
11-000-262-100-000-05-000		SAL CUSTODIAN-WOODRUFF	*6PR646	05/29/26	5,971.37
11-000-262-100-000-09-000		SAL CUSTODIAN COLUMBA	*6PR646	05/29/26	13,057.80
11-000-262-100-000-10-000		SAL CUSTODIAN GLHS	*6PR646	05/29/26	20,954.60
11-000-263-100-000-00-000		SAL - CARE/UPKEEP OF GROUNDS	*6PR646	05/29/26	2,454.25
11-000-270-160-000-00-000		SAL - BUS DRIVERS - REG	*6PR646	05/29/26	11,030.10
11-000-270-161-000-00-000		SAL - SPECIAL ED TRANSPORT	*6PR646	05/29/26	3,972.20
11-000-270-162-000-00-000		SAL - OTHER TRANSPORTAT	*6PR646	05/29/26	7,276.09
11-000-291-270-000-00-352		MEDICAL WAIVER	*6PR646	05/29/26	26,451.02
11-105-100-101-000-01-000		SAL - MKM PRESCHOOL	*6PR646	05/29/26	6,652.70
11-110-100-101-000-01-000		SAL - MKM ECC KINDERGARTEN	*6PR646	05/29/26	21,089.69
11-110-100-101-000-05-000		SAL - WOODRUFF KINDERGARTEN	*6PR646	05/29/26	18,568.45
11-110-100-101-500-01-007		SAL - MKKECC - K - HELP	*6PR646	05/29/26	7,052.50
11-110-100-101-500-05-007		SAL - WOODRUFF - K - HELP	*6PR646	05/29/26	5,642.00
11-120-100-101-001-01-000		SAL - MKM ECC GR 1-2 TEACHERS	*6PR646	05/29/26	42,238.45
11-120-100-101-022-03-000		SAL-GRADE 3-5 HUGHES TEACHERS	*6PR646	05/29/26	104,394.00
11-120-100-101-022-04-000		SAL-GRADE 3-5 MT.PARK TEACHERS	*6PR646	05/29/26	72,711.94
11-120-100-101-022-05-000		SAL-GRADE 1-2 WOODRUFF TEACHERS	*6PR646	05/29/26	52,593.03
11-120-100-101-500-04-007		SAL - MT. PARK HELP	*6PR646	05/29/26	2,286.25

Start date 5/29/2026

End date 5/29/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

101640 05/29/26 **PAY** **PAYROLL** **1,732,936.45**

PO	Date	Description	Code	Date	Amount
PO 602000	07/02/25	Payroll 2025 - 2026			1,732,936.45
11-130-100-101-066-09-000		SAL-GRADE 6-8 CMS TEACHERS	*6PR646	05/29/26	180,832.60
11-130-100-101-500-09-114		SAL - CMS SUBSTITUTES	*6PR646	05/29/26	84.57
11-130-100-101-700-09-505		MONITORS, CHAPERONES CMS	*6PR646	05/29/26	76.00
11-140-100-101-500-10-000		SAL- GRADE 9-12	*6PR646	05/29/26	289,394.46
11-190-100-106-011-01-000		SAL - MKM ECC AIDES	*6PR646	05/29/26	2,142.00
11-190-100-106-033-03-000		SAL - HUGHES TEACHER AIDES	*6PR646	05/29/26	630.00
11-190-100-106-044-04-000		SAL - MT. PARK TEACHER AIDES	*6PR646	05/29/26	192.50
11-190-100-106-055-05-000		SAL - WOODRUFF TEACHER AIDES	*6PR646	05/29/26	1,890.00
11-204-100-101-000-10-000		SAL- LEARN/LANG DIS-GLHS	*6PR646	05/29/26	5,826.00
11-204-100-106-000-10-000		SAL - LLD AIDES - GLHS	*6PR646	05/29/26	3,221.72
11-207-100-100-000-10-000		SAL - AUDITORY SUPERVISOR	*6PR646	05/29/26	3,182.70
11-207-100-101-000-10-000		SAL - GLHS DEAF & HARD HEARING	*6PR646	05/29/26	15,499.06
11-207-100-106-000-10-000		SAL - GLHS INTERPRETERS	*6PR646	05/29/26	14,740.60
11-213-100-101-000-00-000		SALARY - RESOURCE ROOM	*6PR646	05/29/26	129,432.07
11-213-100-101-000-10-000		SAL-RESOURCE ROOM GLHS	*6PR646	05/29/26	68,948.39
11-213-100-106-000-01-000		SAL - RES ROOM AIDES	*6PR646	05/29/26	12,279.63
11-213-100-106-000-10-000		SAL-RESOURCE ROOM AIDES GLHS	*6PR646	05/29/26	4,088.95
11-214-100-101-000-00-100		SALARY - AUTISM	*6PR646	05/29/26	13,327.75
11-214-100-106-000-00-000		SALARY - AUTISM AIDE	*6PR646	05/29/26	3,360.40
11-230-100-101-000-01-123		SAL - MKMECC INSTRUCTIONAL REV	*6PR646	05/29/26	3,536.57
11-230-100-101-000-03-123		SAL - HUGHES INSTRUCTIONAL REV	*6PR646	05/29/26	3,359.98
11-230-100-101-000-04-123		SAL -MT PARK INSTRUCTIONAL REV	*6PR646	05/29/26	3,819.97
11-230-100-101-000-05-123		SAL-WOODRUFF INSTRUCTIONAL REV	*6PR646	05/29/26	3,260.58
11-230-100-101-000-09-018		SAL - CMS BASIC SKILLS	*6PR646	05/29/26	1,174.27
11-230-100-101-000-10-021		SAL - GLHS BSIP	*6PR646	05/29/26	2,604.90
11-240-100-101-000-09-000		SAL - CMS BILINGUAL EDUCATION	*6PR646	05/29/26	1,296.06
11-240-100-101-000-10-000		SAL - GLHS BILINGUAL EDUCATION	*6PR646	05/29/26	1,944.09
11-240-100-101-000-14-000		SAL - BILINGUAL EDUCATION	*6PR646	05/29/26	8,326.35
11-402-100-100-000-10-000		SALARIES-COACHES-GLHS	*6PR646	05/29/26	3,285.90
11-402-100-100-000-10-160		SAL - GLHS ATHLETIC DIRECTOR	*6PR646	05/29/26	3,733.75
11-402-100-100-000-10-161		SAL - GLHS ATHLETIC CLERK	*6PR646	05/29/26	2,743.67
11-402-100-100-000-10-162		SAL - GLHS ATHLETIC TRAINER	*6PR646	05/29/26	9,303.05

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
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Fund Totals

10	GENERAL CURRENT EXPENSE	\$98,817.27
11	GENERAL CURRENT EXPENSE	\$1,761,201.65
	Total for all checks within selected fund range	\$1,860,018.92
4 Checks	0 Voids Total for all checks listed (Inc. Prior YR)	\$1,860,018.92

Prepared and submitted by: Jennifer Nicholson
Board Secretary

5/29/26
Date

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

06/12/26 13:33

Start date 6/15/2026

End date 6/15/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	
101641	06/15/26	Hnd	950	PAYROLL DEDUCTION ACCOUNT (JUNE #1)	99,673.69
PO 6J0023	06/15/26	Db 10-142 / Cr 10-101			99,673.69
10-08 - - - -		Debit=142 Credit=101	JUNE #1	06/15/26	99,673.69
101642	06/15/26	Hnd	950	PAYROLL DEDUCTION ACCOUNT	50,590.25
PO 600680	07/08/25	2025/2026 SOCIAL SECURITY			50,590.25
11-000-291-220-000-00-000		SOCIAL SECURITY CONTRIBUTION	JUNE #1	06/15/26	50,590.25
101643	06/15/26	Hnd	950	PAYROLL DEDUCTION ACCOUNT	1,125.68
PO 600681	07/08/25	2025/2026 DCRP CONTRIBUTIONS			1,125.68
11-000-291-241-000-00-000		OTHER RETIRE - REG/PERS	JUNE #2	06/15/26	1,125.68
101644	06/15/26	PAY	PAYROLL		2,049,973.07
PO 602000	07/02/25	Payroll 2025 - 2026			2,049,973.07
11-000-211-100-000-10-000		SAL -GLHS ATTENDANCE SECRETARY	*6PR647	06/15/26	5,714.91
11-000-213-100-000-01-000		SAL - MKM ECC NURSE	*6PR647	06/15/26	4,148.44
11-000-213-100-000-01-114		SAL - MKM NURSE SUB	*6PR647	06/15/26	765.00
11-000-213-100-000-03-000		SAL - HUGHES NURSE	*6PR647	06/15/26	4,045.19
11-000-213-100-000-03-114		SAL - HUGHES NURSE SUB	*6PR647	06/15/26	255.00
11-000-213-100-000-04-000		SAL - MOUNTAIN PARK NURSE	*6PR647	06/15/26	3,289.65
11-000-213-100-000-04-114		SAL - MT. PARK NURSE SUB	*6PR647	06/15/26	765.00
11-000-213-100-000-05-000		SAL - WOODRUFF NURSE	*6PR647	06/15/26	3,059.91
11-000-213-100-000-09-000		SAL - CMS NURSE	*6PR647	06/15/26	5,833.85
11-000-213-100-000-10-000		SAL - GLHS NURSE	*6PR647	06/15/26	7,973.03
11-000-213-100-000-10-114		SAL - GLHS NURSE SUB	*6PR647	06/15/26	510.00
11-000-213-105-000-01-000		SAL - MKM ECC NURSE SECRETARY	*6PR647	06/15/26	274.37
11-000-213-105-000-03-000		SAL - HUGHES NURSE SECRETARY	*6PR647	06/15/26	269.77
11-000-213-105-000-04-000		SAL - MT PARK NURSE SECRETARY	*6PR647	06/15/26	261.46
11-000-213-105-000-05-000		SAL - WOODRUFF NURSE SECRETARY	*6PR647	06/15/26	274.37
11-000-216-100-000-11-000		SAL - RELATED SERVICES	*6PR647	06/15/26	38,254.11
11-000-217-106-000-00-000		SALARY-AIDES-EXTRAORDINARY SVC	*6PR647	06/15/26	79,664.31
11-000-218-104-000-09-000		SAL OTHER SUPPORT-REG CMS GUID	*6PR647	06/15/26	15,239.21
11-000-218-104-000-10-000		SAL OTHER SUPPORT-REG GL GUIDA	*6PR647	06/15/26	25,292.15
11-000-218-104-000-14-000		SAL OTHER SUPP - REG ELEM GUID	*6PR647	06/15/26	21,461.86
11-000-218-105-000-01-000		SAL - MKM ECC GUID SECRETARY	*6PR647	06/15/26	137.18
11-000-218-105-000-03-000		SAL - HUGHES GUID SECRETARY	*6PR647	06/15/26	134.88
11-000-218-105-000-04-000		SAL - MT PARK GUID SECRETARY	*6PR647	06/15/26	130.73
11-000-218-105-000-05-000		SAL - WOODRUFF GUID SECRETARY	*6PR647	06/15/26	137.18
11-000-218-105-000-09-000		SAL - CMS GUID SECRETARY	*6PR647	06/15/26	485.53
11-000-218-105-000-10-000		SAL - GLHS GUIDANCE SECRETARY	*6PR647	06/15/26	13,769.12
11-000-219-104-000-11-171		SAL - SPEC. SVCS OTHER SUPPORT	*6PR647	06/15/26	70,251.90
11-000-219-105-000-11-000		SAL -SPEC SVCS SECRETARY/CLERK	*6PR647	06/15/26	5,109.00
11-000-221-102-000-10-000		SAL - ATHLETIC DIRECTOR	*6PR647	06/15/26	2,489.17
11-000-221-102-000-11-000		SAL - CST DIRECTOR	*6PR647	06/15/26	6,984.25
11-000-221-102-000-21-000		SAL - SUPERVISORS	*6PR647	06/15/26	29,845.58
11-000-221-105-000-21-000		SAL SUPV SECY & SUBS	*6PR647	06/15/26	1,051.95

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

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Start date 6/15/2026 End date 6/15/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

101644 06/15/26 **PAY** PAYROLL **2,049,973.07**

PO	Date	Description	Code	Date	Amount
PO 602000	07/02/25	Payroll 2025 - 2026			2,049,973.07
11-000-222-100-000-01-000		SAL - MKM ECC LIBRARY/MEDIA	*6PR647	06/15/26	2,935.68
11-000-222-100-000-01-114		SAL - MKM ECC LIBRARY SUBS	*6PR647	06/15/26	1,169.72
11-000-222-100-000-03-000		SAL LIBRARY/MEDIA-HUGHES	*6PR647	06/15/26	1,824.92
11-000-222-100-000-04-000		SAL LIBRARY/MEDIA-MT.PARK	*6PR647	06/15/26	1,824.93
11-000-222-100-000-05-000		SAL LIBRARY/MEDIA-WOODRUFF	*6PR647	06/15/26	2,935.67
11-000-222-100-000-05-114		SAL WOODRUFF LIBRARY SUBS	*6PR647	06/15/26	140.00
11-000-222-100-000-09-000		SAL LIBRARY/MEDIA COLUMBIA	*6PR647	06/15/26	4,697.08
11-000-222-100-000-09-114		SAL CMS LIBRARY SUBS	*6PR647	06/15/26	140.00
11-000-222-100-000-10-000		SAL LIBRARY/MEDIA-GLHS	*6PR647	06/15/26	3,723.45
11-000-222-100-000-14-000		SAL - INSTRUCTIONAL TECHNOLOGY	*6PR647	06/15/26	3,576.90
11-000-223-102-000-00-000		SAL-INST STAFF TRAINING SUPV.	*6PR647	06/15/26	2,911.09
11-000-223-105-000-00-000		SAL-INST STAFF TRAINING SEC.	*6PR647	06/15/26	199.82
11-000-230-100-000-00-000		SAL - SUPERINTENDENTS OFFICE	*6PR647	06/15/26	30,940.22
11-000-240-103-000-01-000		SAL PRINCIPAL-MKMECC	*6PR647	06/15/26	6,319.62
11-000-240-103-000-03-000		SAL PRINCIPALS-HUGHES	*6PR647	06/15/26	5,208.33
11-000-240-103-000-04-000		SAL PRINCIPALS-MT.PARK	*6PR647	06/15/26	8,263.46
11-000-240-103-000-05-000		SAL PRINCIPALS-WOODRUFF	*6PR647	06/15/26	6,000.92
11-000-240-103-000-09-000		SAL PRINCIPALS-COLUMBIA	*6PR647	06/15/26	12,896.00
11-000-240-103-000-10-000		SAL PRINCIPALS-GLHS	*6PR647	06/15/26	16,549.41
11-000-240-105-000-01-000		SAL - MKM ECC SECR/CLERICAL	*6PR647	06/15/26	2,332.12
11-000-240-105-000-01-114		SAL - MKM ECC SECRETARY SUB	*6PR647	06/15/26	61.63
11-000-240-105-000-03-000		SAL SECRETARY/CLERICAL-HUGHES	*6PR647	06/15/26	2,293.02
11-000-240-105-000-03-114		SAL-HUGHES SECRETARY SUB	*6PR647	06/15/26	369.75
11-000-240-105-000-04-000		SAL SECRETARY/CLERICAL-MT.PARK	*6PR647	06/15/26	2,222.39
11-000-240-105-000-05-000		SAL SECRETARY/CLERICAL-WOODRUI	*6PR647	06/15/26	2,332.12
11-000-240-105-000-09-000		SAL SECRETARY/CLERICAL-COLUMBI	*6PR647	06/15/26	5,579.76
11-000-240-105-000-09-114		SAL - CMS SECRETARY SUBSTITUTE	*6PR647	06/15/26	378.13
11-000-240-105-000-10-000		SAL SECRETARY-GLHS	*6PR647	06/15/26	7,921.13
11-000-240-105-000-10-114		SAL - GLHS SECRETARY SUBSTITUT	*6PR647	06/15/26	901.63
11-000-251-100-000-00-000		SALARIES-CENTRAL SERVICE	*6PR647	06/15/26	20,458.87
11-000-252-100-000-00-000		SAL - ADMIN. INFO TECHNOLOGY	*6PR647	06/15/26	18,400.62
11-000-261-100-000-00-000		SAL - MAINTENANCE	*6PR647	06/15/26	9,365.71
11-000-261-100-000-00-004		SAL - MAINT. SUPERVISOR	*6PR647	06/15/26	4,836.79
11-000-261-100-000-00-005		SAL - MAINT. OVERTIME	*6PR647	06/15/26	4,993.69
11-000-262-100-000-01-000		SAL - MKM ECC CUSTODIANS	*6PR647	06/15/26	4,818.23
11-000-262-100-000-01-010		SAL - MKM ECC CUSTODIAN SUB	*6PR647	06/15/26	624.00
11-000-262-100-000-03-000		SAL CUSTODIAN HUGHES	*6PR647	06/15/26	8,150.27
11-000-262-100-000-03-010		SAL SUB CUSTODIAN - TPH	*6PR647	06/15/26	176.00
11-000-262-100-000-04-000		SAL CUSTODIAN MT.PARK	*6PR647	06/15/26	8,107.83
11-000-262-100-000-05-000		SAL CUSTODIAN-WOODRUFF	*6PR647	06/15/26	5,971.37
11-000-262-100-000-09-000		SAL CUSTODIAN COLUMBA	*6PR647	06/15/26	13,057.80
11-000-262-100-000-09-010		SAL SUB CUSTODIAN - CMS	*6PR647	06/15/26	1,386.00
11-000-262-100-000-10-000		SAL CUSTODIAN GLHS	*6PR647	06/15/26	20,954.60
11-000-262-100-000-10-010		SAL SUB CUSTODIAN - GLHS	*6PR647	06/15/26	5,165.09

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

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Start date 6/15/2026

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Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

101644 06/15/26 **PAY** PAYROLL **2,049,973.07**

PO	Date	Description	Code	Date	Amount
PO 602000	07/02/25	Payroll 2025 - 2026			2,049,973.07
11-000-262-100-000-13-000		SAL - CUSTODIAN OVERTIME	*6PR647	06/15/26	20,181.83
11-000-263-100-000-00-000		SAL - CARE/UPKEEP OF GROUNDS	*6PR647	06/15/26	4,790.51
11-000-270-160-000-00-000		SAL - BUS DRIVERS - REG	*6PR647	06/15/26	11,467.66
11-000-270-161-000-00-000		SAL - SPECIAL ED TRANSPORT	*6PR647	06/15/26	4,055.40
11-000-270-162-000-00-000		SAL - OTHER TRANSPORTAT	*6PR647	06/15/26	14,836.50
11-000-291-270-000-00-352		MEDICAL WAIVER	*6PR647	06/15/26	26,251.00
11-105-100-101-000-01-000		SAL - MKM PRESCHOOL	*6PR647	06/15/26	6,652.70
11-105-100-101-000-01-114		SAL - MKM PRESCHOOL SUBS	*6PR647	06/15/26	350.00
11-110-100-101-000-01-000		SAL - MKM ECC KINDERGARTEN	*6PR647	06/15/26	21,089.69
11-110-100-101-000-05-000		SAL - WOODRUFF KINDERGARTEN	*6PR647	06/15/26	18,568.45
11-110-100-101-500-01-007		SAL - MKKECC - K - HELP	*6PR647	06/15/26	5,101.00
11-110-100-101-500-01-114		SAL-MKM ECC KINDERGARTEN SUBS	*6PR647	06/15/26	1,050.00
11-110-100-101-500-05-007		SAL - WOODRUFF - K - HELP	*6PR647	06/15/26	4,805.00
11-120-100-101-001-01-000		SAL - MKM ECC GR 1-2 TEACHERS	*6PR647	06/15/26	42,238.45
11-120-100-101-022-03-000		SAL-GRADE 3-5 HUGHES TEACHERS	*6PR647	06/15/26	105,301.50
11-120-100-101-022-04-000		SAL-GRADE 3-5 MT.PARK TEACHERS	*6PR647	06/15/26	72,711.94
11-120-100-101-022-05-000		SAL-GRADE 1-2 WOODRUFF TEACHEF	*6PR647	06/15/26	52,593.03
11-120-100-101-500-01-114		SAL-MKM ECC GRADE 1 TEACH SUBS	*6PR647	06/15/26	6,141.12
11-120-100-101-500-03-114		SAL - HUGHES SUBSTITUTES	*6PR647	06/15/26	2,963.50
11-120-100-101-500-04-007		SAL - MT. PARK HELP	*6PR647	06/15/26	1,891.50
11-120-100-101-500-04-114		SAL - MT. PARK SUBSTITUTES	*6PR647	06/15/26	2,898.13
11-120-100-101-500-05-007		SAL - WOODRUFF HELP	*6PR647	06/15/26	140.00
11-120-100-101-500-05-114		SAL - WOODRUFF SUBSTITUTES	*6PR647	06/15/26	3,710.00
11-120-100-101-700-00-505		MONITORS, CHAPERONES ELEM	*6PR647	06/15/26	212.31
11-130-100-101-066-09-000		SAL-GRADE 6-8 CMS TEACHERS	*6PR647	06/15/26	184,289.51
11-130-100-101-500-09-114		SAL - CMS SUBSTITUTES	*6PR647	06/15/26	13,397.48
11-130-100-101-700-09-505		MONITORS, CHAPERONES CMS	*6PR647	06/15/26	12,315.63
11-140-100-101-500-10-000		SAL- GRADE 9-12	*6PR647	06/15/26	288,927.64
11-140-100-101-500-10-114		SAL - GLHS SUBSTITUTES	*6PR647	06/15/26	11,790.25
11-140-100-101-700-10-505		MONITORS,CHAP,SAT SCHOOL	*6PR647	06/15/26	8,166.79
11-150-100-101-000-00-000		SAL - HOME INSTRUCTION	*6PR647	06/15/26	2,487.50
11-190-100-106-011-01-000		SAL - MKM ECC AIDES	*6PR647	06/15/26	3,365.60
11-190-100-106-033-03-000		SAL - HUGHES TEACHER AIDES	*6PR647	06/15/26	7,197.40
11-190-100-106-044-04-000		SAL - MT. PARK TEACHER AIDES	*6PR647	06/15/26	6,486.39
11-190-100-106-055-05-000		SAL - WOODRUFF TEACHER AIDES	*6PR647	06/15/26	2,043.00
11-204-100-101-000-10-000		SAL- LEARN/LANG DIS-GLHS	*6PR647	06/15/26	5,826.00
11-204-100-106-000-10-000		SAL - LLD AIDES - GLHS	*6PR647	06/15/26	3,221.72
11-207-100-100-000-10-000		SAL - AUDITORY SUPERVISOR	*6PR647	06/15/26	3,182.70
11-207-100-101-000-10-000		SAL - GLHS DEAF & HARD HEARING	*6PR647	06/15/26	15,499.06
11-207-100-106-000-10-000		SAL - GLHS INTERPRETERS	*6PR647	06/15/26	15,429.63
11-207-100-106-000-10-001		SAL-GLHS DHH OVERTIME/SUBS	*6PR647	06/15/26	1,627.20
11-213-100-101-000-00-000		SALARY - RESOURCE ROOM	*6PR647	06/15/26	129,958.48
11-213-100-101-000-00-114		SAL RR SUBSTITUTECG	*0PR047	06/15/26	4,270.00
11-213-100-101-000-10-000		SAL-RESOURCE ROOM GLHS	*6PR647	06/15/26	48,033.80

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Funds 10 > 99

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Start date 6/15/2026 End date 6/15/2026

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101644	06/15/26	PAY	PAYROLL	2,049,973.07
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PO	Date	Description	Code	Date	Amount
PO 602000	07/02/25	Payroll 2025 - 2026			2,049,973.07
11-213-100-101-000-10-114		SAL - RR- GLHS SUBSTITUTES	*6PR647	06/15/26	980.00
11-213-100-106-000-01-000		SAL - RES ROOM AIDES	*6PR647	06/15/26	12,279.63
11-213-100-106-000-01-114		SAL - RR AIDES - SUBSTITUTES	*6PR647	06/15/26	10,916.71
11-213-100-106-000-09-114		SAL-RR AIDES-CMS SUBSTITUTES	*6PR647	06/15/26	12.10
11-213-100-106-000-10-000		SAL-RESOURCE ROOM AIDES GLHS	*6PR647	06/15/26	4,088.95
11-213-100-106-000-10-114		SAL-RR AIDES-GLHS SUBSTITUTES	*6PR647	06/15/26	450.00
11-214-100-101-000-00-100		SALARY - AUTISM	*6PR647	06/15/26	16,904.65
11-214-100-106-000-00-000		SALARY - AUTISM AIDE	*6PR647	06/15/26	3,360.40
11-219-100-101-000-00-000		SAL - HOME INSTRUCTION SPED	*6PR647	06/15/26	150.00
11-230-100-101-000-01-123		SAL - MKMECC INSTRUCTIONAL REV	*6PR647	06/15/26	3,030.57
11-230-100-101-000-03-123		SAL - HUGHES INSTRUCTIONAL REV	*6PR647	06/15/26	3,313.98
11-230-100-101-000-04-123		SAL -MT PARK INSTRUCTIONAL REV	*6PR647	06/15/26	3,407.97
11-230-100-101-000-05-123		SAL-WOODRUFF INSTRUCTIONAL REV	*6PR647	06/15/26	3,214.58
11-230-100-101-000-09-018		SAL - CMS BASIC SKILLS	*6PR647	06/15/26	1,174.27
11-230-100-101-000-10-021		SAL - GLHS BSIP	*6PR647	06/15/26	2,604.90
11-240-100-101-000-09-000		SAL - CMS BILINGUAL EDUCATION	*6PR647	06/15/26	1,296.06
11-240-100-101-000-10-000		SAL - GLHS BILINGUAL EDUCATION	*6PR647	06/15/26	1,944.09
11-240-100-101-000-14-000		SAL - BILINGUAL EDUCATION	*6PR647	06/15/26	8,326.35
11-401-100-100-000-01-000		SAL-MKM ECC STUDENT ACTIVITIES	*6PR647	06/15/26	300.00
11-401-100-100-000-03-000		SAL -HUGHES STUDENT ACTIVITIES	*6PR647	06/15/26	7,559.99
11-401-100-100-000-04-000		SAL-MT PARK STUDENT ACTIVITIES	*6PR647	06/15/26	5,593.75
11-401-100-100-000-05-000		SAL-WOODRUFF STUDENT ACTIVITIE	*6PR647	06/15/26	300.00
11-401-100-100-000-09-000		SAL - CMS STUDENT ACTIVITIES	*6PR647	06/15/26	24,902.23
11-401-100-100-000-10-000		SAL - GLHS STUDENT ACTIVITIES	*6PR647	06/15/26	55,099.75
11-402-100-100-000-09-000		SALARIES-COACHES-COLUMBIA	*6PR647	06/15/26	4,934.33
11-402-100-100-000-10-000		SALARIES-COACHES-GLHS	*6PR647	06/15/26	49,378.51
11-402-100-100-000-10-100		SAL-ATHLETIC ASSOC COSTS	*6PR647	06/15/26	158.00
11-402-100-100-000-10-160		SAL - GLHS ATHLETIC DIRECTOR	*6PR647	06/15/26	3,733.75
11-402-100-100-000-10-161		SAL - GLHS ATHLETIC CLERK	*6PR647	06/15/26	2,743.67
11-402-100-100-000-10-162		SAL - GLHS ATHLETIC TRAINER	*6PR647	06/15/26	9,303.05

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

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Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
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PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

Fund Totals

10	GENERAL CURRENT EXPENSE	\$99,673.69
11	GENERAL CURRENT EXPENSE	\$2,101,689.00
	Total for all checks within selected fund range	\$2,201,362.69
4 Checks	0 Voids	Total for all checks listed (Inc. Prior YR) \$2,201,362.69

Prepared and submitted by:


Board Secretary

6/17/26
Date

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

06/17/26 08:25

Start date 6/17/2026

End date 6/17/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	
101645	06/17/26	Hnd	950	PAYROLL DEDUCTION ACCOUNT (JUNE #2)	90,478.84
PO 6J0024	06/17/26	Db 10-142 / Cr 10-101			90,478.84
10-08 - - - -		Debit=142 Credit=101	JUNE #2	06/17/26	90,478.84
101646	06/17/26	Hnd	950	PAYROLL DEDUCTION ACCOUNT	14,795.25
PO 600680	07/08/25	2025/2026 SOCIAL SECURITY			14,795.25
11-000-291-220-000-00-000		SOCIAL SECURITY CONTRIBUTION	JUNE #2	06/17/26	14,795.25
101647	06/17/26	Hnd	950	PAYROLL DEDUCTION ACCOUNT	277.24
PO 600681	07/08/25	2025/2026 DCRP CONTRIBUTIONS			277.24
11-000-291-241-000-00-000		OTHER RETIRE - REG/PERS	JUNE #2	06/17/26	277.24
101648	06/17/26		PAY	PAYROLL	1,451,960.56
PO 602000	07/02/25	Payroll 2025 - 2026			1,451,960.56
11-000-211-100-000-10-000		SAL -GLHS ATTENDANCE SECRETARY	*6PR648	06/17/26	2,770.58
11-000-213-100-000-01-000		SAL - MKM ECC NURSE	*6PR648	06/17/26	4,148.44
11-000-213-100-000-03-000		SAL - HUGHES NURSE	*6PR648	06/17/26	4,045.19
11-000-213-100-000-04-000		SAL - MOUNTAIN PARK NURSE	*6PR648	06/17/26	3,289.65
11-000-213-100-000-05-000		SAL - WOODRUFF NURSE	*6PR648	06/17/26	3,059.91
11-000-213-100-000-09-000		SAL - CMS NURSE	*6PR648	06/17/26	5,833.85
11-000-213-100-000-10-000		SAL - GLHS NURSE	*6PR648	06/17/26	7,973.03
11-000-213-105-000-01-000		SAL - MKM ECC NURSE SECRETARY	*6PR648	06/17/26	274.37
11-000-213-105-000-03-000		SAL - HUGHES NURSE SECRETARY	*6PR648	06/17/26	269.77
11-000-213-105-000-04-000		SAL - MT PARK NURSE SECRETARY	*6PR648	06/17/26	261.46
11-000-213-105-000-05-000		SAL - WOODRUFF NURSE SECRETARY	*6PR648	06/17/26	274.37
11-000-216-100-000-11-000		SAL - RELATED SERVICES	*6PR648	06/17/26	38,254.11
11-000-217-106-000-00-000		SALARY-AIDES-EXTRAORDINARY SVC	*6PR648	06/17/26	79,019.72
11-000-218-104-000-09-000		SAL OTHER SUPPORT-REG CMS GUID	*6PR648	06/17/26	14,089.21
11-000-218-104-000-10-000		SAL OTHER SUPPORT-REG GL GUIDA	*6PR648	06/17/26	21,556.25
11-000-218-104-000-14-000		SAL OTHER SUPP - REG ELEM GUID	*6PR648	06/17/26	21,390.40
11-000-218-105-000-01-000		SAL - MKM ECC GUID SECRETARY	*6PR648	06/17/26	137.18
11-000-218-105-000-03-000		SAL - HUGHES GUID SECRETARY	*6PR648	06/17/26	134.88
11-000-218-105-000-04-000		SAL - MT PARK GUID SECRETARY	*6PR648	06/17/26	130.73
11-000-218-105-000-05-000		SAL - WOODRUFF GUID SECRETARY	*6PR648	06/17/26	137.18
11-000-218-105-000-09-000		SAL - CMS GUID SECRETARY	*6PR648	06/17/26	485.53
11-000-218-105-000-10-000		SAL - GLHS GUIDANCE SECRETARY	*6PR648	06/17/26	4,698.82
11-000-219-104-000-11-171		SAL - SPEC. SVCS OTHER SUPPORT	*6PR648	06/17/26	70,251.90
11-000-219-105-000-11-000		SAL -SPEC SVCS SECRETARY/CLERK	*6PR648	06/17/26	2,743.67
11-000-221-105-000-21-000		SAL SUPV SECY & SUBS	*6PR648	06/17/26	1,051.95
11-000-222-100-000-01-000		SAL - MKM ECC LIBRARY/MEDIA	*6PR648	06/17/26	2,935.68
11-000-222-100-000-03-000		SAL LIBRARY/MEDIA-HUGHES	*6PR648	06/17/26	1,824.92
11-000-222-100-000-04-000		SAL LIBRARY/MEDIA-MT.PARK	*6PR648	06/17/26	1,824.93
11-000-222-100-000-05-000		SAL LIBRARY/MEDIA-WOODRUFF	*6PR648	06/17/26	2,935.67
11-000-222-100-000-09-000		SAL LIBRARY/MEDIA COLUMBIA	*6PR648	06/17/26	4,697.08
11-000-222-100-000-10-000		SAL LIBRARY/MEDIA-GLHS	*6PR648	06/17/26	3,351.11
11-000-222-100-000-14-000		SAL - INSTRUCTIONAL TECHNOLOGY	*6PR648	06/17/26	3,576.90

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

06/17/26 08:25

Start date 6/17/2026

End date 6/17/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

101648	06/17/26	PAY	PAYROLL	1,451,960.56
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PO	Date	Description	Code	Date	Amount
PO 602000	07/02/25	Payroll 2025 - 2026			1,451,960.56
11-000-240-105-000-01-000		SAL - MKM ECC SECR/CLERICAL	*6PR648	06/17/26	2,332.12
11-000-240-105-000-03-000		SAL SECRETARY/CLERICAL-HUGHES	*6PR648	06/17/26	2,293.02
11-000-240-105-000-04-000		SAL SECRETARY/CLERICAL-MT.PARK	*6PR648	06/17/26	2,222.39
11-000-240-105-000-05-000		SAL SECRETARY/CLERICAL-WOODRUI	*6PR648	06/17/26	2,332.12
11-000-240-105-000-09-000		SAL SECRETARY/CLERICAL-COLUMBI	*6PR648	06/17/26	4,369.76
11-000-240-105-000-10-000		SAL SECRETARY-GLHS	*6PR648	06/17/26	7,921.13
11-000-270-160-000-00-000		SAL - BUS DRIVERS - REG	*6PR648	06/17/26	10,285.86
11-000-270-161-000-00-000		SAL - SPECIAL ED TRANSPORT	*6PR648	06/17/26	3,972.20
11-000-270-162-000-00-000		SAL - OTHER TRANSPORTAT	*6PR648	06/17/26	342.34
11-000-291-270-000-00-352		MEDICAL WAIVER	*6PR648	06/17/26	23,876.01
11-105-100-101-000-01-000		SAL - MKM PRESCHOOL	*6PR648	06/17/26	6,652.70
11-110-100-101-000-01-000		SAL - MKM ECC KINDERGARTEN	*6PR648	06/17/26	21,089.69
11-110-100-101-000-05-000		SAL - WOODRUFF KINDERGARTEN	*6PR648	06/17/26	18,568.45
11-120-100-101-001-01-000		SAL - MKM ECC GR 1-2 TEACHERS	*6PR648	06/17/26	42,238.45
11-120-100-101-022-03-000		SAL-GRADE 3-5 HUGHES TEACHERS	*6PR648	06/17/26	104,394.00
11-120-100-101-022-04-000		SAL-GRADE 3-5 MT.PARK TEACHERS	*6PR648	06/17/26	72,711.94
11-120-100-101-022-05-000		SAL-GRADE 1-2 WOODRUFF TEACHEF	*6PR648	06/17/26	52,593.03
11-130-100-101-066-09-000		SAL-GRADE 6-8 CMS TEACHERS	*6PR648	06/17/26	180,832.60
11-140-100-101-500-10-000		SAL- GRADE 9-12	*6PR648	06/17/26	287,294.46
11-190-100-106-011-01-000		SAL - MKM ECC AIDES	*6PR648	06/17/26	2,205.00
11-190-100-106-033-03-000		SAL - HUGHES TEACHER AIDES	*6PR648	06/17/26	630.00
11-190-100-106-055-05-000		SAL - WOODRUFF TEACHER AIDES	*6PR648	06/17/26	1,890.00
11-204-100-101-000-10-000		SAL- LEARN/LANG DIS-GLHS	*6PR648	06/17/26	5,826.00
11-204-100-106-000-10-000		SAL - LLD AIDES - GLHS	*6PR648	06/17/26	3,221.72
11-207-100-101-000-10-000		SAL - GLHS DEAF & HARD HEARING	*6PR648	06/17/26	15,499.06
11-207-100-106-000-10-000		SAL - GLHS INTERPRETERS	*6PR648	06/17/26	14,740.60
11-213-100-101-000-00-000		SALARY - RESOURCE ROOM	*6PR648	06/17/26	129,622.65
11-213-100-101-000-10-000		SAL-RESOURCE ROOM GLHS	*6PR648	06/17/26	47,893.80
11-213-100-106-000-01-000		SAL - RES ROOM AIDES	*6PR648	06/17/26	12,279.63
11-213-100-106-000-10-000		SAL-RESOURCE ROOM AIDES GLHS	*6PR648	06/17/26	4,088.95
11-214-100-101-000-00-100		SALARY - AUTISM	*6PR648	06/17/26	17,954.65
11-214-100-106-000-00-000		SALARY - AUTISM AIDE	*6PR648	06/17/26	3,360.40
11-230-100-101-000-01-123		SAL - MKMECC INSTRUCTIONAL REV	*6PR648	06/17/26	1,995.57
11-230-100-101-000-03-123		SAL - HUGHES INSTRUCTIONAL REV	*6PR648	06/17/26	2,163.98
11-230-100-101-000-04-123		SAL -MT PARK INSTRUCTIONAL REV	*6PR648	06/17/26	2,163.97
11-230-100-101-000-05-123		SAL-WOODRUFF INSTRUCTIONAL RE\	*6PR648	06/17/26	1,995.58
11-230-100-101-000-09-018		SAL - CMS BASIC SKILLS	*6PR648	06/17/26	1,174.27
11-230-100-101-000-10-021		SAL - GLHS BSIP	*6PR648	06/17/26	2,604.90
11-240-100-101-000-09-000		SAL - CMS BILINGUAL EDUCATION	*6PR648	06/17/26	1,296.06
11-240-100-101-000-10-000		SAL - GLHS BILINGUAL EDUCATION	*6PR648	06/17/26	1,944.09
11-240-100-101-000-14-000		SAL - BILINGUAL EDUCATION	*6PR648	06/17/26	8,326.35
11-402-100-100-000-10-000		SALARIES-COACHES-GLHS	*6PR648	06/17/26	3,285.90
11-402-100-100-000-10-161		SAL - GLHS ATHLETIC CLERK	*6PR648	06/17/26	2,743.67
11-402-100-100-000-10-162		SAL - GLHS ATHLETIC TRAINER	*6PR648	06/17/26	9,303.05

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

06/17/26 08:25

Start date 6/17/2026

End date 6/17/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

Fund Totals

10	GENERAL CURRENT EXPENSE	\$90,478.84
11	GENERAL CURRENT EXPENSE	\$1,467,033.05
	Total for all checks within selected fund range	\$1,557,511.89
4 Checks	0 Voids Total for all checks listed (Inc. Prior YR)	\$1,557,511.89

Prepared and submitted by:


Board Secretary

6/17/26
Date

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

06/02/26 09:58

Start date 6/2/2026

End date 6/2/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	
214138	04/30/26	06/02/26	Void 1843	COUNCIL FOR EXCEPTIONAL CHILDREN	(150.00)
PO 602245	02/25/26	CEC WORKSHOP A.R.			(150.00)
11-000-219-500-000-11-000	CST MISC PURCH. SERVICES	SPRCONF26-097	06/02/26	(150.00)	

Fund Totals

11	GENERAL CURRENT EXPENSE	\$-150.00
	Total for all checks within selected fund range	(150.00)
1 Checks	1 Voids	Total for all checks listed (Inc. Prior YR)
		(150.00)

Prepared and submitted by: *Jaafree Nicholas* Board Secretary

4/8/24 Date

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

06/10/26 07:52

Start date 6/10/2026

End date 6/10/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

214370	06/10/26		1486	ROD McLAUGHLIN	4,800.00
PO 601121	09/03/25	PROFESSIONAL CONSULTANT			4,800.00
11-000-251-500-000-00-000	BD SECY - OTHER PURCH SVCS	JUNE	06/10/26	4,800.00	

214371	06/10/26		1491	JAMES MOORE	256.72
PO 600788	07/16/25	25-26 TUIT. PER SETTLEMENT-C.M			256.72
11-000-100-566-000-00-000	TUITION TO PRIVATE SCH/SPECIAL	JUNE	06/10/26	256.72	

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

06/10/26 07:52

Start date 6/10/2026

End date 6/10/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
	PO#	PO Date	Purchase Order Description		PO Payments
	PO Account Code	Account Description	Invoice on payment	Date	Payment amount

Fund Totals

11	GENERAL CURRENT EXPENSE		\$5,056.72
	Total for all checks within selected fund range		\$5,056.72
2 Checks	0 Voids	Total for all checks listed (Inc. Prior YR)	\$5,056.72

Prepared and submitted by:


Board Secretary

6/11/26

Date

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
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214372	06/10/26		1784	ELLEN ROSENGARTEN	513.78
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Fund Totals

11	GENERAL CURRENT EXPENSE	\$513.78
	Total for all checks within selected fund range	\$513.78
1	Checks 0 Voids Total for all checks listed (Inc. Prior YR)	\$513.78

Prepared and submitted by: *Janifea Nicholas*
Board Secretary

6/10/26
Date

Start date 6/11/2026

End date 6/11/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

214373	06/11/26		1784	ELLEN ROSENGARTEN	3,376.40
PO 602557	05/12/26	25/26	PARENT CONTRACT CS-01		3,376.40
11-000-270-514-000-00-000	CONT. SVCS - SPECIAL EDUCATION	SEPT-DEC/FEB-JUNE	06/11/26		3,376.40

Fund Totals

11	GENERAL CURRENT EXPENSE	\$3,376.40
	Total for all checks within selected fund range	\$3,376.40
1 Checks	0 Voids	Total for all checks listed (Inc. Prior YR) \$3,376.40

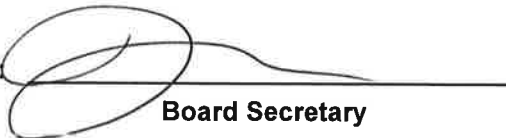
Prepared and submitted by: Jeanifee Nicholson 6/11/26
 Board Secretary Date

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	
214374	06/17/26		1705	JENNIFER NICHOLSON	392.56
PO 602682	06/11/26	NICHOLSON NJASBO REIMBURSEMENT			392.56
11-000-251-580-000-00-184	BD SECY - CONF/TRAVEL	JUNE REIMBURSEMENT	06/17/26		392.56

Fund Totals

11	GENERAL CURRENT EXPENSE	\$392.56
	Total for all checks within selected fund range	\$392.56
1 Checks	0 Voids	Total for all checks listed (Inc. Prior YR) \$392.56

Prepared and submitted by


Board Secretary

6/17/26
Date

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

06/23/26 08:05

Start date 6/25/2026

End date 6/25/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

214375 06/25/26 **0394** AHOLD DELHAIZE USA / DBA PEAPOD,LLC. **282.49**

PO 601033	08/20/25	STOP&SHOP FOR ABA CLASSES			282.49
11-204-100-610-000-10-000		GEN SUP-LLD-GLHS	860876	06/25/26	32.30
11-204-100-610-000-10-000		GEN SUP-LLD-GLHS	860878	06/25/26	94.25
11-204-100-610-000-10-000		GEN SUP-LLD-GLHS	860890	06/25/26	3.81
11-214-100-610-001-00-000		ABA - SUPPLIES ELEMENTARY	860876	06/25/26	65.59
11-214-100-610-001-09-000		ABA - SUPPLIES CMS	860890	06/25/26	52.59
11-214-100-610-001-10-000		ABA- SUPPLIES - GLHS	860876	06/25/26	1.86
11-214-100-610-001-10-000		ABA- SUPPLIES - GLHS	860879	06/25/26	11.13
11-214-100-610-001-10-000		ABA- SUPPLIES - GLHS	860891	06/25/26	20.96

214376 06/25/26 **752** AIRGAS USA, LLC **294.94**

PO 600781	08/11/25	ARGON CYLINDER RENTALS			294.94
11-000-261-610-000-00-000		REQ MAINT SUPPLIES- MAINT DEPT	5524041714	06/25/26	72.98
11-000-261-610-000-00-000		REQ MAINT SUPPLIES- MAINT DEPT	5524710106	06/25/26	74.49
11-000-261-610-000-10-000		REQ MAINT SUPPLIES - GLHS	5524041690	06/25/26	72.98
11-000-261-610-000-10-000		REQ MAINT SUPPLIES - GLHS	5524709992	06/25/26	74.49

214377 06/25/26 **2262** AKA, INCORPORATED **2,014.50**

PO 601964	01/28/26	2026 SPRING AWARDS			2,014.50
11-402-100-600-000-10-126		ATHLETIC AWARDS	26-39162	06/25/26	2,014.50

214378 06/25/26 **3228** ALL COUNTY SEWER & DRAIN SVC., INC. **1,370.00**

PO 602645	06/08/26	AWING GIRLS BATHROOM JETTED			1,370.00
11-000-261-420-000-09-000		LABOR & REPAIR SVCS - CMS	57715	06/25/26	1,370.00

214379 06/25/26 **1979** ALLIANCE COMMERCIAL PEST CONTROL, INC. **514.40**

PO 600995	08/13/25	2025/26 PEST SERVICES FOR DIST			514.40
11-000-261-420-000-12-000		LABOR & REPAIR SVCS-MAINT DEPT	2007059	06/25/26	419.40
11-000-261-420-000-12-000		LABOR & REPAIR SVCS-MAINT DEPT	2015558	06/25/26	95.00

214380 06/25/26 **1476** ALLIED FIRE & SAFETY EQUIPMENT CO., INC. **2,045.00**

PO 600996	08/13/25	2025/26FIRE PROTECTION SVCS			1,145.00
11-000-266-390-000-00-000		PURCH PROF SVC - SECURITY	021069	06/25/26	1,145.00
PO 602303	03/11/26	SERVICE TO PASS CERTIFICATION			900.00
11-000-261-420-000-05-000		LABOR & REPAIR SVCS - WOODRUFF	022016	06/25/26	900.00

214381 06/25/26 **1786** ALYSSA MEI **76.14**

PO 602615	05/27/26	MKM;MILEAGE REIMBURSEMENT			76.14
11-000-223-580-000-18-000		PD TRAV & REGSTR DISTRICT PK-5	MAY REIM	06/25/26	76.14

214383 06/25/26 **1203** AMAZON CAPITAL SERVICES **4,282.97**

PO 601721	12/02/25	TEACHER OF THE YEAR SUPPLIES			427.35
11-190-100-610-001-04-000		SUPPLIES - MT PK	14TC-XYPL-CL7X	06/25/26	12.70

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

06/23/26 08:05

Start date 6/25/2026

End date 6/25/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

214383 06/25/26 **1203** AMAZON CAPITAL SERVICES **4,282.97**

PO 601721	12/02/25	TEACHER OF THE YEAR SUPPLIES			427.35
11-190-100-610-001-04-000		SUPPLIES - MT PK	16NG-6NYW-HRYY	06/25/26	19.05
11-190-100-610-001-04-000		SUPPLIES - MT PK	1WPQ-1RC9-6W76	06/25/26	132.11
11-190-100-610-001-20-000		SUPPLIES - TOY ACCOUNT	1QG3-DHHY-XNNX	06/25/26	263.49
PO 602541	05/11/26	2 IPAD CASES,STRAPS FOR AAC			44.87
11-000-216-600-000-11-000		SUPPLIES - CST	144V-DRX6-VNJF	06/25/26	15.98
11-000-216-600-000-11-000		SUPPLIES - CST	1HWR-6YDC-7HHHH	06/25/26	16.42
11-000-216-600-000-11-000		SUPPLIES - CST	1HWR-6YDC-7HHHH	06/25/26	(16.42)
11-000-216-600-000-11-000		SUPPLIES - CST	1KCW-NP9Q-7RW7	06/25/26	28.89
PO 602550	05/11/26	FLAG FOR FRONT OF WOODRUFF			63.04
11-190-100-610-001-05-000		SUPPLIES - WOODRUFF	1PYW-WJNX-1PDT	06/25/26	63.04
PO 602596	05/21/26	MKM;OFFICE ITEMS			95.27
11-190-100-610-001-01-000		SUPPLIES - MKM ECC	1DXK-6J4J-YC6L	06/25/26	95.27
PO 602608	05/26/26	KEYSCAN ID CARDS AND RIBBON			3,420.06
11-000-266-610-000-00-000		GEN'L SUPP - SECURITY	1MHM-D1DT-F76Y	06/25/26	3,420.06
PO 602613	05/27/26	SUPPLIES - F&CS - C. KNEAFSEY			171.63
11-190-100-610-001-10-045		SUPPLIES - FAM/CON SCI GLHS	1YFG-C1MC-HGH1	06/25/26	171.63
PO 602644	06/08/26	SUPPLIES-BATTERIES-D. BUCHAN			20.97
11-190-100-610-001-10-087		SUPPLIES - SCIENCE GLHS	1JTQ-QFRT-63NK	06/25/26	20.97
PO 602650	06/08/26	THE WESTING GAME BOOK FOR ESY			39.78
11-204-100-610-000-10-000		GEN SUP-LLD-GLHS	1KFW-FLNF-RTF6	06/25/26	39.78

214384 06/25/26 **1157** ANDREW O DOWD **410.55**

PO 602660	06/09/26	SPRING TUITION REIMBURSEMENT			410.55
11-000-291-280-000-14-000		TUITION REIM. - SYSTEM	SPRING TUITION	06/25/26	410.55

214385 06/25/26 **0022** BATTERIES PLUS BULBS **360.25**

PO 602611	05/27/26	25/26 MISC BATTERIES			230.30
11-000-261-610-000-00-000		REQ MAINT SUPPLIES- MAINT DEPT	P71308180	06/25/26	37.50
11-000-261-610-000-00-000		REQ MAINT SUPPLIES- MAINT DEPT	P7498.3036	06/25/26	13.95
11-000-261-610-000-00-000		REQ MAINT SUPPLIES- MAINT DEPT	P75261851	06/25/26	63.45
11-000-261-610-000-00-000		REQ MAINT SUPPLIES- MAINT DEPT	P80723427	06/25/26	176.45
11-000-261-610-000-00-000		REQ MAINT SUPPLIES- MAINT DEPT	P81959214	06/25/26	58.95
11-000-261-610-000-00-000		REQ MAINT SUPPLIES- MAINT DEPT	P90544321	06/25/26	(120.00)
PO 602629	06/01/26	LAWNMOWER BATTERY			129.95
11-000-261-610-000-09-000		REQ MAINT SUPPLIES - CMS	P92259112	06/25/26	129.95

214386 06/25/26 **1069** BEN SHAFFER RECREATION, INC. **2,729.34**

PO 602501	05/01/26	MKM;PLAYGROUND REPAIR SUPPLY			2,729.34
11-000-261-610-000-01-000		REQ MAINT SUPPLIES - MKM	BS260298DP	06/25/26	2,729.34

Rec and Unrec chk

Hand and Machine checks

Funds 10 > 99

06/23/26 08:05

Start date 6/25/2026

End date 6/25/2026

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

214387 06/25/26 **3496** BERKELEY HEIGHTS POLICE DEPARTMENT **23,302.00**

PO 600953	08/11/25	2025/26 SLEO SHARED SERVICES			9,498.50
11-000-266-390-000-00-001		PURCH PROF SVC SEC SRO/SLEO	4/22 - 5/19/26	06/25/26	9,498.50
PO 602484	04/28/26	2025/26 SLEO SHARED SERVICES			13,803.50
11-000-266-390-000-00-001		PURCH PROF SVC SEC SRO/SLEO	4/22 - 5/19/26	06/25/26	13,803.50

214388 06/25/26 **0967** BEST CHOICE HOME CARE LIMITED LIABILITY CO **13,427.99**

PO 602387	04/01/26	SUBSTITUTE NURSING			13,427.99
11-000-213-300-000-14-000		PURCH PROF SVCS HEALTH	2482	06/25/26	7,938.02
11-000-213-300-000-14-000		PURCH PROF SVCS HEALTH	MAY/JUNE #2508	06/25/26	5,489.97

214389 06/25/26 **2810** DR. RICHARD BEZOZO **2,205.75**

PO 600950	08/11/25	2025-26 SCHOOL PHYSICIAN SVCS			2,205.75
11-000-213-500-239-14-000		PURCH SVCS. HEALTH - SYSTEM	JUNE	06/25/26	2,205.75

214390 06/25/26 **143** BOARD OF EDUCATION **2,274.20**

PO 602695	06/17/26	BOE CASH ACCOUNT			2,274.20
11-000-251-890-000-00-000		BD SECY - MISC SERVICES	2025-2026 REIM.	06/25/26	530.55
11-000-261-610-000-00-000		REQ MAINT SUPPLIES- MAINT DEPT	2025-2026 REIM.	06/25/26	88.65
11-000-291-241-000-00-000		OTHER RETIRE - REG/PERS	2025-2026 REIM.	06/25/26	1,357.72
11-000-291-270-000-00-353		DENTAL BENEFITS	2025-2026 REIM.	06/25/26	297.28

214391 06/25/26 **0775** BOGUSH INC / PUBLIC SEWER SERVICE **2,065.00**

PO 601253	09/17/25	DISTRICT-GREASE TRAP CLEANING			2,065.00
11-000-261-420-000-01-000		LABOR & REPAIR SVCS - MKM ECC	365314	06/25/26	295.00
11-000-261-420-000-03-000		LABOR & REPAIR SVCS - HUGHES	365314	06/25/26	295.00
11-000-261-420-000-04-000		LABOR & REPAIR SVCS - MT PARK	365314	06/25/26	295.00
11-000-261-420-000-05-000		LABOR & REPAIR SVCS - WOODRUFF	365314	06/25/26	295.00
11-000-261-420-000-09-000		LABOR & REPAIR SVCS - CMS	365314	06/25/26	295.00
11-000-261-420-000-10-000		LABOR & REPAIR SVCS - GLHS	365314	06/25/26	590.00

214392 06/25/26 **1703** BONNIE BRAE **7,961.00**

PO 601552	10/29/25	OOD TUITION JG			7,961.00
11-000-100-566-000-00-000		TUITION TO PRIVATE SCH/SPECIAL	MAY #2026-05	06/25/26	7,961.00

214393 06/25/26 **1460** CAMPBELL FIRE PROTECTION INC. **5,154.00**

PO 602081	02/12/26	FIRE EXTINGUISHERS FOR GLHS			5,154.00
11-000-261-610-000-10-000		REQ MAINT SUPPLIES - GLHS	40375	06/25/26	5,154.00

214394 06/25/26 **1685** CANON FINANCIAL SERVICES, INC. **5,514.85**

PO 602594	05/21/26	MAY & JUNE COPIER COSTS			5,514.85
11-190-100-500-000-15-187		OTHER PURCH SVC-COPIERS-TECH	43315265	06/25/26	5,514.85

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214395	06/25/26		1005	CATHRYN LAKE	2,094.95
PO 602605	05/26/26	TUITION REIMBURSEMENT			2,094.95
11-000-291-280-000-00-134	SPRING TUITION REIMBURSEMENT	SPRING TUITION	06/25/26	2,094.95	

214396	06/25/26		0946	CHAMPION ELEVATOR CORP.	1,908.00
PO 600997	08/13/25	2025/26 ELEVATOR MAINTENANCE			1,908.00
11-000-261-420-000-01-000	LABOR & REPAIR SVCS - MKM ECC	2364757 & 2410098	06/25/26	586.00	
11-000-261-420-000-09-000	LABOR & REPAIR SVCS - CMS	2364757 & 2410098	06/25/26	736.00	
11-000-261-420-000-10-000	LABOR & REPAIR SVCS - GLHS	2364757 & 2410098	06/25/26	586.00	

214397	06/25/26		244	CHATHAM LAWNMOWER SERVICE	1,389.01
PO 601212	09/11/25	PARTS FOR MOWER HUGHES			725.66
11-000-263-610-000-03-000	GEN'L SUPP - HUGHES GROUNDS	141557	06/25/26	725.66	
PO 601551	10/29/25	REPAIRS TO MOWER HUGHES			663.35
11-000-261-420-000-03-000	LABOR & REPAIR SVCS - HUGHES	141557	06/25/26	325.85	
11-000-263-610-000-03-000	GEN'L SUPP - HUGHES GROUNDS	141557	06/25/26	337.50	

214398	06/25/26		1770	CHILDRENS HOSPITAL OF PHILADELPHIA	449.49
PO 602324	03/18/26	HOME INSTRUCTION			449.49
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	HSP16056	06/25/26	449.49	

214399	06/25/26		2411	CHLIC - CIGNA	265,866.30
PO 602830	06/16/26	2025/2026 MEDICAL/DENTAL ADMIN			265,866.30
11-000-291-270-000-00-001	MEDICAL BENEFITS	JUNE #3741966	06/25/26	230,135.08	
11-000-291-270-000-00-353	DENTAL BENEFITS	JUNE #3741967	06/25/26	35,731.22	

214400	06/25/26		1645	CHRISTINE EKERT	2,440.62
PO 602609	05/27/26	MKM; TUITION REIMBURSEMENT			2,440.62
11-000-291-280-000-00-134	SPRING TUITION REIMBURSEMENT	SPRING TUITION	06/25/26	2,440.62	

214401	06/25/26		1790	CN XTRA BOOSTER CLUB, INC.	740.00
PO 602681	06/11/26	JOE LYKES INVITATION TRACK FEE			740.00
11-402-100-800-000-10-002	ATHLETIC OTHER - DUES & FEES	2454352	06/25/26	740.00	

214402	06/25/26		0220	COMCAST	1,490.55
PO 600577	07/03/25	TECHNOLOGY INTERNET SERVICE			1,490.55
11-000-252-340-000-15-000	TECHNOLOGY PURCH. SVCS.	JUNE# 274207491	06/25/26	1,490.55	

214403	06/25/26		0583	COUNTY OF UNION	17,224.34
PO 601890	01/14/26	REFERENDUM-SPECIAL ELECTION			17,224.34
30-000-401-390-777-00-002	PROF FEES - OTHER LEGAL	REFERENDUM EXPENSE	06/25/26	17,224.34	

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214404	06/25/26		1768	CREATIVE COACHING CONSULTANTS, LLC.	1,200.00
PO 602274	03/02/26	COACHING CONSULTANTS FOR CST			1,200.00
11-000-219-500-000-11-000	CST MISC PURCH. SERVICES	CC/BH-32026-1	06/25/26	1,200.00	
214405	06/25/26		1640	CROWN AWARDS, INC.	103.83
PO 601984	01/30/26	GR5 AWARD PLAQUES AT PROMOTION			103.83
11-190-100-610-001-04-000	SUPPLIES - MT PK	39030815	06/25/26	103.83	
214406	06/25/26		1720	DANIELA KISSELL	23.95
PO 602566	05/14/26	K5 LEARNING APP SUBSCRIPTION			23.95
11-214-100-610-001-09-000	ABA - SUPPLIES CMS	REIMBURSEMENT	06/25/26	23.95	
214407	06/25/26		1512	DANIELLA NORCIA	1,220.31
PO 602577	05/15/26	SPRING 2026 TUITION			1,220.31
11-000-291-280-000-00-134	SPRING TUITION REIMBURSEMENT	SPRING TUITION	06/25/26	1,220.31	
214408	06/25/26		1252	DROBACH EQUIPMENT RENTAL CO., INC.	1,753.00
PO 602491	04/28/26	PRESS BOX BOOM LIFT RENTAL			1,753.00
11-402-100-600-000-10-115	ATHLETIC EQUIPMENT - GLHS	34971-0001	06/25/26	875.00	
11-402-100-600-000-10-115	ATHLETIC EQUIPMENT - GLHS	35381-001	06/25/26	878.00	
214409	06/25/26		0805	EB EMPLOYEE SOLUTIONS, LLC.	5,584.54
PO 600711	07/10/25	BROKER ADMIN FEES			5,584.54
11-000-291-270-000-00-001	MEDICAL BENEFITS	JUNE #155127-AF	06/25/26	5,584.54	
214410	06/25/26		0173	EDUCERE, LLC.	998.00
PO 602595	05/21/26	VIRTUAL COURSES			998.00
11-000-216-320-000-11-000	PUR PROF SVCS. - RELATED SVCS.	BRKLYHG2604	06/25/26	998.00	
214411	06/25/26		0014	EI US, LLC.	4,574.70
PO 600676	07/08/25	HOME INSTRUCTION			4,574.70
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	INV321531	06/25/26	863.15	
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	INV321532	06/25/26	431.58	
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	INV323072	06/25/26	690.52	
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	INV323073	06/25/26	172.63	
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	INV325806	06/25/26	345.26	
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	INV325807	06/25/26	690.52	
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	INV325808	06/25/26	690.52	
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	INV326828	06/25/26	517.89	
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	INV326830	06/25/26	172.63	
214412	06/25/26		1695	EMC COMMUNICATIONS, INC.	125.00
PO 601356	10/01/25	EVERY MOVE COUNTS MANUAL			125.00
20-250-100-600-000-00-000	IDEA - GENERAL SUPPLIES	909	06/25/26	125.00	

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214413	06/25/26		2899	F.J.M. INC. T/A QUALITY REFRIGERATION	407.50
PO 602621	05/29/26	GLHS:REFRIGERATOR SERVICES			407.50
60-910-310-420-000-00-000	CAFETERIA REPAIRS	38613463	06/25/26	407.50	
214414	06/25/26		2617	FIRST STUDENT INC.	55,319.40
PO 601751	12/08/25	2025/2026 RSY CONT TRANS			55,319.40
11-000-270-511-000-00-000	CONT. SVCS TO & FROM SCHOOL	MAY #12130652	06/25/26	55,319.40	
214415	06/25/26		1013	FOLLETT CONTENT SOLUTIONS, LLC	1,679.65
PO 602386	03/27/26	SUPPLIES - BOOKS - C. KUROWSKI			25.78
11-000-222-600-230-09-000	SUPPLIES LIBRARY - CMS	742098F	06/25/26	25.78	
PO 602518	05/07/26	BOOKS FOR LIBRARY HUGHES			1,653.87
11-000-222-600-230-03-000	SUPPLIES LIBRARY - HUGHES	763442	06/25/26	1,653.87	
214416	06/25/26		0599	FOUR WINDS HOSPITAL, INC.	680.00
PO 602439	04/15/26	HOME INSTRUCTION			680.00
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF	APRIL 33631	06/25/26	680.00	
214417	06/25/26		1538	GABRIELLE TITONE	2,440.62
PO 602580	05/19/26	TUITION REIMBURSEMENT SPRING			2,440.62
11-000-291-280-000-00-134	SPRING TUITION REIMBURSEMENT	SPRING TUITION	06/25/26	2,440.62	
214418	06/25/26		0771	GANGI GRAPHICS, INC.	298.00
PO 602527	05/07/26	100 COPIES OF NJAC BOOKS			298.00
11-000-219-600-000-11-000	SUPPLIES & MATERIALS - CST	06428	06/25/26	298.00	
214419	06/25/26		0507	GOVCONNECTION,INC.	198,463.20
PO 602065	02/10/26	CHROMEBOOKS			109,627.20
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77336597	06/25/26	87,390.78	
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77338847	06/25/26	9,845.19	
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77344356	06/25/26	652.17	
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77399681	06/25/26	11,739.06	
PO 602085	02/13/26	PROMETHEAN BOARDS			19,477.00
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77399695	06/25/26	165.00	
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77416658	06/25/26	19,312.00	
PO 602086	02/13/26	PROMETHEAN BOARDS			23,488.00
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77387829	06/25/26	264.00	
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77397360	06/25/26	23,224.00	
PO 602087	02/13/26	PROMETHEAN BOARDS			24,169.00
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77370635	06/25/26	264.00	
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77385267	06/25/26	23,905.00	
PO 602088	02/13/26	PROMETHEAN BOARDS			21,702.00
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY	77375548	06/25/26	21,702.00	

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214420	06/25/26		1427	GUILLERMO PEREZ	75.39
PO 602559	05/12/26	IN DISTRICT TRAVEL			75.39
11-000-252-580-000-15-188	TECHNOLOGY TRAVEL	FEB - APR REIM.	06/25/26	75.39	
214421	06/25/26		1441	HAIG SERVICE CORPORATION	2,447.64
PO 601004	08/14/25	2025/26 FIRE ALARM TEST/INSPEC			2,447.64
11-000-266-390-000-00-000	PURCH PROF SVC - SECURITY	248068	06/25/26	119.88	
11-000-266-390-000-00-000	PURCH PROF SVC - SECURITY	248287	06/25/26	2,327.76	
214422	06/25/26		1272	JCW, INC. / DBA SPORTCARE / NATURAL GREEN I	3,373.77
PO 600998	08/13/25	2025/26 DISTRICT SVCS - LAWN			3,373.77
11-000-263-420-000-00-000	GROUNDS REPAIR & MAINT	4194	06/25/26	1,190.84	
11-000-263-420-000-00-000	GROUNDS REPAIR & MAINT	4687	06/25/26	2,182.93	
214423	06/25/26		1377	JENNIFER RUIZ	44.70
PO 602618	05/28/26	MKM;MILEAGE REIMBURSEMENT			44.70
11-000-223-580-000-18-000	PD TRAV & REGSTR DISTRICT PK-5	MAY REIM.	06/25/26	44.70	
214424	06/25/26		739	JERSEY CENTRAL POWER LIGHT CO	13,565.64
PO 600968	08/11/25	2025/26 ELECTRIC SERVICES			13,565.64
11-000-262-622-610-01-000	ELECTRICITY - MKM ECC	APRIL - MAY	06/25/26	1,080.54	
11-000-262-622-610-03-000	ELECTRICITY - HUGHES	APRIL - MAY	06/25/26	1,110.81	
11-000-262-622-610-04-000	ELECTRICITY - MOUNTAIN PARK	MAY - JUNE	06/25/26	1,080.58	
11-000-262-622-610-05-000	ELECTRICITY - WOODRUFF	APRIL - MAY	06/25/26	1,441.83	
11-000-262-622-610-09-000	ELECTRICITY - COLUMBIA M.S.	062526	06/25/26	20.60	
11-000-262-622-610-09-000	ELECTRICITY - COLUMBIA M.S.	APRIL - MAY	06/25/26	3,687.70	
11-000-262-622-610-09-000	ELECTRICITY - COLUMBIA M.S.	APRIL - MAY	06/25/26	46.77	
11-000-262-622-610-09-000	ELECTRICITY - COLUMBIA M.S.	APRIL - MAY	06/25/26	336.90	
11-000-262-622-610-10-000	ELECTRICITY - GLHS	APRIL - MAY	06/25/26	4,526.06	
11-000-262-622-610-10-000	ELECTRICITY - GLHS	APRIL - MAY	06/25/26	18.31	
11-000-262-622-610-10-000	ELECTRICITY - GLHS	APRIL - MAY	06/25/26	215.54	
214425	06/25/26		W151	JOHNSTON COMMUNICATIONS VOICE & DATA	1,719.31
PO 602487	04/28/26	SECURITY LABOR AND SERVICES			1,719.31
11-000-266-390-000-00-000	PURCH PROF SVC - SECURITY	062526	06/25/26	1,284.31	
11-000-266-390-000-00-000	PURCH PROF SVC - SECURITY	97704	06/25/26	435.00	
214426	06/25/26		744	JOHNSTONE SUPPLY	215.44
PO 602614	05/27/26	25/26 CMS AC SUPPLIES			215.44
11-000-261-610-000-09-000	REQ MAINT SUPPLIES - CMS	S6971634.001	06/25/26	215.44	
214427	06/25/26		1773	KATHERINE GANGER	1,404.00
PO 602578	05/18/26	SPRING TUITION REIMBURSEMENT			1,404.00
11-000-291-280-000-00-134	SPRING TUITION REIMBURSEMENT	SPRING TUITION	06/25/26	1,404.00	

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214428	06/25/26		1342	KELLY CURTISS	341.27
PO 602820	06/15/26	MILEAGE REIMBURSEMENT-CURTISS			341.27
11-000-221-580-000-17-000		TRAVEL/WORKSHOPS - SUPERVISOR	JAN - JUNE REIM.	06/25/26	341.27
214429	06/25/26		1681	LAUREN McKENNA	1,709.50
PO 602694	06/12/26	SPRING TUITION REIMBURSE 2026			1,709.50
11-000-291-280-000-00-134		SPRING TUITION REIMBURSEMENT	SPRING TUITION	06/25/26	1,709.50
214430	06/25/26		0933	LINKIT! (ADVANCED ASSESSMENT SYSTEMS, INC)	6,300.00
PO 601880	01/14/26	CONSULTING SERVICES			6,300.00
20-272-100-300-000-00-000		TITLE II PROF DEV	6697	06/25/26	5,150.00
20-272-100-300-000-00-000		TITLE II PROF DEV	6804	06/25/26	1,150.00
214431	06/25/26		2319	LONGO ELECTRICAL-MECHANICAL, INC.	2,930.00
PO 602382	03/26/26	25/26 PUMP FOR TPH HEAT SOURCE			2,930.00
11-000-261-610-000-00-000		REQ MAINT SUPPLIES- MAINT DEPT	060424	06/25/26	2,930.00
214432	06/25/26		0019	MANSON WESTERN, LLC. / DBA WESTERN PSYCH	3,184.50
PO 602542	05/11/26	ADOS -2 TESTING KIT			3,184.50
20-251-200-300-000-00-000		IDEA PK PROF & TECH SVCS	WPS-616748	06/25/26	3,184.50
214433	06/25/26		1566	CYNTHIA MARRAPODI / DBA CREATIVE SPEECH S	1,455.00
PO 601800	12/18/25	OOD SPEECH SERVICES			1,455.00
11-000-216-320-000-11-000		PUR PROF SVCS. - RELATED SVCS.	MAY	06/25/26	1,455.00
214434	06/25/26		1775	MATTHEW KILIC / DBA ARG EDUCATIONAL SERVIC	612.50
PO 602587	05/20/26	TRANSLATION SERVICE - ED EVAL			612.50
11-000-219-390-000-11-000		CST OTHER PURCH SERVICES	0020260514	06/25/26	612.50
214435	06/25/26		1732	MEGAN BEATY	2,115.76
PO 602670	06/09/26	WINTER/SPRING TUITION			2,115.76
11-000-291-280-000-00-134		SPRING TUITION REIMBURSEMENT	SPRING TUITION	06/25/26	2,115.76
214436	06/25/26		0893	MEM EDUCATION SERVICES, LLC.	5,950.00
PO 602606	05/26/26	MULTI EDUCATIONAL EVALS			2,975.00
11-000-216-320-000-11-000		PUR PROF SVCS. - RELATED SVCS.	111	06/25/26	2,975.00
PO 602622	05/29/26	EDUCATIONAL EVALUATIONS			2,975.00
11-000-216-320-000-11-000		PUR PROF SVCS. - RELATED SVCS.	#112	06/25/26	2,975.00
214437	06/25/26		0869	METROPOLITAN FOODS, INC. / DBA DRISCOLL FO	1,163.13
PO 602330	03/19/26	SUPPLIES - F&CS - C. KNEAFSEY			1,163.13
11-190-100-610-001-10-045		SUPPLIES - FAM/CON SCI GLHS	179412	06/25/26	282.74
11-190-100-610-001-10-045		SUPPLIES - FAM/CON SCI GLHS	184925	06/25/26	154.27
11-190-100-610-001-10-045		SUPPLIES - FAM/CON SCI GLHS	184926	06/25/26	25.20

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214437 06/25/26 **0869** METROPOLITAN FOODS, INC. / DBA DRISCOLL FO **1,163.13**

PO 602330	03/19/26	SUPPLIES - F&CS - C. KNEAFSEY			1,163.13
11-190-100-610-001-10-045		SUPPLIES - FAM/CON SCI GLHS	197387	06/25/26	216.01
11-190-100-610-001-10-045		SUPPLIES - FAM/CON SCI GLHS	197388	06/25/26	71.76
11-190-100-610-001-10-045		SUPPLIES - FAM/CON SCI GLHS	206157	06/25/26	190.51
11-190-100-610-001-10-045		SUPPLIES - FAM/CON SCI GLHS	211574	06/25/26	222.64

214438 06/25/26 **1048** MORRIS UNION JOINTURE COMMISSION **72,945.06**

PO 600810	07/16/25	25-26 OOD TUIT-MUJC DLC-AY			21,604.20
20-250-100-500-000-00-000		IDEA - TUITION	JUNE #39843	06/25/26	10,802.10
20-250-100-500-000-00-000		IDEA - TUITION	MAY #39693	06/25/26	10,802.10
PO 601678	11/21/25	25/26 RSY TRANSPORTATION			38,906.11
11-000-270-511-000-00-000		CONT. SVCS TO & FROM SCHOOL	MAY #39758	06/25/26	29,961.89
11-000-270-518-000-00-000		CONT. SVCS - SPECIAL ED. ESC	MAY #39758	06/25/26	8,944.22
PO 601741	12/04/25	25/26 VEHICLE/BUS MAINTENANCE			1,858.80
11-000-270-615-000-00-000		TRANS -RELATED PARTS REPAIRS	APRIL# 38187	06/25/26	1,858.80
PO 602091	02/18/26	PT SERVICES OOD STUDENT			966.00
11-000-100-562-000-00-000		TUITION TO OTHER LEAS-SPECIAL	MAY #39773	06/25/26	966.00
PO 602549	05/11/26	APRIL 2026 GL ATHLETICS			3,169.38
11-000-270-512-000-09-001		CMS ATHLETIC TRANSPORTATION	39668	06/25/26	376.64
11-000-270-512-000-10-001		GLHS ATHLETIC TRANSPORTATION	39668	06/25/26	2,792.74
PO 602838	06/17/26	TRANSPORTATION			721.08
11-000-270-592-000-00-000		TRANSP - PURCH PROF SVCS	38316	06/25/26	547.03
11-000-270-592-000-00-000		TRANSP - PURCH PROF SVCS	39484	06/25/26	174.05
PO 602839	06/17/26	MAY & JUNE ATHLETIC TRANSPORT.			5,719.49
11-000-270-512-000-10-001		GLHS ATHLETIC TRANSPORTATION	MAY #39824	06/25/26	5,719.49

214439 06/25/26 **1621** MTB, LLC. **97,680.60**

PO 502657	04/08/25	ROOF REPLACEMENT - WOODRUFF			51,536.50
30-000-400-450-716-05-000		CONSTRUCTION SVCS - WW - ROD	PAY #5 - FINAL	06/25/26	51,536.50
PO 601882	01/14/26	CMS ROOF ROD GRANT			46,144.10
30-000-400-450-716-09-000		CONSTRUCTION SVCS - CMS - ROD	PAY #5 - FINAL	06/25/26	46,144.10

214440 06/25/26 **140** MY LIMOUSINE SERVICE **1,249.97**

PO 602612	05/27/26	25/26 ATHLETIC TRIP			1,249.97
11-000-270-512-000-10-001		GLHS ATHLETIC TRANSPORTATION	211609	06/25/26	1,249.97

214441 06/25/26 **1110** NEW JERSEY AMERICAN WATER CO **5,619.06**

PO 600963	08/11/25	2025/26 DISTRICT WATER SERVICE			5,619.06
11-000-262-490-000-01-000		WATER - MKM ECC	MAY	06/25/26	515.43
11-000-262-490-000-03-000		WATER - HUGHES	MAY	06/25/26	438.25
11-000-202-490-000-04-000		WATER - MOUNTAIN PARK	MAY	06/25/26	447.90
11-000-262-490-000-05-000		WATER - WOODRUFF	MAY	06/25/26	399.64

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214441 06/25/26 1110 NEW JERSEY AMERICAN WATER CO 5,619.06

PO 600963	08/11/25	2025/26 DISTRICT WATER SERVICE			5,619.06
11-000-262-490-000-09-000		WATER - COLUMBIA M.S.	MAY	06/25/26	269.32
11-000-262-490-000-09-000		WATER - COLUMBIA M.S.	MAY	06/25/26	631.22
11-000-262-490-000-10-000		WATER - GLHS	MAY	06/25/26	274.22
11-000-262-490-000-10-000		WATER - GLHS	MAY	06/25/26	225.97
11-000-262-490-000-10-000		WATER - GLHS	MAY	06/25/26	978.57
11-000-262-490-000-10-000		WATER - GLHS	MAY	06/25/26	1,067.83
11-000-262-490-000-10-000		WATER - GLHS	MAY	06/25/26	370.71

214442 06/25/26 1672 NEW JERSEY ASSOC OF SCHOOL BUS OFFICIALS 290.00

PO 601420	10/08/25	PROFESSIONAL DEVELOPMENT			145.00
11-000-230-339-011-00-000		PURCH. PROF SERVICES	200031634	06/25/26	145.00
PO 602475	04/23/26	SINDHA AUDIT NJASBO TRAINING			145.00
11-000-251-592-000-00-183		BD SECY - PROFESSIONAL DEV.	200034591	06/25/26	145.00

214443 06/25/26 1139 NEW JERSEY SCHOOL BOARDS ASSOCIATION 945.00

PO 602565	05/14/26	PROFESSIONAL SERVICES			945.00
11-000-230-339-011-00-000		PURCH. PROF SERVICES	33423-X2F0X6	06/25/26	945.00

214444 06/25/26 1398 NJ ADVANCE MEDIA LLC. 200.00

PO 602678	06/10/26	STATE MANDATE-LEGAL NOTICES			200.00
11-000-230-590-002-00-000		LEGAL/EMPLOY ADS/RECRUITMENT	4122691	06/25/26	200.00

214445 06/25/26 1071 NJ MVC 50.00

PO 600779	07/15/25	25/26 VEHICLE RENEWALS			50.00
11-000-270-592-000-00-000		TRANSP - PURCH PROF SVCS		06/25/26	50.00

214446 06/25/26 3864 NJ STATE INTERSCHOLASTIC ATHLETIC ASSOC. 1,741.00

PO 602601	05/22/26	NJSIAA SEC CENTRAL G2/3 FEES			1,131.00
11-402-100-800-000-10-002		ATHLETIC OTHER - DUES & FEES	2552313	06/25/26	1,131.00
PO 602619	05/28/26	SPRING STATE TOUR ENTRY FEES			610.00
11-402-100-800-000-10-002		ATHLETIC OTHER - DUES & FEES	BASEBALL	06/25/26	175.00
11-402-100-800-000-10-002		ATHLETIC OTHER - DUES & FEES	BOY INDIVIDUAL GOLF	06/25/26	25.00
11-402-100-800-000-10-002		ATHLETIC OTHER - DUES & FEES	BOYS GOLF	06/25/26	200.00
11-402-100-800-000-10-002		ATHLETIC OTHER - DUES & FEES	BOYS TENNIS TEAM	06/25/26	120.00
11-402-100-800-000-10-002		ATHLETIC OTHER - DUES & FEES	SOFTBALL	06/25/26	90.00

214447 06/25/26 1385 NORTH JERSEY BEHAVIORAL HEALTH SERVICES 21,600.00

PO 600790	07/16/25	25-26 OOD TUIT-CAPSTONE-M.T.			21,600.00
11-000-216-320-000-11-000		PUR PROF SVCS. - RELATED SVCS.	MAY #2740	06/25/26	21,600.00

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214448	06/25/26		1760	PARTNERS TRANSPORTATION GROUP LLC.	4,480.00
PO 602636	06/03/26	2026 APRIL/MAY ATHLETIC TRANS			4,480.00
11-000-270-512-000-10-001	GLHS ATHLETIC TRANSPORTATION	38	06/25/26	4,480.00	

214449	06/25/26		0659	PATRICIA OST	172.47
PO 602603	05/26/26	IN DISTRICT TRAVEL DEC-APR 25			81.27
11-190-100-580-000-05-188	IN-DISTRICT TRAVEL - WOODRUFF	DEC- APRIL REIM.	06/25/26	81.27	
PO 602616	05/27/26	MKM;MILEAGE REIMBURSEMENT			91.20
11-000-223-580-000-18-000	PD TRAV & REGSTR DISTRICT PK-5	MAY REIM.	06/25/26	91.20	

214450	06/25/26		3171	PETTY CASH	128.45
PO 602560	05/13/26	REPLENISH PETTY CASH HUGHES			128.45
11-190-100-610-001-03-000	SUPPLIES - HUGHES	REIMBURSEMENT	06/25/26	128.45	

214451	06/25/26		3176	PETTY CASH	146.57
PO 602690	06/12/26	PETTY CASH BHBOE			146.57
11-000-251-600-000-00-180	BD SECY-SUPPLIES	2025-2026 REIM.	06/25/26	53.26	
11-000-261-610-000-00-000	REQ MAINT SUPPLIES- MAINT DEPT	2025-2026 REIM.	06/25/26	44.08	
11-000-261-610-000-01-000	REQ MAINT SUPPLIES - MKM	2025-2026 REIM.	06/25/26	28.94	
11-000-270-420-003-00-000	TRANS - REPAIRS, MAINT & LABOR	2025-2026 REIM.	06/25/26	20.29	

214452	06/25/26		3177	PETTY CASH	70.30
PO 602575	05/15/26	TRAVEL TRAINING FOR LLD & ABA			70.30
11-204-100-610-000-10-000	GEN SUP-LLD-GLHS	PETTY CASH REIM.	06/25/26	70.30	

214453	06/25/26		2240	PICTURE-IT-AWARDS	1,358.11
PO 602628	06/01/26	SENIOR AWARDS 2026			1,358.11
11-401-100-600-000-10-000	GL STUDENT ACTIVITIES-SUPP/MAT	18380	06/25/26	1,358.11	

214454	06/25/26		1386	POMPTONIAN INC.	72,456.53
PO 600957	08/11/25	2025/26 DISTRICT FOOD SERVICES			72,456.53
60-910-310-320-000-00-000	PURCHASED PROFESSIONAL SERV	W/E 5/29/26	06/25/26	6,521.09	
60-910-310-600-000-00-000	CAFETERIA FOOD	W/E 5/29/26	06/25/26	65,935.44	

214455	06/25/26		2289	POOLED INSURANCE PROGRAM OF NEW JERSEY	6,680.00
PO 602647	06/08/26	2024/25 WORKERS COMP AUDIT			6,680.00
11-000-291-260-000-00-000	WORKMENS COMPENSATION	2024/25 ADJUSTMENT	06/25/26	6,680.00	

214456	06/25/26		3323	PORZIO, BROMBERG & NEWMAN	26,456.50
PO 600972	08/11/25	2025/26 LEGAL SERVICES			24,742.39
11-000-230-331-001-00-000	LEGAL SERVICES ORDINARY	MAY #3353735	06/25/26	15,951.39	
11-000-230-331-001-00-000	LEGAL SERVICES ORDINARY	MAY #3353746	06/25/26	6,968.00	
11-000-230-331-001-00-000	LEGAL SERVICES ORDINARY	MAY #3353747	06/25/26	1,823.00	

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214456	06/25/26		3323	PORZIO, BROMBERG & NEWMAN	26,456.50
PO 602859	06/22/26	JUNE DISTRICT LEGAL SERVICES			1,714.11
11-000-230-331-002-00-000		LEGAL SERVICES-CST	3353735 - MAY	06/25/26	1,714.11
214457	06/25/26		1529	POWER PLACE, INC.	715.28
PO 600771	07/15/25	GLHS WIDE AREA MOWER REPAIR			715.28
11-000-263-610-000-00-000		GEN'L SUPP-CARE/UPKEEP GROUNDS	1316011	06/25/26	715.28
214458	06/25/26		1767	PREMIER LUXURY SPRINTER VAN RENTALS / DBA	2,409.60
PO 602630	06/01/26	APRIL MAY 26 GL ATHLETICS			2,409.60
11-000-270-512-000-10-001		GLHS ATHLETIC TRANSPORTATION	016	06/25/26	2,409.60
214459	06/25/26		1487	THOMAS PRESTI / DBA SHOTS BY TP LLC	3,500.00
PO 601190	09/09/25	SPECIAL EVENT VIDEO COVERAGE			500.00
11-402-100-500-001-10-000		PURCHASED SVCS-OTHER	#2	06/25/26	500.00
PO 601193	09/09/25	SPRING 2025 VIDEO COVERAGE			3,000.00
11-402-100-500-001-10-000		PURCHASED SVCS-OTHER	#1	06/25/26	3,000.00
214460	06/25/26		2701	PREVENTION SPECIALISTS, INC.	492.00
PO 600818	07/17/25	25/26 DRUG TESTING COMPLIANCE			492.00
11-000-270-390-000-00-000		PURCH PROF & TECH SVCS	34607	06/25/26	417.00
11-000-270-390-000-00-000		PURCH PROF & TECH SVCS	35567	06/25/26	75.00
214461	06/25/26		1188	PUBLIC SERVICE ELECTRIC AND GAS COMPANY	5,019.57
PO 602420	04/10/26	HEAT UTILITIES - FEB THRU JUNE			5,019.57
11-000-262-621-630-01-000		HEAT - MKM ECC	7338135401 - APRIL	06/25/26	384.00
11-000-262-621-630-03-000		HEAT - HUGHES	7338135002 - APRIL	06/25/26	536.49
11-000-262-621-630-04-000		HEAT - MOUNTAIN PARK	7338134901 - APRIL	06/25/26	713.70
11-000-262-621-630-05-000		HEAT - WOODRUFF	7338135118 - APRIL	06/25/26	521.58
11-000-262-621-630-09-000		HEAT - COLUMBIA M.S.	7338135207 - APRIL	06/25/26	1,227.59
11-000-262-621-630-10-000		HEAT - GLHS	7338135304 - APRIL	06/25/26	1,636.21
214462	06/25/26		1443	RANDOLPH TOWNSHIP BOARD OF EDUCATION	25,200.00
PO 600745	07/14/25	25-26 OOD TUIT.-RANDOLPH HS-SR			25,200.00
11-000-100-562-000-00-000		TUITION TO OTHER LEAS-SPECIAL	JUNE	06/25/26	12,600.00
11-000-100-562-000-00-000		TUITION TO OTHER LEAS-SPECIAL	MAY	06/25/26	12,600.00
214463	06/25/26		3933	REILLY THOMPSON	300.01
PO 602655	06/08/26	MARCH, APRIL, MAY MILEAGE			300.01
11-000-219-580-000-11-188		CST TRAVEL	MAR - MAY REIM.	06/25/26	300.01
214464	06/25/26		1201	RESILLENCE PSYCHIATRY AND PSYCHOTHERAPY	2,500.00
PO 602414	04/09/26	PSYCHIATRIC EVAL.			1,250.00
11-000-219-390-000-11-000		CST OTHER PURCH SERVICES	D.O.S. 5/4/26 #1438	06/25/26	1,250.00

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214464	06/25/26		1201	RESILLENCE PSYCHIATRY AND PSYCHOTHERAPY	2,500.00
PO 602524	05/07/26	PSYCH EVALUATION			1,250.00
11-000-219-390-000-11-000	CST OTHER PURCH SERVICES	1437	06/25/26	1,250.00	
214465	06/25/26		1190	RIDDELL ALL AMERICAN SPORTS	1,225.00
PO 602638	06/03/26	FOOTBALL RECONDITIONING			1,225.00
11-402-100-500-001-10-117	GLHS PURCH SVC - RECONDITION	952543101	06/25/26	1,225.00	
214466	06/25/26		1488	MELISSA SBLENDORIO	1,080.00
PO 601019	08/18/25	INSTRUCTIONAL SERVICES			1,080.00
11-000-216-320-000-11-000	PUR PROF SVCS. - RELATED SVCS.	MAY	06/25/26	1,080.00	
214467	06/25/26		1656	SCHOOL OFFICE SOLUTIONS, LLC.	675.00
PO 600667	07/09/25	PROFESSIONAL SERVICES - SBA			675.00
11-000-251-500-000-00-000	BD SECY - OTHER PURCH SVCS	4/24/26	06/25/26	675.00	
214468	06/25/26		2733	SD GAMEDAY, LLC.	255.00
PO 602617	05/27/26	SUB TRAINER HS BASEBALL 5/9/26			255.00
11-402-100-500-000-10-001	PURCH SVCS GAME HELP	28610	06/25/26	255.00	
214469	06/25/26		1531	SEARCH CONSULTING, LLC.	24,064.00
PO 600848	07/24/25	25-26 OOD TUIT-SEARCH-G.T.			24,064.00
11-000-216-320-000-11-000	PUR PROF SVCS. - RELATED SVCS.	JUNE	06/25/26	9,024.00	
11-000-216-320-000-11-000	PUR PROF SVCS. - RELATED SVCS.	MAY	06/25/26	15,040.00	
214470	06/25/26		1696	JAMES SHOOP / DBA SHOOP SBA, LLC.	390.00
PO 601733	12/03/25	PROCUREMENT CONSULTING WORK			390.00
11-000-230-339-011-00-000	PURCH. PROF SERVICES	MAY SERVICES	06/25/26	390.00	
214471	06/25/26		1779	SIGN LANGUAGE INTERPRETING SERVICES LLC.	1,523.75
PO 602449	04/16/26	SIGN LANGUAGE SERVICES			1,523.75
20-250-200-300-000-00-000	IDEA - PUR PROF SERVICES	05212026	06/25/26	805.00	
20-250-200-300-000-00-000	IDEA - PUR PROF SERVICES	05282027	06/25/26	402.50	
20-250-200-300-000-00-000	IDEA - PUR PROF SERVICES	06032026	06/25/26	316.25	
214472	06/25/26		1472	SPECTROTEL HOLDING COMPANY LLC. / DBA SPE	95.57
PO 600578	07/03/25	BACK UP INTERNET SERVICE			95.57
11-000-252-340-000-15-000	TECHNOLOGY PURCH. SVCS.	JUNE #13814130	06/25/26	95.57	
214473	06/25/26		1389	SPECTRUM CONSULTING INC.	31,034.50
PO 600793	07/16/25	25-26 OOD TUIT-SPECTRUM CON-RG			17,220.00
11-000-100-566-000-00-000	TUITION TO PRIVATE SCH/SPECIAL	JUNE #260602	06/25/26	10,500.00	
11 000 216 320 000 11 000	PUR PROF SVCS. - RELATED SVCS.	MAY #260504	06/25/26	6,720.00	

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214473 06/25/26 **1389** SPECTRUM CONSULTING INC. **31,034.50**

PO 600817	07/17/25	25/26	ESY & RSY OOD TRANS		10,454.50	
11-000-270-518-000-00-000			CONT. SVCS - SPECIAL ED. ESC	JUNE #260603	06/25/26	3,605.00
11-000-270-518-000-00-000			CONT. SVCS - SPECIAL ED. ESC	MAY #260503	06/25/26	6,849.50
PO 602666	06/09/26	25-26	SERVICES FOR STUDENT		3,360.00	
11-000-216-320-000-11-000			PUR PROF SVCS. - RELATED SVCS.	JUNE #260604	06/25/26	3,360.00

214474 06/25/26 **2055** SPRUCE INDUSTRIES, INC. **1,632.70**

PO 602625	05/29/26		SCRUBBER REPAIR FOR CMS		1,632.70	
11-000-261-420-000-09-000			LABOR & REPAIR SVCS - CMS	5156754	06/25/26	1,632.70

214475 06/25/26 **1758** STARK TECH SERVICES, LLC **8,373.34**

PO 601432	10/09/25		LIBRARY HVAC LABOR AND PARTS		5,510.00	
11-000-261-420-000-04-000			LABOR & REPAIR SVCS - MT PARK	EDSVC25-450	06/25/26	3,758.00
11-000-261-610-000-04-000			REQ MAINT SUPPLIES - MT PARK	EDSVC25-450	06/25/26	1,752.00
PO 602495	04/29/26	25/26	BMS SERVICES FOR DISTRICT		2,863.34	
11-000-261-420-000-09-000			LABOR & REPAIR SVCS - CMS	10053908	06/25/26	1,431.00
11-000-261-420-000-10-000			LABOR & REPAIR SVCS - GLHS	10057043	06/25/26	1,432.34

214476 06/25/26 **1789** STATE OF NEW JERSEY **3,591.00**

PO 602633	06/02/26		ENDPOINT PROTECTION- DISTRICT		3,591.00	
11-000-252-340-000-15-000			TECHNOLOGY PURCH. SVCS.	DHS-23-GPD-137-00-01	06/25/26	3,591.00

214477 06/25/26 **0368** STATION CAB, INC. **7,079.00**

PO 600665	07/08/25		ESTIMATED FUTURE ATHLETICS RSY		1,845.00	
11-000-270-512-000-10-001			GLHS ATHLETIC TRANSPORTATION	MAY #1925	06/25/26	1,845.00
PO 602842	06/17/26		ATHLETIC TRANSPORTATION		5,234.00	
11-000-270-512-000-10-001			GLHS ATHLETIC TRANSPORTATION	1292	06/25/26	403.00
11-000-270-512-000-10-001			GLHS ATHLETIC TRANSPORTATION	1337	06/25/26	3,806.00
11-000-270-512-000-10-001			GLHS ATHLETIC TRANSPORTATION	1456	06/25/26	1,025.00

214478 06/25/26 **0388** SWEETWATER SOUND INC. **88.40**

PO 602551	05/12/26		SUPPLIES MUSIC HUGHES		78.00	
11-190-100-610-001-03-000			SUPPLIES - HUGHES	50474065	06/25/26	78.00
PO 602833	06/17/26		SHIPPING CHARGES - 602551		10.40	
11-190-100-610-001-03-000			SUPPLIES - HUGHES	50474065	06/25/26	10.40

214479 06/25/26 **1769** SYNATECH, INC. **4,200.00**

PO 602285	03/06/26	25/26	ASBESTOS REMOVAL		4,200.00	
11-000-261-420-000-10-000			LABOR & REPAIR SVCS - GLHS	9353	06/25/26	4,200.00

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214480	06/25/26		1627	TEEN ARTS NEW JERSEY	475.00
PO 602476	04/23/26	ATTENDANCE AT STATE TEEN ARTS			475.00
11-401-100-890-000-10-000	GLHS CO-CURRICULAR MEMBER FEE: 3640		06/25/26	475.00	

214481	06/25/26		1643	THE COLLEGE OF NEW JERSEY	1,100.00
PO 602426	04/13/26	ASSISTIVE TECHNOLOGY EVAL.			1,100.00
11-000-219-390-000-11-000	CST OTHER PURCH SERVICES	651	06/25/26	1,100.00	

214482	06/25/26		3572	THE TRAINING CENTER	750.00
PO 602675	06/10/26	BOILER LICENSE OBANDO			750.00
11-000-262-580-000-00-000	CUSTODIAL WORKSHOP TRAVEL	12509	06/25/26	750.00	

214483	06/25/26		2496	TOWNSHIP OF BERKELEY HEIGHTS	6,318.43
PO 602531	05/08/26	25/26 FUEL & MAINTENANCE			1,232.98
11-000-261-610-000-00-000	REQ MAINT SUPPLIES- MAINT DEPT	MAY FUEL MAINTENANCE	06/25/26	1,232.98	
PO 602637	06/03/26	MAY 2026 FUEL FOR BUSES			5,085.45
11-000-270-610-000-00-000	TRANSPORTATION SUPPLIES - FUEL	MAY BUS FUEL	06/25/26	5,085.45	

214484	06/25/26		1494	TREASURER - STATE OF NEW JERSEY	5,450.00
PO 602432	04/14/26	25/26 AIR PERMITS			5,450.00
11-000-262-420-040-00-000	CONTRACTED SVC - BLDG & GROUND	251943680	06/25/26	1,090.00	
11-000-262-420-040-00-000	CONTRACTED SVC - BLDG & GROUND	251943690	06/25/26	1,090.00	
11-000-262-420-040-00-000	CONTRACTED SVC - BLDG & GROUND	251943700	06/25/26	1,090.00	
11-000-262-420-040-00-000	CONTRACTED SVC - BLDG & GROUND	251943710	06/25/26	1,090.00	
11-000-262-420-040-00-000	CONTRACTED SVC - BLDG & GROUND	251943720	06/25/26	1,090.00	

214485	06/25/26		1339	TYLER TECHNOLOGIES, INC.	5,264.00
PO 602624	05/29/26	2025/2026 ANNUAL TRANS SOFTWARE			5,264.00
11-000-270-592-000-00-000	TRANSP - PURCH PROF SVCS	045-518400	06/25/26	5,264.00	

214486	06/25/26		1520	UNION COUNTY EDUCATIONAL SERV COMM.	47,668.31
PO 600871	07/28/25	25-26 OOD TUIT-LAMBERTSMILL-ED			6,461.30
11-000-100-562-000-00-000	TUITION TO OTHER LEAS-SPECIAL	MAY #3006993	06/25/26	6,461.30	
PO 601605	11/11/25	ESY & RSY SPED TRANS 25/26			39,835.81
11-000-270-518-000-00-000	CONT. SVCS - SPECIAL ED. ESC	MAY #3006994	06/25/26	39,835.81	
PO 601840	01/06/26	CHAPTER 193 ANNUAL REVIEW			380.00
20-507-100-320-000-00-028	NONPUBLIC CH193 - CLASS. SVCS	2768	06/25/26	380.00	
PO 602627	05/13/26	CH. 193 SVC. - FLEX SCHOOL			991.20
20-506-100-320-000-00-028	NONPUBLIC CH193 SUPP INSTR	APRIL	06/25/26	330.40	
20-506-100-320-000-00-028	NONPUBLIC CH193 SUPP INSTR	MARCH	06/25/26	330.40	
20-506-100-320-000-00-028	NONPUBLIC CH193 SUPP INSTR	MAY #23754	06/25/26	330.40	

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214487	06/25/26		1025	UNION COUNTY IMPROVEMENT AUTHORITY	3,301.52
PO 600965	08/11/25	2025/26 SOLAR SERVICES			3,301.52
11-000-262-622-610-05-000	ELECTRICITY - WOODRUFF	MAY	06/25/26	1,311.63	
11-000-262-622-610-10-000	ELECTRICITY - GLHS	MAY	06/25/26	1,989.89	
214488	06/25/26		1628	UNION COUNTY SUPERINTENDENTS ROUNDTABL	400.00
PO 602472	04/22/26	SCHOLAR'S BREAKFAST 2025-26			400.00
11-000-230-610-000-00-186	SUPT OFF - AWARDS/ETC..	BERKELEY HEIGHTS	06/25/26	400.00	
214489	06/25/26		2549	UNION COUNTY VOCATIONAL TECHNICAL SCHOO	58,100.00
PO 601433	10/09/25	2025/26 TUITION			58,100.00
11-000-100-563-000-00-000	TUITION TO CO VOC-REGULAR	MAY	06/25/26	58,100.00	
214490	06/25/26		2446	UNIVERSITY BEHAVIORAL HEALTHCARE	1,350.00
PO 602598	05/21/26	EDUCATIONAL HOSPITAL PROG.			1,350.00
11-000-216-320-000-11-000	PUR PROF SVCS. - RELATED SVCS.	UT0000107108	06/25/26	1,350.00	
214491	06/25/26		1058	US POSTAL SERVICE	330.00
PO 602674	06/10/26	P.O. BOX 147 RENEWAL			330.00
11-000-251-530-000-00-000	BD SECY-POSTAGE/DELIVERY	P.O. BOX 147	06/25/26	330.00	
214492	06/25/26		3409	VERIZON WIRELESS	282.19
PO 600974	08/11/25	2025/26 DISTRICT WIRELSS/IPADS			282.19
11-000-230-530-642-14-105	WIRELESS PHONES - DISTRICT	6144725767	06/25/26	282.19	
214493	06/25/26		1070	WAGeworks, INC.	30.88
PO 600967	08/11/25	COBRA FEES			30.88
11-000-291-270-000-00-001	MEDICAL BENEFITS	MAY #0526-TR42494	06/25/26	30.88	
214494	06/25/26		3027	WARRENVILLE HARDWARE	321.73
PO 600942	08/11/25	20256-2026 MAINTENANCE			321.73
11-000-261-610-000-00-000	REQ MAINT SUPPLIES- MAINT DEPT	570604	06/25/26	26.82	
11-000-261-610-000-00-000	REQ MAINT SUPPLIES- MAINT DEPT	570632	06/25/26	65.16	
11-000-261-610-000-00-000	REQ MAINT SUPPLIES- MAINT DEPT	571155	06/25/26	148.82	
11-000-261-610-000-00-000	REQ MAINT SUPPLIES- MAINT DEPT	571156	06/25/26	45.39	
11-000-261-610-000-00-000	REQ MAINT SUPPLIES- MAINT DEPT	571511	06/25/26	22.14	
11-000-261-610-000-00-000	REQ MAINT SUPPLIES- MAINT DEPT	571785	06/25/26	13.40	
214495	06/25/26		1066	WASTE MANAGEMENT OF NEW JERSEY, INC.	12,229.76
PO 600961	08/11/25	2025/26 REFUSE/RECYCLING SVCS			12,229.76
11-000-262-420-000-00-000	REFUSE REMOVAL	0928863-2433-1	06/25/26	6,066.88	
11-000-262-420-000-00-000	REFUSE REMOVAL	0935522-2433-4	06/25/26	6,162.88	

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214496 06/25/26 **1862** **WB MASON CO., INC.** **48.50**

PO 600808	07/16/25	OFFICE SUPPLIES			48.50
11-000-230-610-000-00-185		SUPT OFFICE - MISC. EXPENSES	262033287	06/25/26	1.90
11-000-230-610-000-00-185		SUPT OFFICE - MISC. EXPENSES	262119336	06/25/26	22.35
11-000-251-600-000-00-180		BD SECY-SUPPLIES	262033287	06/25/26	1.90
11-000-251-600-000-00-180		BD SECY-SUPPLIES	262119336	06/25/26	22.35

214497 06/25/26 **1633** **WESTFIELD AUDIO VISUAL INC.** **3,900.00**

PO 601939	01/23/26	SOUND SYSTEM FOR GRADUATION			3,900.00
11-000-240-500-000-10-001		OTHER PURCH SVCS -GL GRAD	9850	06/25/26	1,700.00
11-000-240-500-000-10-001		OTHER PURCH SVCS -GL GRAD	9851	06/25/26	2,200.00

214498 06/25/26 **1279** **WHIZKIDZ TUTORING LLC** **225.00**

PO 600678	07/08/25	HOME INSTRUCTION			225.00
11-150-100-320-000-00-000		HOME INSTRUCTION-PURC PROF	1610	06/25/26	225.00

214499 06/25/26 **4007** **XTEL COMMUNICATIONS** **1,734.55**

PO 602310	03/12/26	MARCH-JUNE PHONE SVCS			1,734.55
11-000-230-530-642-01-000		TELEPHONE - MKM ECC	10000013439	06/25/26	230.99
11-000-230-530-642-03-000		TELEPHONE - HUGHES	10000013439	06/25/26	185.83
11-000-230-530-642-04-000		TELEPHONE - MOUNTAIN PARK	10000013439	06/25/26	186.09
11-000-230-530-642-05-000		TELEPHONE - WOODRUFF	10000013439	06/25/26	191.44
11-000-230-530-642-06-000		TELEPHONE -SUPERINTENDENTS OFF	10000013439	06/25/26	50.00
11-000-230-530-642-07-000		TELEPHONE - BUSINESS OFFICE	10000013439	06/25/26	50.00
11-000-230-530-642-09-000		TELEPHONE - COLUMBIA M.S.	10000013439	06/25/26	150.00
11-000-230-530-642-10-000		TELEPHONE - GLHS	10000013439	06/25/26	674.79
11-000-230-530-642-11-000		TELEPHONE - CHILD STUDY TEAM	10000013439	06/25/26	15.41

214500 06/25/26 **2162** **ZITA CORP. D/B/A ELEFANTE MUSIC** **272.50**

PO 601729	12/03/25	SCHOOL TRUMPET REPAIR			92.50
11-190-100-610-001-04-000		SUPPLIES - MT PK	M2710535	06/25/26	92.50
PO 602552	05/12/26	REPAIRS HUGHES			180.00
11-190-100-610-001-03-000		SUPPLIES - HUGHES	M2788170	06/25/26	180.00

214501 06/25/26 **2715** **ALAINA KELLY** **588.50**

PO 602750	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50

214502 06/25/26 **2715** **ALAN QUAYLE** **588.50**

PO 602786	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50

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214503	06/25/26		2715	ALBERT DING	588.50
PO 602725	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214504	06/25/26		2715	ALEXANDER WANG	588.50
PO 602811	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214505	06/25/26		2715	ALEXANDRA FRANK	1,177.00
PO 602730	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214506	06/25/26		2715	ALEXANDRA GRUBNOK	588.50
PO 602738	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214507	06/25/26		2715	ALEXIS FIALA	588.50
PO 602727	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214508	06/25/26		2715	ALISHA SHAH	588.50
PO 602791	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214509	06/25/26		2715	ALISSA MORRIS	1,177.00
PO 602775	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214510	06/25/26		2715	ANDREY STUKALENKO	588.50
PO 602802	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214511	06/25/26		2715	ANTHIA MANDARAKAS	588.50
PO 602763	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214512	06/25/26		2715	AREF CHOWDHURY	588.50
PO 602710	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214513	06/25/26		2715	ARIAN MALEKI	588.50
PO 602762	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	

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214514	06/25/26		2715	ARSHI SINGH	588.50
PO 602797	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214515	06/25/26		2715	BELKYS CONSOLI	588.50
PO 602716	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214516	06/25/26		2715	CHERYL HARRIS	588.50
PO 602742	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214517	06/25/26		2715	CHRIS SMITH	588.50
PO 602798	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214518	06/25/26		2715	CHRISTINE CANTNER	1,177.00
PO 602707	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214519	06/25/26		2715	CHRISTINE PALERMO	588.50
PO 602781	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214520	06/25/26		2715	CHRISTINE WILLIAMS	1,177.00
PO 602813	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214521	06/25/26		2715	CHRISTOPHER QUINN	588.50
PO 602787	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214522	06/25/26		2715	CYNTHIA ACOSTA	588.50
PO 602697	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214523	06/25/26		2715	DANA VANDENBRANDE	588.50
PO 602807	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214524	06/25/26		2715	DANIEL HERR	588.50
PO 602743	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	

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214525	06/25/26		2715	DANIELLE PIAZZA	1,177.00
PO 602784	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214526	06/25/26		2715	DANIELLE WEST-AUGUSTIN	588.50
PO 602812	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214527	06/25/26		2715	DAVID LEDERMAN	588.50
PO 602754	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214528	06/25/26		2715	DEBORAH SHERER	588.50
PO 602794	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214529	06/25/26		2715	EITHNE MOONEY	588.50
PO 602772	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214530	06/25/26		2715	ELIZABETH GREGUSKE	588.50
PO 602737	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214531	06/25/26		2715	ELLYN STEIN	588.50
PO 602801	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214532	06/25/26		2715	EMILY ABRAHAM	588.50
PO 602696	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214533	06/25/26		2715	EMMA TSUI	588.50
PO 602806	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214534	06/25/26		2715	ERICKA MIRANDA	588.50
PO 602768	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214535	06/25/26		2715	ERIN DECROIX	1,177.00
PO 602721	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	

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214536	06/25/26		2715	FRANK AMICO	1,177.00
PO 602701	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	1,177.00
214537	06/25/26		2715	GABRIEL TOPOR	588.50
PO 602804	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214538	06/25/26		2715	GENG XU	588.50
PO 602816	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214539	06/25/26		2715	GENNA SCIORTINO	588.50
PO 602790	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214540	06/25/26		2715	GREGORY LAHR	588.50
PO 602752	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214541	06/25/26		2715	IGOR GAVRILOVIC	588.50
PO 602733	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214542	06/25/26		2715	JACKIE PARKER	588.50
PO 602782	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214543	06/25/26		2715	JAMES MOORE	588.50
PO 602773	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214544	06/25/26		2715	JASON HIGGINS	588.50
PO 602744	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214545	06/25/26		2715	JASPREET OBEROI	588.50
PO 602779	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214546	06/25/26		2715	JENNIFER ORSINI	588.50
PO 602780	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50

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214547	06/25/26		2715	JENNIFER P LOPEZ	588.50
PO 602759	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214548	06/25/26		2715	JERRY CHEN	1,177.00
PO 602708	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	1,177.00
214549	06/25/26		2715	JESSICA CONROY	588.50
PO 602715	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214550	06/25/26		2715	JIA LI	1,177.00
PO 602756	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	1,177.00
214551	06/25/26		2715	JIAN HUANG	588.50
PO 602746	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214552	06/25/26		2715	JILL GUISSIPE	588.50
PO 602741	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214553	06/25/26		2715	JODIE SASSE	588.50
PO 602789	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214554	06/25/26		2715	JOHN KAUH	588.50
PO 602749	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214555	06/25/26		2715	JUN YAO	588.50
PO 602814	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-100-560-000-00-000		TUITION - CHARTER SCHOOL		06/25/26	588.50
214556	06/25/26		2715	JUSTYNA BATES	588.50
PO 602704	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214557	06/25/26		2715	KAITLYN BUGANSKI	1,765.50
PO 602748	06/25/26	TRANSPORTATION AID IN LIEU			1,765.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	1,765.50

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214558	06/25/26		2715	KATARXYNA MOROZ	588.50
PO 602774	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214559	06/25/26		2715	KATHERINE HINIC	1,177.00
PO 602745	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214560	06/25/26		2715	KATHLEEN COGAN	588.50
PO 602712	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214561	06/25/26		2715	KAYODE ADEBAYO	1,177.00
PO 602698	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214562	06/25/26		2715	KEITH DECROIX	588.50
PO 602722	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214563	06/25/26		2715	KELLY DIETZEL	1,177.00
PO 602724	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214564	06/25/26		2715	KERI BRADY	1,765.50
PO 602706	06/25/26	TRANSPORTATION AID IN LIEU		1,765.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,765.50	
214565	06/25/26		2715	KIMBERLY BLANCUZZI	1,765.50
PO 602705	06/25/26	TRANSPORTATION AID IN LIEU		1,765.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,765.50	
214566	06/25/26		2715	KIMBERLY COZIC	588.50
PO 602719	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214567	06/25/26		2715	KYLE MODES	1,177.00
PO 602770	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214568	06/25/26		2715	LAURA BAI	1,177.00
PO 602703	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	

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214569	06/25/26		2715	LAURA MENDONCA-BAEZ	2,354.00
PO 602765	06/25/26	TRANSPORTATION AID IN LIEU			2,354.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	2,354.00
214570	06/25/26		2715	LAUREN CORDO	588.50
PO 602717	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214571	06/25/26		2715	LISA COLE	588.50
PO 602713	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214572	06/25/26		2715	LISA-MARIE KOSTROWSKI	588.50
PO 602751	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214573	06/25/26		2715	LLOYD GREENWALD	588.50
PO 602736	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214574	06/25/26		2715	LLOYDIE LAUREDANT	588.50
PO 602753	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214575	06/25/26		2715	LORI OBALDE	1,765.50
PO 602778	06/25/26	TRANSPORTATION AID IN LIEU			1,765.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	1,765.50
214576	06/25/26		2715	LORI WAGMAN	1,177.00
PO 602810	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	1,177.00
214577	06/25/26		2715	MARIA MACIEJEWSKI	588.50
PO 602760	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214578	06/25/26		2715	MARIE DYE	588.50
PO 602726	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214579	06/25/26		2715	MARISA CIMINI	588.50
PO 602711	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50

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214580	06/25/26		2715	MARK MANNINO	588.50
PO 602764	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214581	06/25/26		2715	MARY ROSE MACK	1,765.50
PO 602761	06/25/26	TRANSPORTATION AID IN LIEU		1,765.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,765.50	
214582	06/25/26		2715	MELISSA FUSARI	1,177.00
PO 602732	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214583	06/25/26		2715	MEREDITH FOLTYNOWICZ	1,177.00
PO 602728	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214584	06/25/26		2715	MICHAEL LITVIN	588.50
PO 602758	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214585	06/25/26		2715	MICHAEL SIMON	1,177.00
PO 602796	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214586	06/25/26		2715	MICHAEL TERPSTRA	588.50
PO 602803	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214587	06/25/26		2715	MONICA FRITSCHKE	588.50
PO 602731	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214588	06/25/26		2715	NANCY MILLER	588.50
PO 602767	06/25/26	TRANSPORTATION AID IN LIEU		588.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	588.50	
214589	06/25/26		2715	NICOLE FOTIACLES	1,177.00
PO 602729	06/25/26	TRANSPORTATION AID IN LIEU		1,177.00	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,177.00	
214590	06/25/26		2715	NICOLE PITERA	1,765.50
PO 602785	06/25/26	TRANSPORTATION AID IN LIEU		1,765.50	
11-000-270-503-000-00-000	CONT SERVICES AID IN LIEU		06/25/26	1,765.50	

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214591	06/25/26		2715	NOGUEIRA GUEDES	588.50
PO 602740	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214592	06/25/26		2715	NORA NASTO	588.50
PO 602776	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214593	06/25/26		2715	PAUL GENUA	588.50
PO 602734	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214594	06/25/26		2715	REBECCA VEZZA	588.50
PO 602808	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214595	06/25/26		2715	RICARDO MENDOZA RAMOS	1,177.00
PO 602766	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	1,177.00	
214596	06/25/26		2715	RYAN CYR	588.50
PO 602720	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214597	06/25/26		2715	SABRINA MIZRACHI	1,177.00
PO 602769	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	1,177.00	
214598	06/25/26		2715	SAI BHARGAVI AKIRI	588.50
PO 602699	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214599	06/25/26		2715	SARAH ATKINSON	1,177.00
PO 602702	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	1,177.00	
214600	06/25/26		2715	SCOTT COMSTOCK	1,177.00
PO 602714	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	1,177.00	
214601	06/25/26		2715	SEAN KIN	1,177.00
PO 602757	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	1,177.00	

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214602	06/25/26		2715	SERGIO DEROJAS	588.50
PO 602723	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214603	06/25/26		2715	SHANNON VICK	1,177.00
PO 602809	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	1,177.00
214604	06/25/26		2715	SHARON IZZO	588.50
PO 602747	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214605	06/25/26		2715	SHERI SHEA-LEVINE	588.50
PO 602793	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214606	06/25/26		2715	SHRUTI SRIVASTAVA	588.50
PO 602800	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214607	06/25/26		2715	STEPHEN CHIANG	1,177.00
PO 602709	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	1,177.00
214608	06/25/26		2715	SUSAN REMBETSY	588.50
PO 602788	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214609	06/25/26		2715	SUSHMITA COSNER	588.50
PO 602718	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214610	06/25/26		2715	SWATI SHARMA	588.50
PO 602792	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214611	06/25/26		2715	TARA BETH LEFURGE	588.50
PO 602755	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50
214612	06/25/26		2715	TOM SOLFARO	588.50
PO 602799	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU		06/25/26	588.50

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214613	06/25/26		2715	VANESSATRINOR	1,177.00
PO 602805	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	1,177.00	
214614	06/25/26		2715	VELEKA ALLEN	1,177.00
PO 602700	06/25/26	TRANSPORTATION AID IN LIEU			1,177.00
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	1,177.00	
214615	06/25/26		2715	VINEET GORHE	588.50
PO 602735	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214616	06/25/26		2715	XI NI	588.50
PO 602777	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214617	06/25/26		2715	YI SHI	588.50
PO 602795	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214618	06/25/26		2715	YIPING ZHU	588.50
PO 602815	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-100-560-000-00-000		TUITION - CHARTER SCHOOL	06/25/26	588.50	
214619	06/25/26		2715	YOKO MOMONOI	588.50
PO 602771	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214620	06/25/26		2715	YUE GUAN	588.50
PO 602739	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	
214621	06/25/26		2715	ZHIQI PENG	588.50
PO 602783	06/25/26	TRANSPORTATION AID IN LIEU			588.50
11-000-270-503-000-00-000		CONT SERVICES AID IN LIEU	06/25/26	588.50	

Chk#	Date	Rec date	Code	Vendor name (Comment)	Check amount
PO#	PO Date	Purchase Order Description			PO Payments
PO Account Code	Account Description	Invoice on payment	Date	Payment amount	

Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,157,269.97
20	SPECIAL REVENUE FUNDS	\$34,108.65
30	CAPITAL PROJECTS FUNDS	\$114,904.94
60	CAFETERIA	\$72,864.03
	Total for all checks within selected fund range	\$1,379,147.59
246 Checks	0 Voids Total for all checks listed (Inc. Prior YR)	\$1,379,147.59

Prepared and submitted by:


Board Secretary

6/23/26
Date

Report of the Secretary to the Board of Education
Berkeley Heights BOE

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Starting date 7/1/2025 Ending date 5/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Assets and Resources

Assets:			
101	Cash in bank		\$1,569,499.16
102-106	Cash Equivalents		\$385,231.43
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$3,740,430.82
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$3,400,121.68
117	Maintenance Reserve Account		\$923,803.41
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$3,974,844.02
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$1,234,196.00	
142	Intergovernmental - Federal	(\$194,133.69)	
143	Intergovernmental - Other	\$9,701.25	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$1,049,763.56
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$447,016.86
Resources:			
301	Estimated Revenues	\$57,974,863.00	
302	Less Revenues	(\$58,080,904.50)	(\$106,041.50)
Total assets and resources			<u>\$15,384,669.44</u>

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Fund Balance:

	Appropriated:			
753,754	Reserve for Encumbrances			\$8,552,629.10
	Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$2,038,748.15		
604	Add: Increase in Capital Reserve	\$1,481,373.53		
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00		
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00		\$3,520,121.68
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$2,716,202.77		
605	Add: Increase in Sale/Leaseback Reserve	\$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00		\$2,716,202.77
764	Maintenance Reserve Account - July 1	\$286,378.51		
606	Add: Increase in Maintenance Reserve	\$637,424.90		
310	Less: Bud. w/d from Maintenance Reserve	\$0.00		\$923,803.41
765	Tuition Reserve Account - July 1	\$0.00		
311	Less: Bud. w/d from Tuition Reserve	\$0.00		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00		
610	Add: Increase in Bus Advertising Reserve	\$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00		
611	Add: Increase in Federal Impact Aid (General)	\$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00		
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00		\$0.00
769	Unemployment Fund - July 1	\$0.00		
	Add: Increase in Unemployment Fund	\$0.00		
678	Less: Bud. w/d from Unemployment Fund	\$0.00		\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$61,942,057.85		
602	Less: Expenditures (\$54,080,816.28)			
	Less: Encumbrances (\$7,100,109.25)	(\$61,180,925.53)		\$761,132.32
	Total appropriated			\$16,473,889.28
	Unappropriated:			
770	Fund balance, July 1			\$1,332,897.45
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$4,058,282.51)
	Total fund balance			\$13,748,504.22
	Total liabilities and fund equity			\$15,384,669.44

Report of the Secretary to the Board of Education
Berkeley Heights BOE

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Starting date 7/1/2025 Ending date 5/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	54,133,714	0	54,133,714	54,239,756		(106,041)
00520	SUBTOTAL – Revenues from State Sources	3,841,149	0	3,841,149	3,841,149		0
	Total	57,974,863	0	57,974,863	58,080,905		(106,041)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	18,215,496	534,702	18,750,198	16,513,236	2,144,265	92,697
10300	Total Special Education - Instruction	5,863,551	(1,697)	5,861,854	4,880,403	970,854	10,598
11160	Total Basic Skills/Remedial – Instruct.	355,950	(1,517)	354,433	297,507	56,926	0
12160	Total Bilingual Education – Instruction	263,579	(2,175)	261,404	208,197	53,207	0
17100	Total School-Sponsored Co/Extra Curricul	309,083	13,992	323,075	196,169	107,288	19,618
17600	Total School-Sponsored Athletics – Instr	1,310,592	21,674	1,332,266	1,141,611	162,274	28,381
29180	Total Undistributed Expenditures - Instr	1,583,632	58,932	1,642,564	1,372,268	184,747	85,548
29680	Total Undistributed Expenditures – Atten	66,494	512	67,006	67,006	0	0
30620	Total Undistributed Expenditures – Healt	696,424	31,455	727,879	674,852	53,027	0
40580	Total Undistributed Expend – Speech, OT,	1,356,401	(55,205)	1,301,196	1,163,823	146,618	(9,244)
41080	Total Undist. Expend. – Other Supp. Serv	1,467,386	10,010	1,477,396	1,449,055	21,055	7,287
41660	Total Undist. Expend. – Guidance	1,415,144	(15,735)	1,399,409	1,270,200	129,208	0
42200	Total Undist. Expend. – Child Study Team	2,010,528	(12,637)	1,997,891	1,816,683	160,138	21,070
43200	Total Undist. Expend. – Improvement of I	1,138,888	(7,267)	1,131,621	902,350	228,289	982
43620	Total Undist. Expend. – Edu. Media Serv.	498,139	(10,979)	487,160	430,033	57,127	0
44180	Total Undist. Expend. – Instructional St	121,218	(14,500)	106,718	91,074	13,751	1,892
45300	Support Serv. - General Admin	1,490,825	55,339	1,546,164	1,384,434	144,069	17,661
46160	Support Serv. - School Admin	2,027,241	6,083	2,033,324	1,841,991	168,734	22,599
47200	Total Undist. Expend. – Central Services	612,237	44,705	656,942	602,021	54,054	867
47620	Total Undist. Expend. – Admin. Info. Tec	786,269	(44,782)	741,487	681,124	49,468	10,895
51120	Total Undist. Expend. – Oper. & Maint. O	4,589,240	312,767	4,902,007	4,033,907	732,726	135,374
52480	Total Undist. Expend. – Student Transpor	2,513,262	63,880	2,577,142	2,061,871	474,517	40,755
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	11,601,025	(425,556)	11,175,469	10,136,335	802,090	237,045
75880	TOTAL EQUIPMENT	0	242,736	242,736	220,671	6,938	15,127
76260	Total Facilities Acquisition and Constr	29,934	724,440	754,374	553,653	178,741	21,980
77680	Total Summer School - Instruction	90,000	344	90,344	90,344	0	0
	Total	60,412,538	1,529,520	61,942,058	54,080,816	7,100,109	761,132

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
07040	11-213-100-320	Purchased Professional-Educational Servi	2,573	(465)	2,108	2,108	0	0
07100	11-213-100-610	General Supplies	2,390	(185)	2,205	2,205	0	0
07500	11-214-100-101	Salaries of Teachers	437,580	0	437,580	384,437	53,143	0
07520	11-214-100-106	Other Salaries for Instruction	176,244	0	176,244	60,487	115,757	0
07600	11-214-100-610	General Supplies	14,215	119	14,334	11,073	176	3,085
09260	11-219-100-101	Salaries of Teachers	35,000	0	35,000	3,774	26,277	4,950
11000	11-230-100-101	Salaries of Teachers	342,375	0	342,375	285,449	56,926	0
11100	11-230-100-610	General Supplies	13,575	(1,517)	12,058	12,058	0	0
12000	11-240-100-101	Salaries of Teachers	261,404	0	261,404	208,197	53,207	0
12040	11-240-100-320	Purchased Professional-Education Service	175	(175)	0	0	0	0
12080	11-240-100-[4-5]	Other Purchased Services (400-500 series	1,800	(1,800)	0	0	0	0
12100	11-240-100-610	General Supplies	200	(200)	0	0	0	0
17000	11-401-100-1__	Salaries	249,843	0	249,843	143,030	106,813	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)	26,900	(2,880)	24,020	24,020	0	0
17040	11-401-100-6__	Supplies and Materials	23,365	18,382	41,747	25,764	0	15,983
17060	11-401-100-8__	Other Objects	8,975	(1,510)	7,465	3,355	475	3,635
17500	11-402-100-1__	Salaries	970,360	1,004	971,364	819,858	150,502	1,004
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	129,383	10,882	140,265	124,305	3,755	12,205
17540	11-402-100-6__	Supplies and Materials	116,711	11,045	127,756	121,442	5,109	1,205
17560	11-402-100-8__	Other Objects	94,138	(1,257)	92,881	76,006	2,908	13,967
29020	11-000-100-562	Tuition to Other LEAs within the State -	291,550	(74,306)	217,244	176,952	40,055	237
29040	11-000-100-563	Tuition to County Voc. School District-R	570,500	14,000	584,500	469,000	115,500	0
29100	11-000-100-566	Tuition to Priv. School for the Disabled	721,582	119,238	840,820	726,316	29,193	85,311
29500	11-000-211-1__	Salaries	66,494	512	67,006	67,006	0	0
30500	11-000-213-1__	Salaries	629,021	(12,632)	616,389	580,634	35,755	0
30540	11-000-213-3__	Purchased Professional and Technical Ser	15,000	55,000	70,000	55,239	14,761	0
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series	41,101	(6,372)	34,729	32,217	2,512	0
30580	11-000-213-6__	Supplies and Materials	10,497	(4,115)	6,382	6,382	0	0
30600	11-000-213-8__	Other Objects	805	(425)	380	380	0	0
40500	11-000-216-1__	Salaries	756,700	0	756,700	711,296	45,404	0
40520	11-000-216-320	Purchased Professional – Educational Ser	594,169	(54,932)	539,237	447,312	101,169	(9,244)
40540	11-000-216-6__	Supplies and Materials	5,532	(273)	5,259	5,214	45	0
41000	11-000-217-1__	Salaries	1,467,386	10,010	1,477,396	1,449,055	21,055	7,287
41500	11-000-218-104	Salaries of Other Professional Staff	1,221,826	0	1,221,826	1,111,535	110,291	0
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	154,246	(512)	153,734	134,817	18,917	0
41560	11-000-218-320	Purchased Professional – Educational Ser	10,827	(3,108)	7,719	7,719	0	0
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series	15,749	(7,106)	8,643	8,643	0	0
41620	11-000-218-6__	Supplies and Materials	8,175	(2,480)	5,695	5,695	0	0
41640	11-000-218-8__	Other Objects	4,321	(2,529)	1,792	1,792	0	0
42000	11-000-219-104	Salaries of Other Professional Staff	1,450,559	0	1,450,559	1,330,304	120,255	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	133,595	0	133,595	110,389	23,206	0

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
47060 11-000-251-592 Misc. Purch. Services (400-500 Series, O	6,000	77,484	83,484	75,340	7,520	625
47100 11-000-251-6__ Supplies and Materials	11,000	2,048	13,048	12,587	219	242
47180 11-000-251-890 Other Objects	1,500	2,632	4,132	4,107	25	0
47500 11-000-252-1__ Salaries	458,115	0	458,115	423,073	35,042	0
47540 11-000-252-340 Purchased Technical Services	307,390	(46,382)	261,008	241,741	14,350	4,917
47560 11-000-252-[4-5] Other Purchased Services (400-500 series	5,554	2,000	7,554	6,616	75	862
47580 11-000-252-6__ Supplies and Materials	15,210	(400)	14,810	9,694	0	5,116
48500 11-000-261-1__ Salaries	481,016	(16,043)	464,973	409,313	55,659	0
48505 11-000-261-199 Unused Vac Pay to Term/Retired Staff	0	6,358	6,358	6,358	0	0
48520 11-000-261-420 Cleaning, Repair, and Maintenance Servic	325,080	346,279	671,359	536,299	79,586	55,474
48540 11-000-261-610 General Supplies	194,000	(53,136)	140,864	82,620	28,460	29,785
48560 11-000-261-8__ Other Objects	2,500	0	2,500	2,470	0	30
49000 11-000-262-1__ Salaries	1,914,065	43,482	1,957,547	1,694,768	262,780	0
49040 11-000-262-3__ Purchased Professional and Technical Ser	1,560	(500)	1,060	899	0	161
49060 11-000-262-420 Cleaning, Repair, and Maintenance Svc.	73,250	31,391	104,641	76,543	26,803	1,295
49120 11-000-262-490 Other Purchased Property Services	96,138	1,738	97,876	91,626	6,250	0
49140 11-000-262-520 Insurance	62,205	(36,971)	25,234	25,234	0	0
49160 11-000-262-590 Miscellaneous Purchased Services	2,000	0	2,000	1,900	0	100
49180 11-000-262-610 General Supplies	115,850	5,253	121,103	107,004	1,181	12,919
49200 11-000-262-621 Energy (Natural Gas)	302,250	22,353	324,603	299,781	24,822	0
49220 11-000-262-622 Energy (Electricity)	427,303	25,108	452,411	326,746	125,664	0
50000 11-000-263-1__ Salaries	88,902	0	88,902	69,248	19,654	0
50020 11-000-263-3__ Purchased Professional and Technical Ser	6,000	(6,000)	0	0	0	0
50040 11-000-263-420 Cleaning, Repair, and Maintenance Svc.	10,478	81,000	91,478	44,748	30,525	16,205
50060 11-000-263-610 General Supplies	56,000	(17,323)	38,678	17,568	6,978	14,131
50080 11-000-263-8__ Other Objects	106,000	(106,000)	0	0	0	0
51020 11-000-266-3__ Purchased Professional and Technical Ser	283,703	13,610	297,313	237,702	57,910	1,701
51060 11-000-266-610 General Supplies	40,940	(27,833)	13,107	3,080	6,455	3,573
52020 11-000-270-160 Sal. For Pupil Trans (Bet Home & Sch) –	216,887	10,000	226,887	202,806	24,081	0
52040 11-000-270-161 Sal. For Pupil Trans (Bet Home & Sch) –	152,768	(63,437)	89,331	72,550	16,781	0
52060 11-000-270-162 Sal. For Pupil Trans (Other than Bet. Ho	177,847	54,033	231,880	231,880	0	0
52120 11-000-270-390 Other Purchased Prof. and Technical Serv	8,414	8,515	16,929	13,080	592	3,257
52140 11-000-270-420 Cleaning, Repair, & Maint. Services	50,000	(23,000)	27,000	6,320	3,680	17,000
52180 11-000-270-443 Lease Purchase Payments – School Buses	37,327	594	37,921	37,921	0	0
52200 11-000-270-503 Contract Serv.–Ald In Lieu Pymts–Non-Pub	209,700	(14,000)	195,700	94,160	101,540	0
52260 11-000-270-511 Contract Services (Bet. Home & Sch) -Ven	680,718	118,887	799,605	654,660	144,554	392
52280 11-000-270-512 Contr Serv (Oth. Than Bet Home & Sch) -	108,947	40,040	148,987	118,326	21,795	8,866
52320 11-000-270-514 Contract Serv. (Sp Ed Stds) - Vendors	0	13,212	13,212	0	13,212	0
52380 11-000-270-518 Contract Serv. (Spl. Ed. Students) – ESC	787,754	(76,098)	711,656	570,370	141,287	0
52400 11-000-270-593 Misc. Purchased Services - Transportatio	2,000	6,910	8,910	1,276	5,464	2,170
52420 11-000-270-610 General Supplies	38,700	(7,576)	31,124	25,124	0	6,000

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		\$52,671.64
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$60,250.00	
142	Intergovernmental - Federal	\$312,442.40	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$372,692.40
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$596,893.00	
302	Less Revenues	(\$285,668.00)	\$311,225.00
Total assets and resources			<u>\$736,589.04</u>

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$193,033.36

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$778,988.49	
602	Less: Expenditures	(\$590,137.80)	
	Less: Encumbrances	(\$132,784.36)	(\$722,922.16)
	Total appropriated		\$249,099.69

Unappropriated:

770	Fund balance, July 1	\$0.00	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance		(\$182,095.49)

Total fund balance **\$67,004.20**

Total liabilities and fund equity **\$736,589.04**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	0	0	805		(805)
00770	Total Revenues from State Sources	20,431	(4,269)	16,162	23,160		(6,998)
00830	Total Revenues from Federal Sources	519,499	61,232	580,731	261,703	Under	319,028
	Total	539,930	56,963	596,893	285,668		311,225
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	98,932	98,932	3,668	88,039	7,225
88000	Nonpublic Textbooks	1,217	117	1,334	1,282	0	52
88020	Nonpublic Auxiliary Services	6,088	(6,088)	0	0	0	0
88040	Nonpublic Handicapped Services	0	11,979	11,979	2,362	3,358	6,259
88060	Nonpublic Nursing Services	4,641	(273)	4,368	1,634	0	2,734
88080	Nonpublic Technology Initiative	8,485	(5,073)	3,412	100	0	3,312
88136	SDA Emergent Needs & Capital Maint.	0	60,249	60,249	60,249	0	0
88140	Other	0	3,690	3,690	0	0	3,690
88740	Total Federal Projects	519,499	75,525	595,024	520,842	41,388	32,794
	Total	539,930	239,058	778,988	590,138	132,784	56,066

Report of the Secretary to the Board of Education
Berkeley Heights BOE

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Starting date 7/1/2025 Ending date 5/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:			
101	Cash in bank		(\$192,219.28)
102-106	Cash Equivalents		\$50,352,000.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$576,100.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$576,100.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$0.00	
302	Less Revenues	(\$50,352,000.00)	(\$50,352,000.00)
Total assets and resources			<u>\$383,880.72</u>

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

	Appropriated:		
753,754	Reserve for Encumbrances		\$1,415,231.00
	Reserved Fund Balance:		
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,355,150.22	
602	Less: Expenditures	(\$928,269.50)	
	Less: Encumbrances	(\$235,421.00)	(\$1,163,690.50)
	Total appropriated		\$1,606,690.72
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,355,150.22)
	Total fund balance		\$251,540.50
	Total liabilities and fund equity		\$383,880.72

Report of the Secretary to the Board of Education
Berkeley Heights BOE

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Starting date 7/1/2025 Ending date 5/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	0	0	50,352,000		(50,352,000)
Total		0	0	0	50,352,000		(50,352,000)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	1,355,150	1,355,150	928,270	235,421	191,460
Total		0	1,355,150	1,355,150	928,270	235,421	191,460

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		(\$87,046.61)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$338,589.18
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$1,569,750.00	
302	Less Revenues	(\$1,821,292.19)	(\$251,542.19)
Total assets and resources			<u>\$0.38</u>

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

	Appropriated:		
753,754	Reserve for Encumbrances		\$0.00
	Reserved Fund Balance:		
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,569,750.00	
602	Less: Expenditures	(\$1,569,750.00)	
	Less: Encumbrances	\$0.00	(\$1,569,750.00)
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.38
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.38
	Total liabilities and fund equity		<u>\$0.38</u>

Report of the Secretary to the Board of Education
Berkeley Heights BOE

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Starting date 7/1/2025 Ending date 5/31/2026 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	1,044,563	0	1,044,563	1,296,105		(251,542)
0093A	Other	525,187	0	525,187	525,187		0
	Total	1,569,750	0	1,569,750	1,821,292		(251,542)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	1,569,750	0	1,569,750	1,569,750	0	0
	Total	1,569,750	0	1,569,750	1,569,750	0	0

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 50 ENTERPRISE FUND

Assets and Resources

Assets:			
101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00
Total assets and resources			<u>\$0.00</u>

Report of the Secretary to the Board of Education
Berkeley Heights BOE

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Starting date 7/1/2025 Ending date 5/31/2026 Fund: 50 ENTERPRISE FUND

Fund Balance:

	Appropriated:			
753,754	Reserve for Encumbrances			\$0.00
	Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00		
604	Add: Increase in Capital Reserve	\$0.00		
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00		
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00		\$0.00
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00		
605	Add: Increase in Sale/Leaseback Reserve	\$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00		\$0.00
764	Maintenance Reserve Account - July 1	\$0.00		
606	Add: Increase in Maintenance Reserve	\$0.00		
310	Less: Bud. w/d from Maintenance Reserve	\$0.00		\$0.00
765	Tuition Reserve Account - July 1	\$0.00		
311	Less: Bud. w/d from Tuition Reserve	\$0.00		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00		
610	Add: Increase in Bus Advertising Reserve	\$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00		
611	Add: Increase in Federal Impact Aid (General)	\$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00		
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00		\$0.00
769	Unemployment Fund - July 1	\$0.00		
	Add: Increase in Unemployment Fund	\$0.00		
678	Less: Bud. w/d from Unemployment Fund	\$0.00		\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$0.00		
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			\$0.00
	Unappropriated:			
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$0.00
	Total liabilities and fund equity			\$0.00

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 50 ENTERPRISE FUND

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2025 Ending date 5/31/2026 Fund: 60 CAFETERIA

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$7,715.68)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$2,739.40
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$33,062.91
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$130,518.52
Total liabilities		\$166,320.83

Report of the Secretary to the Board of Education
Berkeley Heights BOE

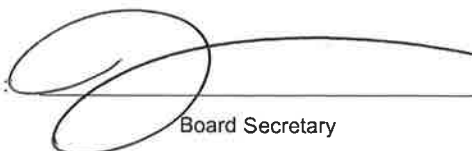
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Starting date 7/1/2025 Ending date 5/31/2026 Fund: 60 CAFETERIA

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,123,420.00	\$1,123,800.93	(\$380.93)
Revenues	(\$1,105,000.00)	(\$1,026,100.00)	(\$78,900.00)
Subtotal	<u>\$18,420.00</u>	<u>\$97,700.93</u>	<u>(\$79,280.93)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,420.00</u>	<u>\$97,700.93</u>	<u>(\$79,280.93)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,420.00</u>	<u>\$97,700.93</u>	<u>(\$79,280.93)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,420.00</u>	<u>\$97,700.93</u>	<u>(\$79,280.93)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,420.00</u>	<u>\$97,700.93</u>	<u>(\$79,280.93)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,420.00</u>	<u>\$97,700.93</u>	<u>(\$79,280.93)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,420.00</u>	<u>\$97,700.93</u>	<u>(\$79,280.93)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,420.00</u>	<u>\$97,700.93</u>	<u>(\$79,280.93)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,420.00</u>	<u>\$97,700.93</u>	<u>(\$79,280.93)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$18,420.00</u>	<u>\$97,700.93</u>	<u>(\$79,280.93)</u>

Prepared and submitted by:

 4/23/26

Board Secretary

Date

Report of the Secretary to the Board of Education
Berkeley Heights BOE

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Starting date 7/1/2025 Ending date 5/31/2026 Fund: 60 CAFETERIA

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	1,105,000	1,105,000	1,026,100	Under	78,900
Total	0	1,105,000	1,105,000	1,026,100		78,900

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	1,123,420	1,123,420	978,089	145,712	(381)
Total	0	1,123,420	1,123,420	978,089	145,712	(381)

District: **Berkeley Heights BOE**

Monthly Transfer Report NJ

Month / Year: **May 31, 2026**


Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	5/31/2026	+ or - Data	Col5/Col3	Col4+Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	18,215,496	65,316	18,280,812	1,828,081	469,387	2.57%	2,297,468	1,358,695
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	9,306,867	856	9,307,723	930,772	(51,440)	-0.55%	879,332	982,212
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	1,619,675	49,671	1,669,346	166,935	(14,004)	-0.84%	152,930	180,939
19620 20620	School-Sponsored Athletics - Instr, Total Before/After School									
21620 22620	Programs, Total Summer School, Total Instructional									
23620 25100	Alternative Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	1,583,632	0	1,583,632	158,363	58,932	3.72%	217,295	99,431
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	4,686,729	890	4,687,619	468,762	(8,274)	-0.18%	460,488	477,036
41660 42200	Expenditures - Healt, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	1,260,106	8,795	1,268,901	126,890	(30,563)	-2.41%	96,328	157,453
45300	Support Serv. - General Admin	11-000-230-XXX	1,490,825	56,578	1,547,403	154,740	(1,239)	-0.08%	153,501	155,980
46160	Support Serv. - School Admin	11-000-240-XXX	2,027,241	15,034	2,042,275	204,228	(8,952)	-0.44%	195,276	213,179
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	1,398,506	4,235	1,402,741	140,274	(4,312)	-0.31%	135,962	144,586
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	4,589,240	467,699	5,056,939	505,694	(154,933)	-3.06%	350,761	660,627
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	2,513,262	48,927	2,562,189	256,219	14,953	0.58%	271,172	241,266
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	11,601,025	107,038	11,708,063	1,170,806	(532,593)	-4.55%	638,213	1,703,400
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120	Transfer of Property Sale Proceeds Res.	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72200	Increase in Maintenance Reserve	10-606	916,030	0	916,030	91,603	(7,773)	-0.85%	83,830	99,376
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergenc, Increase in Bus	10-607	0	0	0	0	0	0.00%	0	0
72246 72247	Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)									
72260	TOTAL GENERAL CURRENT EXPENSE		61,208,634	825,038	62,033,672	6,203,367	(270,812)	-0.44%	5,932,556	6,474,179

District: **Berkeley Heights BOE**

Monthly Transfer Report NJ

Month / Year: **May 31, 2026**

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	5/31/2026	+ or - Data	Col5/Col3	Col4+Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	0	163,428	163,428	16,343	79,309	48.53%	95,651	(62,966)
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	29,934	464,054	493,988	49,399	260,386	52.71%	309,784	(210,987)
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	1,524,059	0	1,524,059	152,406	42,685	2.80%	195,091	109,721
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		1,553,993	627,482	2,181,475	218,147	382,380	17.53%	600,527	(164,232)
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	90,000	0	90,000	9,000	344	0.38%	9,344	8,656
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		62,852,627	1,452,520	64,305,147	6,430,515	111,912	0.17%	6,542,427	6,318,602



School Business Administrator Signature

6/23/26
Date

District: **Berkeley Heights BOE**

Monthly Transfer Report NJ

Month / Year: **May 31, 2026**


Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
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			Data	Data	Col1+Col2	Col3 * .1	5/31/2026	+ or - Data	Col5/Col3	Col4+Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	18,215,496	65,316	18,280,812	1,828,081	469,387	2.57%	2,297,468	1,358,695
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	9,306,867	856	9,307,723	930,772	(51,440)	-0.55%	879,332	982,212
12160 40580	Skills/Remedial - Instrct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	1,619,675	49,671	1,669,346	166,935	(14,004)	-0.84%	152,930	180,939
19620 20620	School-Sponsored Athletics - Instr, Total Before/After School									
21620 22620	Programs, Total Summer School, Total Instructional									
23620 25100	Alternative Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	1,583,632	0	1,583,632	158,363	58,932	3.72%	217,295	99,431
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	4,686,729	890	4,687,619	468,762	(8,274)	-0.18%	460,488	477,036
41660 42200	Expenditures - Healt, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	1,260,106	8,795	1,268,901	126,890	(30,563)	-2.41%	96,328	157,453
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72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
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District: **Berkeley Heights BOE**

Monthly Transfer Report NJ

Month / Year: **May 31, 2026**

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84060	GENERAL FUND GRAND TOTAL		62,852,627	1,452,520	64,305,147	6,430,515	111,912	0.17%	6,542,427	6,318,602



School Business Administrator Signature

6/23/26

Date

REPORT OF THE TREASURER
Berkeley Heights Board Of Education
For the Month Ended: May 2026

CASH REPORT

	#1 Beginning Cash Balance	#2 Cash Receipts This Month	#3 Cash Disbursements This Month	JE's / Redistribution RECAP	#4 Ending Cash Balances (1+2-3)
FUND 10-General Fund					
General Fund-Checking (A)	\$651,706.52	\$6,233,767.96	\$5,322,399.32	\$6,424.00	\$1,569,499.16
Financial Resources FCU	\$1,500,011.23				\$1,500,011.23
Cash Management Fund	\$2,234,003.10	6,416.49			\$2,240,419.59
Claims Acct - CMP & Diff Card	397,454.12	570,814.39	593,404.58		\$374,863.93
Cash Account	3,500.00				\$3,500.00
Athletics	50.00				\$50.00
Cash with Fiscal Agents (LP)	0.00				\$0.00
Cash Payroll	1,000.00				\$1,000.00
Activity Fee Account	6,092.50	563.79	838.79		\$5,817.50
Maintenance Reserve Account	922,041.38	1,762.03			\$923,803.41
Capital Reserve Fund-Savings	3,834.92	6.93			\$3,841.85
CMF/Capital Reserve Fund-Investment	3,386,552.45	9,727.38			\$3,396,279.83
Total Fund 10	9,106,246.22	6,823,058.97	5,916,642.69	6,424.00	\$10,019,086.50
FUND 20-Special Revenue Fund					
	(137,573.16)	244,664.00	47,995.20	(6,424.00)	52,671.64
FUND 30-Capital Projects					
	(186,019.28)		6,200.00		(192,219.28)
Financial Resources FCU (Referedum)	-	50,352,000.00			50,352,000.00
FUND 40-Debt Service Checking					
	(174,093.52)	87,046.91			(87,046.61)
FUND 60-Enterprise Fund					
	(29,175.54)	125,000.00	103,540.14		(\$7,715.68)
Other	5,000.00				5,000.00
	(24,175.54)	125,000.00	103,540.14	0.00	(2,715.68)
Checking (A)	124,845.02	6,690,478.87	5,480,134.66	0.00	1,335,189.23
Trust and Agency Funds:					
FSA Account	38,260.31	9,185.29	3,892.65		\$43,552.95
Payroll	1,000.00	2,158,552.66	2,158,552.66		1,000.00
Payroll Agency	690,210.74	1,253,411.29	1,406,401.02		537,221.01
Total Trust and Agency Funds	729,471.05	3,421,149.24	3,568,846.33	0.00	581,773.96
Total All Funds	\$9,313,855.77	\$10,700,919.12	\$9,643,224.36	\$0.00	\$10,371,550.53

Jennifer Nicholson
Board Secretary

Date

6/23/26

Berkeley Heights					
Bank Reconciliation					
May 2026					
GENERAL ACCOUNT					
CASH					
Beginning Balance			\$124,845.02		
C/R			\$6,690,478.87		
Sub total			\$6,815,323.89		
C/D			\$5,480,134.66		
Sub total			\$5,480,134.66		
Ending Balance			\$1,335,189.23		
BANK					
Bank Balance			\$2,841,722.41		
			\$2,841,722.41		
Voided Checks			\$14,234.50		
Outstanding Checks			\$1,028,755.04		
Check 213094 Paid			\$2,057.47		
12.25 Deposit Adjustment			\$19,804.00		
Transfer to Kearny Bank			\$500.00		
Agency Transfer Adjustment			\$514,374.11		
Ending Balance			\$1,335,189.23		
			\$0.00		

BERKELEY HEIGHTS BOARD OF EDUCATION				
2025-2026				
OUTSTANDING CHECKS				
GENERAL FUND				
Jan-25				
	211450	A.C. DAUGHTRY, INC.	\$ 3,776.70	
				\$ 3,776.70
Feb-25				
	211823	LEONI;MICHELE	\$ 588.50	
	211829	MANDARAKAS;ANTHIA & PERRY	\$ 588.50	
	211851	QUI;F	\$ 588.50	
				\$ 1,765.50
Apr-25				
	212126	PETTY CASH	\$ 16.20	
				\$ 16.20
Jun-25				
	212519	JIA LI	\$ 1,177.00	
	212534	ALISSA MORRIS	\$ 588.50	
	212546	F QUI	\$ 588.50	
	212548	GABRIEL RIOS	\$ 588.50	
				\$ 2,942.50
Aug-25				
	212624	CFC SECURITY, INC. / DBA SOLIS	\$ 8,380.00	
	212758	THE COLLEGE OF NEW JERSEY	\$ 750.00	
				\$ 9,130.00
Sep-25				
	212954	VOORHEES VIKINGS BOOSTER CLUB	\$ 200.00	
				\$ 200.00
Dec-25				
	213430	AMERICAN SIGN LANGUAGE TEACHERS	\$ 120.00	
				\$ 120.00
Feb-26				
	213699	JENNIFER HANSELMAN	456	
	213713	ANTHIA MANDARAKAS	588.5	
	213719	CHERYL HARRIS	588.5	
	213720	CHRIS SMITH	588.5	
	213744	IGOR GAVRILOVIC	588.5	
	213751	JASPREET OBEROI	588.5	
	213756	JIA LI	1177	
	213758	JILL GILLESPIE	588.5	
	213781	MARISA CIMINI	588.5	
	213801	SARAH ATKINSON	1177	
	213808	SHRUTI SRIVASAVA	588.5	
	213868	CHAUDRY LAW, LLC.	379.5	

				\$ 7,897.50
March-26				
	214073	SCHOOL OFFICE SOLUTIONS, LLC.	5475	
				\$ 5,475.00
April-26				
	214100	JENNIFER MOORE	250	
	214113	AMERICAN SIGN LANGUAGE TEACHERS	75	
	214128	CFC UNDERWRITING LIMITED	8380	
	214130	CHAUDRY LAW, LLC.	379.5	
	214132	CHILDRENS HOSPITAL OF PHILADELPHIA	283.01	
	214138	COUNCIL FOR EXCEPTIONAL CHILDREN	150	
	214139	COUNTY OF ESSEX	165	
	214141	CYBERNUT INC.	5125	
	214192	NATIONAL SCIENCE EDUCATION LEADERSHIP ASSOCIATION	60	
	214239	STATION CAB, INC.	3748	
				\$ 18,615.51
May-26				
	214270	AHOLD DELHAIZE USA / DBA PEAPOD, LLC.	90.32	
	214271	ALL COUNTY SEWER & DRAIN SVC., INC.	3495	
	214272	ALLIED FIRE & SAFETY EQUIPMENT CO., INC.	450	
	214273	ALLTEC INC.	425	
	214274	AMAZON CAPITAL SERVICES	1438.29	
	214275	ASHLEY JANOSKO	232.84	
	214276	BERKELEY HEIGHTS POLICE DEPARTMENT	1640	
	214277	BEST CHOICE HOME CARE LIMITED LIABILITY CO.	13145.84	
	214278	DR. RICHARD BEZOZO	2205.75	
	214279	BONNIE BRAE	7123	
	214280	BRENDA MARLEY	75	
	214281	BUTLER ENGINEERING ASSOCIATES, INC.	450	
	214282	CAMPANO FENCE, INC.	880.2	
	214283	CANON FINANCIAL SERVICES, INC.	5514.85	
	214284	CHILDRENS HOSPITAL OF PHILADELPHIA	183.13	
	214285	CHLIC - CIGNA	261487.46	
	214286	CLEARY GIACOBBE ALFIERI JACOBS, LLC.	2805	
	214287	CLYDE PAUL AGENCY INC.	3776	
	214288	COLONIAL APPLIANCE	4001	
	214289	COMCAST	1490.55	
	214290	CORNERSTONE DAY SCHOOL, LLC.	18323.6	
	214291	DARIA PIZZUTO	35.9	
	214292	DIRECT ENERGY BUSINESS	19873.3	
	214293	EB EMPLOYEE SOLUTIONS, LLC.	5584.54	
	214294	EDUCERE, LLC.	499	
	214295	EFFECTIVE SCHOOL SOLUTIONS, LLC.	31800	
	214296	EI US, LLC.	2373.67	
	214297	FASTACT	900	
	214298	FIRST STUDENT INC.	52553.43	

214299	FOLLETT CONTENT SOLUTIONS, LLC	280.78
214300	GOVCONNECTION, INC.	4603
214301	GREATAMERICA FINANCIAL SERVICES CORPORATION	264.95
214302	H.A. DeHART & SON, INC.	4207.91
214303	HANDLE WITH CARE BEHAVIOR MGMT SYS, INC	625
214304	HAYLEY MOLINARO	695.8
214305	J 3 TECHNOLOGIES, LLC.	200
214306	JCW, INC. / DBA SPORTCARE / NATURAL GREEN LAWN	1850
214307	JERSEY CENTRAL POWER LIGHT CO	11319.85
214308	JOANNA TRAINOR	32.67
214309	LAKESHORE LEARNING MATERIALS	1398.6
214310	MADISON HIGH SCHOOL	640
214311	CYNTHIA MARRAPODI / DBA CREATIVE SPEECH SOLUTI	1261
214312	MARTIN PIANO TUNING	175
214313	MATTHEW KILIC / DBA ARG EDUCATIONAL SERVICES LL	1245
214315	METROPOLITAN FOODS, INC. / DBA DRISCOLL FOODS	1207.62
214316	MICHAEL SANTORO	105.68
214317	MILLBURN HIGH SCHOOL	800
214318	MORRIS UNION JOINTURE COMMISSION	93043.7
214319	NATIONAL SAFETY TRAINING CENTER, INC.	500
214320	NEW JERSEY AMERICAN WATER CO	4295.44
214321	NEW JERSEY ASSOC OF SCH ADMINISTRATORS	60
214322	NEW JERSEY COUNCIL FOR EXCEPTIONAL CHILDREN	150
214323	NEW JERSEY SCHOOL COUNSELOR ASSOC., INC.	79
214324	NJ ADVANCE MEDIA LLC.	200
214325	NJ MVC	150
214326	NJ STATE INTERSCHOLASTIC ATHLETIC ASSOC.	300
214327	NORTH JERSEY BEHAVIORAL HEALTH SERVICES LLC	24000
214328	NUMOTION	8499.4
214329	PETTY CASH	19.2
214330	PG CHAMBERS SCHOOL	7138.6
214331	POMPTONIAN INC.	103540.14
214332	PORZIO, BROMBERG & NEWMAN	16332.5
214333	PREMIER LUXURY SPRINTER VAN RENTALS / DBA CHEC	5080
214334	RAHWAY TRACK BOOSTER CLUB	410
214335	RANDOLPH TOWNSHIP BOARD OF EDUCATION	12600
214336	ROBERT WOOD JOHNSON MEDICAL ASSOCIATES	142
214337	RUTGERS, STATE UNIVERSITY OF NJ	70
214338	MELISSA SBLENDORIO	900
214339	SCHOOL OFFICE SOLUTIONS, LLC.	2475
214340	SD GAMEDAY, LLC.	215
214341	SEARCH CONSULTING, LLC.	12032
214342	SOLUTIONS ARCHITECTURE	7814.5
214343	SOURCE MEDIA LLC / DBA ARIZENT	1827
214344	SPECTROTEL HOLDING COMPANY LLC. / DBA SPECTRO	94.04
214345	SPECTRUM 360	13271.31
214346	SPECTRUM CONSULTING INC.	22358
214347	SPRUCE INDUSTRIES, INC.	1648.06
214348	STARK TECH SERVICES, LLC	11721.68

	214349	STATION CAB, INC.	4920	
	214350	SUMMIT ELECTRICAL SUPPLY COMPANY	67.5	
	214351	THE BOOKSOURCE / GL GROUP, INC.	311.73	
	214352	THE MIDLAND SCHOOL	23546.25	
	214353	THE SIGN CENTER CORP.	607	
	214354	TIMOTHY E BLASJA	137.57	
	214355	TOWNSHIP OF BERKELEY HEIGHTS	6811.24	
	214356	UCIAC	2558	
	214357	UNION COUNTY EDUCATIONAL SERV COMM.	42916.73	
	214358	UNION COUNTY CONFERENCE	81.25	
	214359	UNION COUNTY IMPROVEMENT AUTHORITY	2929.69	
	214360	UNION COUNTY INTERSCHOLASTIC ATHLETIC	1528	
	214361	UNION COUNTY VOCATIONAL TECHNICAL SCHOOL	58100	
	214362	UP THE BAR CONSULTING, LLC	7500	
	214363	VERIZON WIRELESS	272.06	
	214364	WAGeworks, INC.	30.88	
	214365	WARRENVILLE HARDWARE	48.57	
	214366	WB MASON CO., INC.	48.5	
	214367	WHIZKIDZ TUTORING LLC	300	
	214368	XTEL COMMUNICATIONS	1044.06	
	214369	ZITA CORP. D/B/A ELEFANTE MUSIC	325	
				\$ 978,816.13
				\$ 1,028,755.04

Berkeley Heights					
May 2026					
PAYROLL ACCOUNT					
Beginning Balance			\$1,000.00		
C/R			\$2,158,552.66		
Sub total			\$2,159,552.66		
C/D			\$2,158,552.66		
Ending Balance			\$1,000.00		
BANK					
Bank Balance			\$27,657.02		
Interest adj			-\$306.83		
FLI/SUI - April 2026			\$6,970.79		
Check# 171854			\$693.69		
Adj ck #158627			-\$0.66		
Adj ck #159191			-\$0.60		
Adj ck #159650			\$10.00		
Adj ck #162277			-\$0.80		
Adj ck #162677			\$0.10		
Adj ck #163698			\$0.50		
Adj ck #166432			-\$0.90		
Adj ck 168098			\$3.00		
Adj ck #168422			-\$300.00		
Adj ck #169746			-\$0.05		
Voided Check Adj			-\$2,367.95		
Transfer Adj			-\$3.00		
Kearny Bank Transfer			\$500.00		
Check# 172775 Paid (Not Listed)			\$1,605.18		
sub total			\$34,459.49		
Less O/C			\$33,459.49		
Ending Balance			\$1,000.00		

Berkeley Heights					
2025-2026					
Outstanding Checks					
Payroll Account					
Oct-23					
	170528	LOEFFLER	WILLIAM	\$ 108.44	
					\$ 108.44
Oct-24					
	171504	WORSWICK	KACIE	\$ 20.41	
	171526	BARTIROMO	TARA	\$ 60.97	
					\$ 81.38
Sep-25					
	172264	VIQUEZ	ANGELICA	237.04	
					\$ 237.04
Jan-26					
	172543	DOMINGO	GIANLUCA	469.48	
					\$ 469.48
March-26					
	172709	SMITH	ELLEN	971.19	
					\$ 971.19
April-26					
	172714	GODFREY	RICHARD	1533.39	
	172725	GRUBER	SCOTT	263.76	
	172726	SMITH	ELLEN	971.2	
	172750	SKLAR	ADAM	1605.18	
	172757	GODFREY	RICHARD	1533.39	
	172773	SMITH	ELLEN	971.19	
					\$ 6,878.11
May-26					
	172779	WORSWICK	KACIE	1705.56	
	172780	GODFREY	RICHARD	1533.39	
	172781	GODFREY	RICHARD	316.7	
	172785	SZALUS	MONICA	2084.74	
	172793	SMITH	ELLEN	971.2	
	172796	DOMINGO	GIANLUCA	212.74	
	172797	DOMINGO	GIUSEPPE	271.42	

	172798	GIACCO	THOMAS	2292.18	
	172811	BORSELLINO	JUDITH	284.87	
	172812	FUDENNA	MARISA	227.3	
	172813	WILLS	CONSTANCE	1004.67	
	172814	GODFREY	RICHARD	1533.39	
	172816	RADANO	KELLY	2440.43	
	172817	SZALUS	MONICA	1958.37	
	172818	FINKELSTEIN	KATHRYN	3168.19	
	172821	PARROTT	STEPHANIE	2521.83	
	172823	PORFIRIS	PAULIXANI	1076.94	
	172824	NEIGEL	DAVID	138.74	
	172825	SMITH	ELLEN	971.19	
					\$ 24,713.85
					\$ 33,459.49

**Berkeley Heights Public Schools
Office of the Superintendent
June 25, 2026**

Professional Development Days

	<u>Name</u>	<u>Event</u>	<u>Date(s)</u>	<u>Cost</u>
Meg	Berry	NJPSA/FEA - NJPSA/FEA Leaders Compass	07/22/26 08/11/26 10/01/26 11/10/26 01/13/27	\$925.00
Chris	Derflinger	Montclair State University - 2026 MSUNER Summer Conference	06/26/26	\$0.00
Kim	Feltre	NJPSA/FEA - LEGAL ONE: Artificial Intelligence, Schools and the Law	07/30/26	\$0.00
Kim	Feltre	Chasan, Lamparello, Mallon & Cappuzzo - Leadership in Action: Aligning Vision, People, and	10/6/26	\$0.00
Kim	Feltre	NJPSA/FEA/NJASCD - NJPSA Onward	10/15/26 10/16/26	\$784.89
Kim	Feltre	LinkIt! - LinkIt! DFSI	06/16/26 07/15/26	\$418.28
Ashley	Janosko	Berkeley Heights Public Schools - Capturing Kids' Hearts® Leadership Blueprint™ Training	07/22/26 07/23/26	\$58.00
Ashley	Janosko	Berkeley Heights Public Schools - Ghost in the Machine AI-Mental Health and Violence Risks	06/23/26	\$0.00
Justin	Polce	CTSA - CTSA - New Jersey's Sixth Annual CSPD Week	08/03/26 08/04/26 08/05/26 08/06/26	\$125.00

TUITION CONTRACT AGREEMENT

AGREEMENT dated this _____ day of **June** _____, between the **Mountainside Board of Education**, in the County of **Union** and the State of New Jersey (*hereinafter referred to as the "SENDING DISTRICT"*), and the **Berkeley Heights Board of Education**, in the County of **Union** and the State of New Jersey (*hereinafter referred to as the "RECEIVING DISTRICT"*).

WITNESSETH

NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

1. The SENDING DISTRICT agrees to purchase educational services from the RECEIVING DISTRICT. The RECEIVING DISTRICT agrees to provide educational services to the SENDING DISTRICT in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education. The specific educational services to be purchased and provided are described in 1a. below.
 - 1a. The specific educational services described in this section or attached as an appendix to this AGREEMENT are to be provided for the resident pupils in grades **9 through 12** from the SENDING DISTRICT.
 - **All appropriate high school general educational classes and appropriate athletic and extra-curricular opportunities.**
 - **All additional costs related to resource room instruction will be billed separately at the appropriate actual rate as determined by NJDOE Policy Bulletin 100-1. Additionally, any other additional academic support, counseling, speech services and other special services will be billed separately.**
2. This AGREEMENT shall be in effect for the 2026 - 2027 school year. The educational services shall commence on the first day of school in **September, 2026** and terminate on the last school day in **June, 2027**.
3. Tuition charges, as part of this AGREEMENT, as well as the payment of same shall be made in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education.
4. The SENDING DISTRICT agrees to pay one-tenth of the tentative tuition charge of **\$4,298,955.00**, which is comprised of a total tuition charge of **\$4,396,400.00** less a credit of **\$97,445.00** for 23/24 tuition adjustment. Invoices for the **\$4,298,955.00**, to the SENDING DISTRICT will commence in **September 2026** and will continue through **June 2027**. The payments shall be due each month. The tuition charge equals the estimated cost per pupil of **\$18,950.00** multiplied by an estimated average daily enrollment of **232** pupils.
 - 4a. However, in the event that the Average Daily Enrollment ("ADE") exceeds or is less than the number that had been previously estimated, during the budget development in the prior year, the difference shall be due and payable to either Berkeley Heights or Mountainside, as the case may be over ten (10) installments beginning the September which is two (2) months after the end of the then-current school year. (Example – If Mountainside projects 280 pupils in 2026-27, and the actual ADE for 2026-27 at year end is 282, then Mountainside would owe Berkeley Heights an amount equal to two (2) students times the established tuition rate for 2026-27, which amount would be added to the tuition amount due Berkeley Heights in 2028-29). In the event that the full ADE, at the end of the then current school year, is greater than the ADE that would have been projected by more than one (1) student, Mountainside may defer the tuition for the additional students, at Mountainside's sole discretion. Any deferred amount shall be due and payable to Berkeley Heights over ten (10) installments beginning the September which is fourteen (14) months after the end of the then-current school year.

CHECK ONE ONLY

All of the amount owed. None of the amount owed. Part of the amount owed as indicated in this space.

The SENDING DISTRICT will pay any amount owed to the RECEIVING DISTRICT no later than the end of the third school year following this contract year.

5. The RECEIVING DISTRICT agrees to provide the SENDING DISTRICT with a monthly tuition bill and a monthly report showing pupil enrollment and attendance.
6. In the event any dispute arises out of this AGREEMENT the parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of the pupil(s) shall be of the foremost concern in resolving such disputes.

Note - Prior year tuition adjustments reflect the difference between what was billed and the State certified costs.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of this _____ day of **June, 2026**.

PRESIDENT, SENDING DISTRICT

SECRETARY, SENDING DISTRICT

PRESIDENT, RECEIVING DISTRICT

SECRETARY, RECEIVING DISTRICT

**BERKELEY HEIGHTS BOARD OF EDUCATION
BERKELEY HEIGHTS, NEW JERSEY 07922**



PURCHASING MANUAL

2026-2027

Jennifer Nicholson

School Business Administrator/Board Secretary

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

QPA Max Threshold \$53,000

□ INTRODUCTION AND PURPOSE □

The purpose of this Purchasing Manual is to assist all school district employees with the proper purchasing practices to be in full compliance with:

- New Jersey Public School Contracts Law--N.J.S.A. 18A:18A-1 et seq.;
- New Jersey Administrative Code--N.J.A.C. 5:34-1 et seq.;
- Board of Education Purchasing Policies;
- Federal Procurement Code--2 CFR 200.317 et seq., when applicable;
- NJQSAC Fiscal Indicator #15;
- Local Finance Notices – NJ Division of Local Government Services; and
- Other laws and administrative codes, when applicable.

The Purchasing Manual is designed to achieve three (3) goals:

1. Compliance with the law, code, and board policy on purchasing;
2. Promote efficiency in purchasing practices; and
3. Achieve savings through proper purchasing practices.

Proper Planning

We ask you, the user of the purchasing system, to help achieve these goals through proper planning. Please allow yourself enough leeway between generating a purchase order and the actual date materials or services are needed. Please consider purchasing in terms of a full year. What items and services do you need on an annual basis? Through proper planning, we can eliminate much of the frustration encountered with all public school purchasing procedures.

Who Should Review This Manual?

This manual should be reviewed by all administrators, directors, department heads, teachers, secretaries, and others involved in the purchasing process. It is imperative that everyone adhere to all purchasing laws and guidelines.

Deliberative Process—Purchases of Goods and Services Take Time!

- **Compliance with Law; Code; Board Policy**

Public school purchasing is a deliberative process designed to ensure compliance with the Public School Contracts Law, the appropriate New Jersey Administrative Code, board of education policy, and, when applicable, the Federal Procurement Code.

- **Limit Fraud**

The deliberative process also encompasses checks and balances and internal controls designed to limit fraudulent activities.

Public school purchasing is indeed a time-consuming effort; please be patient!

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

Mandatory Training

All school personnel involved in the requisition and purchasing process shall attend mandatory training sessions concerning proper purchasing procedures. The training will be presented in two (2) sessions:

☐ Session I—Purchasing Procedures

All administrators, directors, supervisors, and principals, pursuant to N.J.A.C. 5:34-1.1 (b), shall attend this mandatory training session on purchasing procedures.

☐ Session II—Requisition and Purchase Order Process

All school personnel involved in preparing requisitions and purchase orders shall attend this mandatory training session.

Recommending Purchases: Educational/Operational Rationale—Essential to School District

Administrators, directors, supervisors, and principals who recommend purchases should be able to explain and justify the need for the purchase and demonstrate why it is essential to the school district. School officials who sign off on requisitions/purchase orders may have to provide an educational or operational rationale for the purchase based on the following:

- How will students learn or benefit from the purchase?
- What educational achievement or program may be linked to the purchase?
- How is the purchase of operational value to your school/office?
- Are the goods/services purchased useful for the long term rather than for immediate need?
- Have inventories been checked to determine whether there is a real need for the purchase?

Administrators, directors, supervisors, and principals may need to justify the purchase and, if required, explain the necessity at a Board of Education meeting.

QPA Certification—Current Bid Threshold--\$53,000

Any thresholds listed are based on the assumption that the School Business Administrator holds a Qualified Purchasing Agent (QPA) Certificate and that the board of education has set the bid threshold at the current maximum of \$53,000.

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

□ ETHICS AND CONDUCT IN PURCHASING; VENDOR RELATIONS □

All District employees are to practice exemplary ethical behavior in the purchasing process. Employees are to avoid any action that may be considered a conflict of interest with their position with the District and with dealings with vendors who provide goods and services to the District. All District employees should adhere to the following terms and conditions of the board's policy on Ethics and Conduct in Purchasing: Vendor Relations.

Federal Code of Standards of Conduct

The Board of Education, pursuant to **Federal Regulation 2 CFR 200.318 (c) (1)**, hereby acknowledges the Ethics and Conduct in Purchasing section to be applicable to the selection, award, and administration of contracts using federal funds. The code of conduct also applies to all purchases, notwithstanding the source of funding.

A. Financial Interest in any Contract with the Board of Education--Prohibited

No employee or board member may have a direct interest in any contract or agreement for the sale of goods and services to the Board of Education nor receive any benefit, compensation, or reward from any contract for the sale of goods and services to the Board of Education. Reference—N.J.S.A. 18A:6-8.

B. Solicitation/Receipt of Gifts from Vendors -- Prohibited

School board members, school officials, employees, or members of their immediate family are prohibited from soliciting, receiving, or agreeing to receive any compensation, reward, employment, gift, meal, honorarium, travel, reimbursement, favor, loan, service, or **other things of value** from any person, firm, corporation, partnership, or business that is a recipient of a purchase order from The District, or a potential bidder, or an applicant for any contract with The District, based upon an understanding that what is solicited or offered was for the purpose of influencing the board member or school employee in the discharge of their official duties. This policy shall be consistent with the School Ethics Act—N.J.S.A. 18A:12-21 et seq.

C. School District Responsibility – Favoritism, Family Members, Businesses

School officials and employees who recommend purchases shall not extend any favoritism to any vendor. Each recommended purchase should be based upon the quality of the items, service, price, delivery, and other applicable factors in full compliance with N.J.S.A. 18A:18A-1 et seq.

School officials and employees are to avoid recommending purchases from members of their families, businesses that employ members of their families, and businesses in which the official, employee, or members of their immediate family have a direct financial interest.

School officials and employees who are authorized to sign off on purchase orders and/or to recommend purchases or business transactions by virtue of their signature on the purchase order certify that their actions are consistent with this policy and all applicable statutes.

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

D. Vendor Responsibility – Doing Business with the Board of Education

Any vendor doing business or proposing to do business with the Board of Education shall neither pay, offer to pay, either directly or indirectly, any fee, commission, or compensation, nor offer any gift, gratuity, or other things of value of any kind to any official or employee of the Board of Education or any member of the official's or employee's immediate family.

No vendor shall cause to influence or attempt to influence any official or employee of the Board of Education, in any manner which might tend to impair the objectivity or independence of judgment of said official or employee.

E. Vendor Certification

Vendors will be asked to certify that no official or employee of the Board of Education or immediate family members are directly or indirectly interested in this request or have any interest in any portions of profits thereof. The vendor participating in this request must be an independent vendor and not an official or employee of the Board of Education.

F. Disciplinary Actions for Violations of the Policy--Sanctions

In accordance with N.J.S.A. 18A:6-8, any District employee who violates the terms of this policy may be subject to withholding of annual increments, suspension, demotion, school ethics complaint, termination, and/or revocation of license to teach or to administer.

Disclosure of Fraudulent Activities

The Board of Education will disclose all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award pursuant to UGG, 2 C.F.R. § 200.113. Such disclosures must occur in a timely manner and be submitted in writing to the United States Department of Education or the New Jersey Department of Education.

Conflict of Interests

No employee, officer, or agent of the Board of Education may participate in the selection, award, or administration of any contract if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. Ref. 2 CFR 200.318 (c) (1)

School district employees who are part of an evaluation committee to review responses to Requests for Proposals (RFP) and/or to Competitive Contracting proposals will be required to complete a Conflict of Interest certification in accordance with N.J.A.C. 5:34-4.3 (e) (f).

Possible Conflict of Interest—Contact the School Business Administrator

Any school employee who believes there may be a potential conflict of interest regarding a recommendation for an award to any vendor doing business with The District is encouraged to contact the School Business Administrator for guidance.

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

CRIMINAL CODE CITATIONS

All school employees are reminded of the following New Jersey Criminal Code citations:

2C:27-9 Unlawful Official Business Transaction

“A public servant commits a crime of the fourth degree if, while performing his official functions on behalf of the government entity, the public servant knowingly transacts any business with himself, a member of his immediate family, or a business organization in which the public servant or an immediate family member has an interest.” (N.J.S.A. 2C:27-9)

2C:27-10 -- Acceptance or Receipt of Unlawful Benefit by Public Servant for Official Behavior

“A public servant commits a crime in the fourth degree...if the public servant directly or indirectly, knowingly solicits, accepts or agrees to accept any benefit, whether the benefit inures to the public servant on another person, to influence the performance of an official duty or to commit a violation of an official duty.” (N.J.S.A. 2C:27-10)

REPORTING OF FRAUD

REPORTING FRAUD, WASTE, AND ABUSE OF FEDERAL FUNDS

Disclosure of Fraudulent Activities

The Board of Education will disclose all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award according to UGG, 2 C.F.R. § 200.113. Such disclosures will be reported in writing to the United States Department of Education and the New Jersey Department of Education, as well as local law enforcement officials.

Fraud Hotline—Display in Public Place

The Board of Education, in compliance with ESEA legislation, posts the following information so that any individual who observes, detects, or suspects the improper use of taxpayer funds can easily report it.

The OIG Fraud Hotline—a 24/7 service that accepts tips, complaints, and allegations from all sources about possible theft, fraud, waste, abuse, mismanagement, public corruption, or whistleblower reprisals involving ED programs, operations, or funds.

<https://oighotline.ed.gov>

You may also call toll-free or write to the OIG: 1-800-MISUSED (1-800-647-8733)
 Inspector General Hotline U.S. Department of Education
 Office of Inspector General
 400 Maryland Avenue, S.W. Washington, D.C. 20202

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

AUTHORITY TO PURCHASE

Authority to Purchase—School Business Administrator

State statutes, administrative codes, and board policy govern a board of education's purchases of goods and/or services. New Jersey State Law 18A:18A-2 (b) assigns the legal authority to the Purchasing Agent (School Business Administrator) to make purchases for the Board of Education.

The Purchasing Agent is the only individual in the school district authorized to purchase on behalf of the Board of Education. The terms “Purchasing Agent” and “School Business Administrator” will be used interchangeably throughout the manual.

Authorized Purchases

All requests for purchases of goods and/or services must be made through an approved purchase order signed by the School Business Administrator prior to the goods or services being received.

Purchase Order--Defined

A purchase order, pursuant to N.J.S.A. 18A:18A-2 (v), is a document issued by the School Business Administrator authorizing goods or materials to be ordered for the school district or work/service to begin. No goods or materials may be ordered, or work/service may be authorized to begin, by any other individual in the school district other than the School Business Administrator.

Unauthorized Purchases

Any school district employee who orders and/or receives any materials, supplies, or services without first going through the approved purchase order process has made an unauthorized purchase.

Unauthorized purchases violate State Law and Board Policy.

The Superintendent of Schools may impose penalties and sanctions for unauthorized purchases, including requiring the employee to pay for them.

Corrective Action for Non-compliance

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

1. Memo to Administrator

If the School Business Administrator has determined that an unauthorized purchase has been made, a memo will be sent to the responsible administrator advising them of the unauthorized purchase. The Superintendent of Schools shall receive a copy of the memo.

2. Memo to Superintendent

The responsible administrator shall prepare a memo explaining the reasons why proper purchasing procedures were not followed. The memo will be attached to the purchase order, and a copy of the memo will be sent to the Superintendent of Schools.

3. Letter to Vendor

The School Business Administrator will also send a letter to the vendor who provided either unauthorized services or goods. The letter will advise the vendor that payment may not be made for the unauthorized purchase. The Board Attorney will be copied on the letter.

District Sanctions and Violations

All district employees are reminded that the school district may incur sanctions due to unauthorized (confirming) purchases. Employees are to note the following consequences of such actions:

1. **Withholding of State Aid—N.J.A.C. 6A:23A-5.4**

The Commissioner of Education may withhold State funds from any school district that fails to obey the provisions of the Public School Contracts Law—N.J.S.A. 18A:18A-1 et seq.

2. **NJQSAC Fiscal Indicator #15**

The school district is subject to a penalty of four (4) NJQSAC points for failing to comply with

Fiscal Indicator Item #15, which prohibits confirming or unauthorized orders. The purchasing agent (School Business Administrator) signed all purchase orders, and there are no confirming purchase orders in accordance with standard operating procedures.

3. **Audit Findings and Recommendations**

All financial transactions are subject to audit review. The District may receive an audit finding and recommendation for unauthorized (confirming) purchases. Repeated audit findings may lead to sanctions against the school district.

4. **Employee Sanctions**

The Superintendent of Schools may recommend to the Board of Education the filing of sanctions against any employee who does not comply with federal and state purchasing laws and codes, board policy, and district purchasing procedures. The sanctions may include, but are not limited to, paying for any unauthorized purchase, withholding of increment, employee suspension, or tenure charges.

Purchasing Prohibitions

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

Employees Prohibited from Signing Contracts--Prohibition

Board of Education employees are prohibited from signing any contract offered by a vendor. The power to sign and execute vendor contracts after Board of Education approval lies with the Board President and the Board Secretary.

Personal Liability

Contracts signed by an employee shall be considered non-binding by the Board of Education, with the employee accepting full responsibility for the costs of the contract.

Reimbursements; Employee--Prohibition

The Board of Education recognizes an employee reimbursement purchase order only for tuition reimbursement, pre-approved travel, meals, and conferences. The Board will not reimburse employees for items and goods that they personally purchase.

Student Activity Accounts--Prohibition

Purchases made through Student Activity Accounts may not be reimbursed with Board funds. The School Business Administrator will not sign purchase orders made payable to Student Activity Accounts for the purpose mentioned earlier.

Private Purchases -- Prohibited

Goods and services procured by the Board of Education are exclusively for the use of the board and, if applicable, other public and non-public schools. These goods and services are purchased through the signed purchase order process.

Employees of the Board of Education are prohibited from privately purchasing goods and/or services from vendors whose bid prices and quotation prices are submitted to the Board.

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

Cancellation of Purchase Orders--Guidance

All requests to cancel purchase orders must be made in writing to the School Business Administrator. Reasons for canceling the purchase order must be outlined. The School Business Administrator maintains the sole right to cancel purchase orders.

Credit Cards Prohibited

Pursuant to the New Jersey Department of Education Audit Program page I-5.9, a school district is not permitted to use a credit card for the purchase of goods and services. All purchases are to be made through the purchase order process in compliance with the Public School Contracts Law.

Contracts; Purchase Order Required--Guidance

The award of a contract to a vendor approved by the Board of Education at a public meeting does not automatically authorize any employee to use the services of or purchase materials from the vendor.

All contract purchases require the issuance of a purchase order authorizing the purchase of services, goods, and materials from the vendor. N.J.S.A. 18A:18A-2 (v).

Preview of Materials--Guidance

All staff members must receive permission from administrators, directors, supervisors, or principals to preview materials. After the preview process is complete, the item must be returned. If there is a desire to purchase the previewed item, then a purchase order must be prepared for a new item.

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

A. ADVERTISE FOR BIDS (Purchases in the aggregate that exceed the bid threshold--\$53,000)

This method is used to procure goods, materials, services, and public works projects that exceed the Board of Education's approved bid threshold of \$53,000.

Bid Limit -- \$53,000

The Board of Education is restricted by New Jersey state law on how much the District may spend in a year on materials, supplies, and services.

This restriction is called the bid threshold or bid limit. The bid limit is \$53,000. This means that any specific item, class of items, and/or services of a similar nature purchased by the school district, totaling more than \$53,000 in aggregate for the entire year, must be competitively advertised for bid. School officials cannot circumvent the law by splitting purchases to be under the \$53,000 bid limit. Administrators, directors, supervisors, and principals who have purchases that may exceed the \$53,000 bid limit are to contact the Business Office to begin planning the bid process.

Annual Bids—N.J.S.A. 18A:18A-9

The Board of Education, to be in compliance with N.J.S.A. 18A:18A-9, requests Administrators, directors, supervisors, and principals to plan and prepare for Annual Bids. The proposed timelines are as follows:

February-March	Administrators, directors, supervisors, and principals prepare technical specifications to be reviewed by the School Business Administrator.
April	The SBA prepares final bid specifications to be drafted in a manner to encourage free, open, and competitive bidding. Bids are advertised pursuant to the Public School Contracts Law.
May/June	Annual bids are received, opened, and tabulated by the School Business Administrator.
June	Bid resolutions are prepared by the School Business Administrator for Board approval.
June	Purchase orders are generated by administrators, directors, supervisors, and principals for services to begin on July 1 st .
June/July	Purchase orders are generated for goods and materials to be delivered to the schools for August/September delivery.

N.J.S.A. 18A:18A-2 (l). "**Aggregate**" means the sums expended or to be expended for the provision or performance of any goods or services in connection with the same immediate purpose or task, or the furnishing of similar goods or services, during the same contract year through a contract awarded by a purchasing agent.

Bidding: Time Frame

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

As stated before, the formal bidding process usually takes about 6-8 weeks from start to finish. Please plan appropriately. An outline of the bidding process is located in the Appendix.

Exceptions to the Bid Limit

New Jersey State Law allows for some exceptions to the bid requirements. There are approximately twenty (20) exceptions where the Board of Education does not have to advertise bids for goods and services. Some of them are:

- Purchasing through New Jersey State Contract, Other State Approved Co-ops.
- Professional services as outlined by New Jersey law;
- Textbooks, student-produced publications, library, and educational goods;
- Legal notices, food supplies, milk, utilities, insurance, election expenses, travel, and conferences; and
- Contracts with other government entities, the county, and state colleges.

These purchases may be subject to the quotation process pursuant to N.J.S.A. 18A:18A-37 (a) if practicable.

Award of Contract--Lowest Responsible Bidder

The common thread among these bids is that the Board of Education must award the contract pursuant to N.J.S.A. 18A:18A-4(a) to the lowest responsible bidder.

B. QUOTATIONS (Purchases that fall between \$7,950 and \$52,999)

This method of procurement is used for contracts for goods, materials, services, and public works projects that, in the aggregate, are between \$7,950 and \$52,999.

Award of Contract—Price and Other Factors

The Board of Education is obligated to solicit at least two (2) competitive quotations and award the contract pursuant to N.J.S.A. 18A:18A-37 (a) to the vendor whose response is most advantageous, price and other factors included.

Quotations and Purchasing

1. Quotation Limits--\$7,950 through \$52,999

The quotation limit (threshold) presently is \$7,950*. This means that any specific item or group of items of a similar nature purchased by the school district, totaling more than \$7,950 and less than \$53,000 for the entire year, must be competitively quoted or advertised for bid at the discretion of the School Business Administrator.

School officials cannot circumvent the law by splitting purchases to be under the quotation threshold.

*Please note that the quote threshold for the Berkeley Heights School district is \$3,300 according to Berkeley Heights School District Policy 6421 PURCHASES BUDGETED: ([Click Here](#))

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2. Quotation Process

All quotations shall be in writing and will be coordinated by the Office of the School Business Administrator. When a quotation is deemed necessary, the administrator/supervisor or school principal is asked to contact the Business Office. The School Business Administrator will review these quotation specifications to determine whether they are set up to provide open and competitive quotations.

Please note: The formal quotation process could take about 2-4 weeks from start to finish.

There will be no telephone quotations, except in cases of extreme urgency.

3. Receipt of Two (2) Quotations; Prefer Three (3) Quotes

Pursuant to N.J.S.A. 18A:18A-37(a), the purchasing agent shall solicit two (2) quotations, if practicable. Evidence of the quotation process shall be kept on file. A copy of the quotation shall be attached to the purchase order. It is the responsibility of the School Business Administrator to solicit formal quotations.

C. REQUEST FOR PROPOSAL—RFP -- This method is preferred for the following contracts:

Professional Services

- Medical
- Auditing, Accounting
- Legal
- Engineering, Architectural
- Special Education Related Services

Academic/Operational Services

- (Contracts less than \$53,000)
- Instructional Improvement
- Educational Consultants
- Professional Development

Award of Contract—Evaluative Criteria

The RFP method is designed to award the contract to the vendor based on a list of criteria, which, as recommended by the New Jersey State Comptroller’s Office, is included in the publication.

Best Practices in Awarding Service Contracts (2010)

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Technical

- ☐ Submission of a narrative of how the firm will provide services, a planned approach; and measurable results
- ☐ Understanding how services will be provided

Management

- ☐ Business organization; staffing
- ☐ Experience; and
- ☐ Knowledge of the district

Cost

- ☐ Fee proposal submission; cost analysis

The contract for an RFP does not, I repeat, have to be given to the vendor who submits the lowest price. The evaluation process is designed to award the contract to the vendor whose response will provide the highest-quality services at fair and competitive prices.

D. COMPETITIVE CONTRACTING (Certain Contracts over \$53,000)

This procurement method is used for specific contracts over \$53,000.00.

The District can use this method only for contacts outlined in NJ State Law 18A:18A-4.1. **Some** of the examples that are permitted are

- Proprietary Computer Software for Board Use
 1. Student Data Warehousing
 2. Student Information System
 3. Business Office; Human Resources Software
- Professional Development Services
- Educational Consultant Services
- Instructional Improvement Services

The Competitive Contracting award is similar to the RFP award. It is based on the same evaluative criteria, which are designed to award the contract to the vendor whose response will provide the highest-quality services at fair and competitive prices.

The administrative process of Competitive Contracting, as outlined in N.J.S.A. 18A:18A-4.1 et seq. and N.J.A.C. 5:34-4.1 et seq., is rather lengthy and may take 6-8 weeks to complete.

E. STATE CONTRACT—NJ START--PURCHASING

Pursuant to N.J.S.A. 18A:18A-10 (a), a Board of Education may purchase goods and services through New Jersey START (NJ START) contract vendors. If the purchase exceeds the bid threshold, the Board of Education must adopt a resolution awarding the contract.

The school Business Administrator recommends procuring the following equipment and supplies from New Jersey START contract vendors.

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① *Office Supplies and School Supplies*

The School Business Administrator will distribute separate memos highlighting State Contract vendors who sell Office Supplies and School Supplies. Please review these memos with your staff.

If you plan to purchase Office Supplies and School Supplies from the State Contract vendor, please follow the instructions in the memo.

② *Computers*

If you plan to purchase computers, please follow the process outlined below before completing your purchase orders.

- *Contact the Director of Technology*

Please contact the **Director of Technology**. The director will be able to assist you with the technical aspects and the State Contract requirements for purchasing computers.

③ *Copiers—Approvals Needed—Superintendent, SBA, and Board of Education*

If you plan to purchase a copier, please contact the School Business Administrator. All purchases of copiers must be pre-approved by the School Business Administrator and the Superintendent of Schools. All purchases of copiers through the State Contract GSA pricing require Board of Education approval pursuant to N.J.A.C. 5:34-9.7.

Other State Contract NJ START Purchasing

The School Business Administrator must obtain Board of Education approval for all NJ START contract purchases exceeding the bid threshold. All NJ START contract purchases will be verified by the School Business Administrator prior to processing.

Purchase Order Requirements--State Contract

All purchase orders made through NJ START Contract vendors shall include the following:

1. State Contract Number;
2. State Contract System Identifier—**1 NJCP**;
3. Notification of Award attached to the purchase order;
4. Approved the State Contract price list and
5. Shipping and Handling are included.

□ **OTHER PURCHASING PROCEDURES** □

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A. COOPERATIVE PURCHASING

The school district may use the services of an authorized cooperative purchasing entity to purchase goods and services. Recognized cooperative purchasing groups are, but are not limited to:

- ☐ Educational Services Commissions
- ☐ Regional Services Commissions
- ☐ County Special Services Districts
- ☐ NJ Division of Purchase and Property (NJ START State Contract)
- ☐ National Cooperative Vendors

Cooperative Purchasing System Identifiers—Include on Purchase Orders

School districts are required by administrative code to identify the cooperative group and include the identification number on the purchase order. The Business Office shall inform all school officials of other cooperative purchasing system entities during the year. For the most recent list of approved cooperatives please contact the Business Office.

B. EMERGENCY CONTRACTS

N.J.S.A. 18A:18A-7 strictly regulates emergency contracts. A situation must exist that affects the health or safety of the occupants of school property and requires the immediate delivery of articles or the performance of a service to alleviate the emergency.

The emergency contract process is reviewed in the Appendix. Please note that the Superintendent of Schools must be notified **first** of all emergency purchase requests. Only the School Business Administrator may award an emergency contract.

C. EUS—EXTRAORDINARY UNSPECIFIABLE SERVICES

The EUS procurement method is used for the procurement of insurance and insurance consultant services. The School Business Administrator will coordinate all EUS activities pursuant to N.J.S.A. 18A:18A-5 (a) (10) and N.J.A.C. 5:34-2.1 et seq.

D. FEDERAL FUNDS—PROCURING GOODS AND SERVICES WHEN USING FEDERAL FUNDS

All non-federal entities (school districts) are to follow the NJ Public School Contracts Law when procuring goods and services using federal funds, except where the federal standards detailed in 2 CFR Part 200.317 et seq. are in conflict or more restrictive. School districts must comply with the Federal Procurement Code, 2 CFR 200.317 et seq., when procuring goods and services using federal funds. The Appendix section of this manual provides a more detailed explanation.

E. TECHNOLOGY, SOFTWARE, AND ARTIFICIAL INTELLIGENCE PURCHASES

The District recognizes that technology platforms, software subscriptions, cloud-based services, artificial intelligence applications and online tools may create operational, cybersecurity, contractual and student data privacy obligations. Accordingly, all purchases involving technology systems, software, online subscriptions, artificial intelligence tools, mobile applications, cloud-based services or any platform that collects, stores, transmits or processes student or employee information shall be subject to review prior to purchase.

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Prior to initiating a purchase, requesting a trial, participating in a pilot program, or accepting any software licensing agreement, click-through agreement, terms of service or data-sharing agreement, the requesting employee shall obtain approval from the Technology Coordinator and the School Business Administrator.

The Technology Coordinator shall review proposed purchases for network compatibility, cybersecurity considerations, student data privacy requirements, technical support implications, integration with existing district systems, and compliance with district technology standards.

The School Business Administrator shall review proposed purchases for compliance with applicable purchasing laws, procurement requirements, contract terms, budget availability and Board policy.

No employee shall independently enter into, accept, execute, or otherwise agree to any software licensing agreement, subscription agreement, click-through agreement, terms of service or other contractual arrangement on behalf of the District.

Any software, application, platform or online service that stores or accesses student information shall be reviewed for compliance with applicable federal and state student data privacy requirements prior to purchase or implementation.

Free trials, demonstration accounts, pilot programs, and evaluation licenses that require the submission of student information, employee information, district data, or acceptance of vendor terms and conditions shall be coordinated through the Technology Coordinator and the Business Office prior to use.

All technology-related purchases shall comply with applicable Board policies, administrative regulations, purchasing procedures, cybersecurity requirement and records retention requirements.

INCREASING A PURCHASE ORDER AMOUNT

There may be times when a purchase order amount has to be increased to meet the needs of the District. The School Business Administrator, in accordance with N.J.A.C. 6A:23A-6.10, will identify and investigate the reason(s) for any increase to a purchase order. An appropriate form to request an increase has been prepared and is available from the Business Office.

Vendors Doing Business with The District

New Vendors

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The School Business Administrator must enter new vendor information into the Business Office financial system before using the services or goods of that new vendor. The School Business Administrator also has to receive specific legal documents from vendors before issuing a purchase order. Depending on the amount of the purchase order in the aggregate, the following documents must be in the possession of the School Business Administrator.

- Affirmative Action Evidence—Certificate of Employee Information Report
- Business Registration Certificate from the State of New Jersey
- Chapter 271 Political Contribution Disclosure form
- Iran Financial Disclosure Form
- IRS W-9 Form
- Russia, Belarus Disclosure Form
- Other documents required by the Federal Procurement Code

Vendor Performance--Unsatisfactory

It is hoped that vendors used by the school district provide goods and services in accordance with the terms and conditions of the contract. If any school official does not satisfactorily receive goods or services, the School Business Administrator must be informed.

Vendor/Contractor Evaluation & Recommendation

The Public School Contracts Law permits the school district to renew the contract of a vendor or contractor who provides services to the District. School officials administering the contract for those vendors shall, pursuant to N.J.S.A. 18A:18A-42, complete the Vendor/Contractor Evaluation and Recommendation form to determine if the vendor has provided services to the District in an “effective and efficient manner.”

Debarment, Suspension or Disqualification– (N.J.A.C. 17:19-1.1 et seq.)

The Board of Education will not enter into a contract for work with any person, company, or business entity that is on the State Department of Labor and Workforce Development, Prevailing Wage Debarment List, the State of New Jersey Consolidated Debarment Report, or the Federal System for Award—SAM.gov/exclusions.

Renewal of Contracts—Services

Any vendor contract for services other than professional services may be extended or renewed by the Board of Education pursuant to the terms and conditions of N.J.S.A. 18A:18A-42 (o). The major conditions are as follows:

1. Renewal contract is awarded by board resolution.
2. No contract shall be extended so that it exceeds five (5) consecutive years;
3. Any price increase shall not exceed the quarterly Index Rate and
4. Terms and conditions of the contract remain substantially the same.

The School Business Administrator will notify all administrators, directors, supervisors, and principals of any vendor contracts eligible for renewal in March of the preceding fiscal year.

Student Activity Account Purchases

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Student activity funds should finance the normal, legitimate co-curricular activities of the student body organization. Only expenditures relating to student group activities that benefit students may be made from student activity accounts. Student activity funds are monies generated by students' participation, authorized to be spent by the students, and expended on their behalf.

Signing of Contracts with Vendors--Prohibited

School officials are strictly prohibited from signing any contracts with vendors unless authorized by a board resolution. All contracts with vendors shall be reviewed by the School Business Administrator, who, if satisfied, will affix their signature to the vendor contract.

Purchases—Bids May Be Required—Discretion of School Business Administrator

The School Business Administrator is aware of the following exception to bidding.

Goods and services paid with funds that: are raised by or collected from students to support the purchase of student-oriented items or materials, such as yearbooks, class rings, and a class gift; and are deposited in school or student activity accounts; and require no budget appropriation from the board of education; N.J.S.A. 18A:18A-5 (a) (21)

The school Business Administrator will determine whether an advertisement for bid will be required for a Student Activities purchase that exceeds the bid threshold of \$53,000 in aggregate.

Purchases—Quotations Required

Goods and services paid with student activity funds and requiring no budget appropriation from the Board of Education are considered an exception to bidding under the New Jersey Public School Contracts Law. It is important to note, however, that purchases less than the bid threshold may be subject to official quotations solicited by the School Business Administrator. Please notify the Business Office of any upcoming purchases exceeding \$7,950.

Purchases—Board Resolution Required Exceeding the Bid Threshold

All purchases exceeding the bid threshold, currently \$53,000, require prior Board approval at a regularly scheduled meeting.

Board Resolution -- Pursuant to N.J.S.A. 18A:18A-5 (a) (21), all purchases from the student activity account that exceed the bid threshold must be approved by a board resolution prior to the purchase being made.

Purchases of yearbooks, school rings, and catering halls for proms may fall in this category. Fund-raising contracts that exceed the bid threshold in the aggregate require a board resolution.

SELECT PURCHASING TOPICS

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A. Field Trip Transportation

Through the competitive bid process, the District has secured prices for various types of transportation vehicles needed for approved field trips. A special bulletin will be issued to all administrators, directors, supervisors, and principals. All employees are reminded of the following guidance as it pertains to field trip transportation:

1. Purchase orders must be prepared and processed prior to the date of the field trip.
2. Attached to the field trip transportation purchase order is a copy of the Board of Education resolution approving the destination of the field trip.
3. The approved list of bus companies and corresponding prices is to be used whether the field trip is paid through Board of Education funds (PO) or student activity funds.
4. All field trips using Board funds (purchase order) shall be part of the instructional program, have an educational value, and shall be reasonable in cost. Field trips solely for student entertainment are prohibited when using public funds. A board resolution approving the field trip must be attached to the purchase order.
5. The cost of field trips may be borne by the pupils' parents, with the exception of pupils in special education classes and pupils with financial hardship. Reference—N.J.S.A. 18A:36-21

B. Meals, Refreshments, and Catering

The State of New Jersey, Department of Education, has provided guidance to school districts through Administrative Code N.J.A.C. 6A:23A-5.8 on District expenditures for meals and refreshments.

The expenditure of public funds for meals and refreshments may be used for the following:

Permitted Activities for Meals, Refreshments, and Catering

- **Student Activities**

Reasonable costs for light meals and refreshments directly related to activities that benefit students and are part of the **instructional program** are permissible. These activities must be part of the instructional program and not solely for student entertainment.

- **Parent Activities**

Reasonable costs for light meals and refreshments for parent activities are permissible. It is expected that expenditures for this purpose will be minimal and infrequent.

- **Dignitaries**

Reasonable costs for light meals and refreshments for dignitaries, as defined in the State code, are permissible.

- **Board Member Meetings -- N.J.A.C. 6A:23A-7.12 (f)**

Light meals and refreshments are permitted for all board members and for employees who are required to attend a board of education meeting.

Please note that costs for light meals and refreshments are limited as follows:

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Breakfast	\$ 7.00 per person
Lunch	\$ 10.00 per person
Dinner	\$ 15.00 per person

(NJ OMB Circular 20-04-OMB Section XI—Letter I)

Documentation Required—Light Meals and Refreshments

Documentation must be provided to support expenditures for light meals and refreshments. The following information is to be provided on the Purchase Order:

- o Description of the activity;
- o Purpose/justification of the activity, goal, and objectives;
- o The make-up of the group receiving the meals, and
- o Names of employees and board members included in the group.

Prohibited Activities for Meals, Refreshments, and Catering

- **Athletic Activities—Feeding Guests**

Light meals and refreshments served to *guests* at any athletic event, game, or contest are not permitted.

- **Staff and Employees of the School District**

Light meals and refreshments are not permitted for employees and staff of a school district unless the staff member or employee is essential to *a student activity* where light meals or refreshments are being served. N.J.A.C. 6A:23A-7.12 (d)

- **Honoring Employees**

Receptions, dinners, or other social functions held for or honoring any employee or group of employees are not permitted when public funds are being used.

Please note: the use of public funds (purchase order) for the purchase of employee recognition awards is permitted. For example—Retirement Plaques!

Textbooks: Approval and Purchase

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Approval of Textbooks

In accordance with state law (N.J.S.A. 18A:34-1), all textbooks must be approved by the Board of Education prior to their use in the educational program. Purchasing textbooks that the Board of Education has not approved is a violation of state law. The District has established procedures for approving textbooks by the Board of Education.

Purchase of Textbooks and District Review

New Jersey Administrative Code 6A:23A-9.3 (c) (12) requires the purchase of textbooks to meet one of the following conditions:

- The purchase is in accordance with a textbook replacement plan;
- Textbooks have been identified as stolen or destroyed; or
- A change in curriculum or a new edition requires a new textbook.

All textbook purchase orders must withstand any state or district audit review. The following documentation shall be attached to each purchase order for textbooks:

Textbook Order Rationale Form (See Appendix)

This form, which must be completed and attached to the front of the purchase order, requires the administrator or supervisor to explain the reason for the purchase and provide documentation that the textbook was pre-approved.

Budget Accounts

As always, only textbooks may be purchased from the “640” object code. All other books and reading material must be purchased from the “600” or “610” series accounts.

Ordering Books: Recommended Purchasing Procedures

Purchase Orders Processed—Once a Month

The Business Office, to ensure compliance with Public School Contracts Law and board policy, will now process all purchase orders for books and workbooks that require a board of education approval once a month.

The Business Office will hold all purchase orders for books and workbooks to determine whether the total cost of the purchase orders exceeds the bid threshold. If the total cost of the purchase orders exceeds the bid threshold, then the Business Office will prepare the appropriate board resolution. After the board of education adopts the resolution to purchase the books/workbooks, the purchase orders will be signed and processed if all the documents required are on file.

Purchases Must Be Planned

All schools/offices that purchase books and workbooks must now plan accordingly. Administrators, directors, supervisors, and principals are to direct teachers and staff members to have all purchase orders ready before the deadline; otherwise, they will have to wait for the next board of education meeting.

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Online Pricing or Price Quotations

School principals are to ensure that purchase orders for books and workbooks are prepared using pricing obtained from the book company representative or from online sources.

Purchase Order Review – Online Pricing or Price Quotations

The Business Office will review each purchase order for books and workbooks. It is expected that the purchase order will have the following attachments.

- Copies of the price quotation received from the sales representative or
- Copies of the online pricing were obtained from the company's website.
- The sales representative or the customer service number must confirm shipping and handling costs.

Any book purchase order that does not have either the price quotation from the sales representative or copies of online pricing will be returned.

Travel Reimbursement--Purchase Order—Conferences and Workshops

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The State of New Jersey, pursuant to N.J.S.A. 18A:11-12, has adopted strict travel guidelines for school districts to follow. All school officials and employees seeking travel reimbursement must adhere to the law and travel administrative code—N.J.A.C. 6A:23A-7.1 et seq. **At a minimum**, reimbursement purchase orders for travel must meet the following requirements:

☐ **Written Approval of the Superintendent—prior to a travel event**

The travel shall be approved in writing by the Superintendent prior to the travel event. Documentation shall be provided with the purchase order for reimbursement.

☐ **Board of Education Approval—prior to a travel event**

The travel shall be approved by resolution at a public board of education meeting, again, prior to the travel event. A copy of the board resolution shall be attached to the purchase order.

☐ **Reimbursement Procedures**

Prior to reimbursement for approved travel event costs, the following must be included with the purchase order, when applicable.

1. Approvals in writing;
2. Travel Report;
3. Receipts for hotel and meals (when applicable);
4. Mileage Travel Form;
5. Driver's License; Vehicle Registration; Insurance Card; and
6. Other documents when requested.

All public school employees must review all board policies and school administrative procedures with the School Business Administrator prior to planning the travel event.

Additional Rules and Procedures

Additional rules and procedures on travel are available by contacting the School Business Administrator.

Fixed Assets

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Generally Accepted Accounting Principles (GAAP) reporting requires the District to maintain physical accountability over district-owned assets. Fixed assets are property, plant, or equipment, assets that are long-term and have continued use, such as land, buildings, machinery, and equipment.

Cost Determination of Fixed Assets

For this purchasing manual and to comply with law and code, a fixed asset is a single item with a cost of \$2,000 or more.

Recording of Fixed Assets

School officials ordering and receiving a fixed asset item shall properly record the item on the purchase order in accordance with Business Office procedures. The fixed asset item shall also be identified with the District's barcoding system.

Disposal of Fixed Assets

All school district property must be disposed of in a manner prescribed by law as per the Records Retention Schedule prepared by the New Jersey Bureau of Records Management. The Business Office will assist all school officials in the disposal of all school property, especially those identified as fixed assets.

Purchase of Food Supplies Guidance

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1. Purchase of Food Supplies – Supermarkets

New Jersey state law and code exclude the purchase of food supplies from the bidding process if the food supplies are for the school cafeteria or home economics classes. Many schools and offices have prepared purchase orders to:

Food supplies purchased from supermarkets shall comply with state law and code and be for the approved list of situations only. All purchase orders, including student activity account purchases, are subject to review by Department of Education (DOE) officials and auditors.

2. Food Supplies

New Jersey Administrative Code 6A:23A-16.5 (b) clearly notes that food supplies include only supplies that are consumable as food or drink and substances that may enter into the composition of food in the operation of a school cafeteria or in a home economics class. Administrators, directors, supervisors, and principals are to ensure that purchases from the supermarkets have only items listed that follow the code. The Business Office will review the cash register receipts and highlight those items that do not follow the code.

Purchase Order Deadline—Annual Notification

The deadline for submitting purchase orders for the current operating budget is on or about **December 1, 2026**, unless on an earlier date set by the Superintendent. Exceptions to the deadline date may be for purchases of the following:

- End of the year activities—field trips, graduation, assemblies;
- Employee contractual obligations—tuition reimbursement;
- Emergency contracts;
- State and/or federal-funded program grant programs;
- Travel reimbursements; and
- Other goods, materials, or services approved by the Superintendent

Contracted Service Providers—Protecting Our Children

Regular Contact with Students

During the performance of a contract with the Board of Education, a contracted service provider may come in contact with district students. The District fully understands its obligation to provide a safe educational environment for all students and staff members. To this end, if the Board of Education requires all bidders to sign a statement of Assurance of Compliance, to acknowledge their understanding of the below-listed requirements, and the bidder's assurance of compliance with these listed requirements.

Anti-Bullying Reporting—Requirement N.J.S.A. 18A:37-13.1 et seq.; N.J.A.C. 6A:16-7.7 (c)

When applicable, the contracted service provider shall comply with all applicable provisions of the New Jersey Anti-Bullying Bill of Rights Act—N.J.S.A. 18A:37-13.1 et seq., all applicable code and

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regulations, and the Anti-Bullying Policy of the Board of Education. In accordance with N.J.A.C. 6A:16-7.7 (c), a contracted service provider who has witnessed or has reliable information that a student has been subject to harassment, intimidation, or bullying shall immediately report the incident to any school administrator, safe schools resource officer, or the School Business Administrator.

Criminal History Background Checks N.J.S.A. 18A:6-7.1

When applicable, the contracted service provider shall provide to the school district, prior to commencement of the contract, evidence or proof that each employee assigned to provide services and who comes in regular contact with students has had a criminal history background check and, furthermore, that said background check indicates that no criminal history record information exists on file for that worker. Failure to provide proof of a criminal history background check for any employee coming in regular contact with students prior to commencement of contact may be cause for breach of contract. See NJDOE Broadcast 9/9/19

Pre-Employment Requirements P.L. 2018 c.5, N.J.S.A. 18A:6-7.6 et seq.

When applicable, all contracted service providers whose employees have regular contact with students shall comply with the Pre-Employment Requirements in accordance with New Jersey P.L. 2018 c.5, N.J.S.A. 18A:6-7.6 et seq. Contracted service providers are to review the following New Jersey Department of Education Office of Student Protection—Pre-Employment Resource P.L. 2018 c.5 link below for guidance and compliance procedures.

<https://nj.gov/education/crimhist/preemployment/>

The Requisition and Purchase Order Process Roles and Responsibilities

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A. Responsibilities When Preparing a Requisition

The person who prepares the requisition has certain responsibilities before the order is sent to the administrator, supervisor, or principal for approval. They are to ensure the following:

1. **Requisitions are typed** -- All requisitions are entered in the District requisition system.
2. **Vendor's Name**--All Board checks are made payable to the vendor name (top line) listed on the purchase order/requisition. Please ensure the proper vendor name is printed on the requisition.
3. **Vendor's Complete Address** -- The purchase order must include the vendor's complete address and phone number. Post Office Box addresses are not acceptable unless they are from major, well-known companies.
4. **Current Budget Year Included** -- The current budget year must be included in the body of the Purchase Order/Requisition.
5. **Description of Items, Services, Costs, and Catalogue Numbers** -- Items and/or services requested are to be described clearly with correct and up-to-date catalog numbers/ISBN and costs. Brand names, model numbers, colors, sizes, and other descriptive items are required.
6. **Shipping Costs**--Shipping and handling costs are to be added to all purchase orders. Please read the catalog or contact the vendor to determine the actual shipping and handling costs.

If you are unable to ascertain the actual charges, type:

"10% Estimated Shipping and Handling"

If there are no shipping and handling charges, type on requisition/purchase order:

"Shipping and Handling Included"

7. **Delivery Address--Attention of** -- The delivery address should include the name of a person or a specific department.
8. **Delivery, Types of** --- The Board of Education recognizes two (2) types of delivery.
 - a. INSIDE DELIVERY
Items are to be delivered to a Board of Education location, taken off the truck by transportation carrier personnel, and brought to a designated area inside the school or office building.
 - b. SPOTTED DELIVERY
Items are to be delivered to a Board of Education location, taken off the truck by transportation carrier personnel, and brought to a designated area inside the school or

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office building. Transportation carrier personnel or specialized individuals are responsible for the uncrating, setting up, and assembling items to determine good working order and removing all debris to the satisfaction of the Board of Education within five (5) working days. Please ensure that all purchase orders have the correct delivery designation.

9. **Total Cost** -- Please include the words "Total Cost" on the purchase order with the actual amount of the order. *Minimum Order* -- the minimum order amount for all purchase orders is \$50.00. Please try to plan and combine orders to exceed the \$50.00 limit.
10. **Budget Account Number** -- Please be sure the correct Budget Account Number is typed on the requisition.
11. **State Contract Orders** -- When ordering through NJ START State Contract vendors (minimum order \$100.00), please note the following:
 - a. State Contract Number must be included on the requisition;
 - b. **1NJCP** must be included on all State Contract requisitions and purchase orders;
 - c. Shipping and Handling Included; and
 - d. Appropriate documentation when required.

Special guidance will be issued as it pertains to State Contract purchases.

12. **Quotations** -- If quotations are obtained, please attach to the purchase order a copy of each written quotation received. Please type the quotation date and the quotation number.
13. **Bids** -- If bids are obtained, please include the following on the requisition:
 - a. Bid Date; and
 - b. Bid Number.
14. **New Jersey State Sales Tax—School Districts Exempt**
 The Board of Education is exempt from paying New Jersey Sales Tax. New Jersey local school districts are political subdivisions of the State. Their purchases are exempt from New Jersey sales and use taxes, and the Board is not exempt from paying out-of-state sales and use taxes.

ST-5 Form Not Required

An exempt organization ST-5 certificate or number is not required for the local school district, public school, or board of education to make tax-exempt purchases. ST-5 Exempt Organization Certificates are never issued to New Jersey government entities, including public schools. Their official letterhead or official purchase order, signed by a school official, is sufficient proof to the vendor that they are exempt from paying sales taxes. Payment must be made by a school check, including a student activity fund check or a school voucher.

Reference—NJ Division of Taxation Tax Bulletin TB-49

Responsibilities of Administrator/Supervisor or Principal

The person authorized to approve requisitions must ensure the following are reviewed before the requisition is sent to the School Business Administrator.

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

1. Funds Available

They must verify whether their budget has sufficient funds *to cover the purchase order amount*.

2. Requisition Completion

They must check to determine that items 1-14 previously noted (Responsibilities of the Originator) have been *properly completed*.

3. Operational or Educational Need for Purchase

Administrators, directors, supervisors, and principals who approve requisitions should be able to explain why the purchase is essential to the school district. They should be able to support the purchase as an educational or operational need for the district. Of most importance, they should be able to answer the following:

- How will students learn or benefit from the purchase?
- What educational achievement or program may be linked to the purchase?
- How is the purchase of operational value to your school/office?

Requisitions are to be approved online by the appropriate administrator.

4. Approval of Principal

Central office administrators, directors, and supervisors have been notified that whenever they order equipment for the instructional staff of the various schools, the purchase order must be approved by the school principal. The principal must co-sign the purchase order for equipment purchases.

It is the responsibility of the central office administrator/supervisor to obtain the signature of the principal.

5. Originator Copy

The originator copy of the purchase order remains in the office of the administrator/supervisor/principal. When preparing a requisition, please retain a copy for your files.

6. Receiving Copy

Once the purchase order has been posted and mailed to the vendor, the Business Office will send the Receiving Copy of the purchase order back to the school or office. If you do not receive the Receiving Copy within two (2) weeks of signing the purchase order, please contact the Business Office.

Responsibilities of the Assistant Superintendent/Superintendent of Schools

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The Superintendent or Assistant Superintendent reviews and determines each purchase order's educational or operational value. If satisfied, the requisition is approved and forwarded to the Purchasing Agent.

Responsibilities of the Business Office

The Purchasing Agent reviews each purchase order. Special attention is given to the following:

- **Available Funds**—The Requisition system will not permit a requisition to be finalized if there are insufficient funds in the account. If preparing a PO, be sure to check for funds availability.
- **What is being ordered and the cost**--The Purchasing Agent reviews the technical aspects of the purchase order to ensure compliance with Federal and State Law and Board Policy.

The Business Office checks the cost of each item and determines if it can be purchased from another source at a savings. The Business Office also reviews whether the purchase exceeds:

The Quotation Limit	\$ 7,950.00
The Bid Limit	\$53,000.00

The Purchasing Agent will determine whether the district must solicit quotations or advertise for a bid.

Document Check

Pursuant to various State Laws, the Purchasing Agent must ensure the following documents are on file in the Business Office before the purchase order is signed and processed:

- Affirmative Action Evidence – Contracts \$53,000.00 and over (cumulative)
- Business Registration Certificate (BRC) – Purchases \$7,950.00 and over
- Chapter 271 – Political Contribution Disclosure Form (PCD)
 - Purchases over \$17,500.00 (cumulative)
- Iran Financial Disclosure Form
- IRS W-9 Form
- Russia, Belarus Form
- Other Federal Procurement Documents.

Technical Review of Purchase Order -- The purchase order is also reviewed for technical aspects, as

- Account number missing or incorrect;
- Shipping charges added;
- Signatures missing;
- State contract numbers incorrect/missing;
- The vendor address is incomplete.

Incomplete or improper purchase orders/requisitions will be returned with a memo explaining deficiencies. See a copy of the memo in the Appendix.

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If the Purchasing Agent is satisfied, they sign the purchase order and/or approve the requisition. The Business Office will then:

- Issue a purchase order number;
- Enter the purchase order in the computer, and
- Mail the purchase order to the vendor.

Purchase Order Process--Deliberative Process—Five to Ten Days

As explained, the purchase order process may take 5 to 10 days to complete. Public school purchasing takes time, as it is a deliberative process designed to comply with the law and limit fraudulent activities. Please plan accordingly.

Transfer of Funds--The Business Office processes purchase orders only if appropriate funds cover the purchase. Purchase orders lacking sufficient funds are sent back to the originator for a request to transfer funds. All letters requesting a transfer of funds are to be sent to the School Business Administrator.

The Board of Education must approve all fund transfers at a public meeting. In certain cases, some transfer of funds requests must be sent to the State Department of Education for review. Substantive transfers of money (more than 10% of the budget line item) must be approved by the State. Purchase orders that require a transfer of funds will be mailed to the vendors the day after the State Department of Education approves the transfers.

Responsibility of the Vendor

The Business Office sends the vendor the purchase order and the voucher. The vendor is to sign the voucher and return it to the Business Office with an invoice. If you receive a signed voucher, return it to the Business Office. A check is prepared for the vendor once the Business Office has a

- | | |
|-------------------|------------------------------|
| Signed Voucher | Invoice |
| All Packing Slips | Receiving Copy (Pink) Signed |

The award of a contract to a vendor approved by the Board of Education at a public meeting does not automatically authorize any employee to use the services of or purchase materials from the vendor.

All contract purchases require the issuance of a purchase order authorizing the purchase of services and/or goods and materials from the vendor.

ACCOUNTS PAYABLE SECTION

- Receipt of Goods/Services

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Processing the Requisition/Purchase Order--Design of Purchase Order

The purchase order is made up of up to 5 sheets. Listed below are the names and the purpose of each sheet. (A Requisition becomes a purchase order after all required administrators have approved the requisition in the Business Office Software System).

Copy	Disposition
Board Office Copy	Remains on file in the Business Office
Vendor Copy	Sent to the vendor to order items/provide services
Voucher Copy	Sent to the vendor for signature
Receiving Copy	Sent to school/office; returned to the Business Office upon receipt of goods/services
Building File Copy	Remains with the office of the administrator or supervisor.

Receipt of Goods and Services

The originator of the purchase order should follow the following process when receiving materials, goods, and services.

- **Receipt of Items Ordered—Goods and Supplies**

All items received will be immediately checked. Please note the following:

- Obtain a copy of the purchase order and packing slip of the items ordered.
- Open boxes and check off items received on the receiving copy and the packing slip.
- If all items are enclosed, then sign and attach packing slips to the receiving copy of the purchase order.
- The school principal/office supervisor should sign the receiving copy and send it to Accounts Payable, c/o Business Office.

- **Receipt of Goods and Services**

Administrators and principals are responsible for ensuring that all goods received have been accurately checked in. If the goods received match the purchase order and the packing slip, then the administrator should do the following:

- Sign the Receiving Copy (pink slip) of the purchase order and document any changes;
- Sign any invoices that may have been submitted with the order and
- Send all items to the Business Office c/o Accounts Payable within seven (7) days of the receipt of goods.

The Seven (7) Day Rule

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

The administrator should sign the receiving copy of the purchase order and send all items to Accounts Payable, c/o Business Office, within seven (7) days of receiving the goods/services.

Accounts Payable Procedures—Notification Process—Unreturned Paperwork

There will be instances where the Business Office Accounts Payable Office will send a courtesy reminder to any school or office that has not returned the paperwork in a timely fashion. The School Business Administrator has approved the following procedures.

First Notice—Seven (7) Days

The Accounts Payable Office will send a reminder notice seven (7) days later if no paperwork is received from the school or office.

Final Notice—Seven (7) Days

The Accounts Payable Office will send a Final Notice reminder seven (7) days later if no paperwork is received from the school or office.

Superintendent's Office Contacted—Three (3) Days

The School Business Administrator will contact the Superintendent of Schools after three (3) days if the paperwork is not received from the school or office.

The Board of Education has an excellent reputation for paying its bills in a timely fashion. We ask that all employees help maintain this fine reputation. Paying Bills in a Timely Fashion—within 30-60 days and Paying Bills Pursuant to State Law—within 90 days N.J.S.A. 18A:18A-10.1

Receipt of Goods and Services—Problems and Concerns

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

The originator of the purchase order should follow the following process when receiving materials, goods, and services. The District provides guidance on Problems Encountered with the Receipt of Goods.

- **Problem: Back Orders**

Sometimes, items ordered may not be received in the initial shipment. This is known as a backorder. The packing slip will indicate 'backorder' for those particular items.

Process to Follow: Back Orders

If the order is incomplete due to a backorder, do not wait for the next shipment.

Please do the following:

- Mark on your receiving copy of the purchase order those items you did not receive.
- Make and keep a copy of your receiving copy and the packing slip.
- Send the original receiving copy and packing slip to the Business Office.
- Upon receipt of the back order in the next shipment, check off your copies of the receiving copy and the packing slip and send both copies to the Business Office.

- **Problem: Items Missing from the Order**

Sometimes, items are marked on the packing slip as delivered but are missing from your shipment.

Process to Follow: Items Missing

- Contact the company and tell them what was missing.
- Mark what items were missing on the receiving copy and packing slip.
- Make and keep a copy of your receiving copy and the packing slip.
- Send the original receiving copy and packing slip to the Business Office.
- Upon receipt of the missing item in the next shipment, check off your copies of the receiving copy and the packing slip and send both copies to the Business Office.

- **Problem: Items Damaged; Wrong Item**

Sometimes you will receive items that are damaged or the wrong items.

Process to Follow: Items Damaged; Wrong Item

- Contact the company and ask about their return procedure for damaged or incorrect items.
- Return the item(s) to the company.
- On the receiving copy and the packing slip, mark what items were returned and the reasons for being returned. Please note how the items were returned (UPS/PO/Vendor Pick Up).
- Send the receiving copy and packing slip to the Business Office.
- Upon receipt of the missing/wrong item in the next shipment, check off your copies of the receiving copy and return them to the Business Office.

- **Problem: Discontinued Item**

Sometimes the items you requested have been discontinued.

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

Process to Follow: Discontinued Item

- Mark on the receiving copy (pink) of the purchase order “discontinued.”
- Do not call the company for a replacement item. You must complete a new purchase order.

VENDOR PAYMENT PROCESS

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

Contracted Services

Role of the School District

Purchase Order Contract Amount—Not To Be Exceeded!

The contracted services vendor/provider (vendor) receives a purchase order from the School Business Administrator notifying the vendor that services may begin.

The purchase order has a total contract amount. This contract amount may not be exceeded unless authorized by the Board of Education in writing.

Monitoring Contract Amount—District Administrator's Responsibility!

The School Business Administrator asks all district administrators, directors, supervisors, and principals to monitor all vendor bills and invoices to ensure they do not exceed the total contract amount. If the total contract amount is close to being exceeded, they are asked to contact the school business administrator forty-five (45) days in advance. The School Business Administrator can then begin a process to exceed the purchase order amount pursuant to the administrative code.

Exceeding Contract Amount—Unauthorized Service!

If any administrator permits a vendor to exceed the contract amount, the administrator has permitted an unauthorized service, which is similar to an unauthorized purchase. Administrators, directors, supervisors, and principals are asked to monitor the dollar amount of services being provided to the District.

Monitoring Contract Amount—Vendor Responsibility!

The District asks all vendors to monitor all bills and invoices to ensure they do not exceed the total contract amount. Vendors are asked to contact the respective administrator forty-five (45) days in advance if the total contract amount is close to being exceeded.

Exceeding Contract Amount- Written Authorization!

Contracted vendors may only exceed the amount on the purchase order when authorized by the School Business Administrator in writing. The authorization will be in the form of a new purchase order being issued to the contractor and signed by the School Business Administrator.

Submission Deadlines -- Fifth (5th) of Each Month

The Board of Education traditionally meets on the last Monday of each month. Please follow the yearly memo from Accounts Payable regarding purchase order deadlines.

All bills and invoices submitted to the Business Office by the vendor will be sent to the appropriate school district administrator/supervisor for review and approval. The Business Office cannot begin the payment process until it receives the invoices signed and approved by the appropriate administrator.

End-of-Year Billing/Cancellation of Purchase Orders

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

Administrators, directors, supervisors, and principals are to work with contracted service vendors so that end-of-year invoices are submitted to the Business Office in a timely manner. This is imperative. In order to comply with the State of New Jersey Department of Education requirements, the District has adopted a policy of canceling open purchase orders at the end of the fiscal year. All invoices must be billed within thirty (30) days of services to meet the State Department of Education deadline. If we are not in receipt of your invoice within the thirty (30) day deadline, we will not be able to process payment in a timely fashion, and the corresponding purchase order may be canceled, thereby causing a delay in payment.

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

- A. Formal Bid Process
- B. Emergency Purchases/Contracts
- C. Memorandum--Return of Purchase Order
- D. Chart—Purchase Order Requirements
- E. Official Vendor Notification
- F. Federal Contracts
 - 1. Federal Programs for School Districts
 - 2. Compliance with 2 CFR 200.317 et seq.
 - 3. Federal Funds Procurement Methods
 - 4. Debarment and Suspension for Federal Contacts
 - 5. Stevens Amendment
- G. Federal Procurement Chart of Thresholds
- H. Textbook Rationale Form

(Appendix A)

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

□ EMERGENCY CONTRACTS (18A:18A-7) □

A. Background

An actual emergency must exist. An “emergency” is not to be created as a result of inadequate planning, delay, failure to take into account the construction season, or administrative convenience.

B. Definition of Emergency

An emergency is a situation affecting the health or safety of occupants of school property that requires the immediate delivery of the articles or performance of a service to alleviate the emergency. Federal and the State of New Jersey *Declarations of Emergencies* may also apply. The School Business Administrator will contact the board attorney for guidance on such declarations.

C. Process in Declaring an Emergency

1. Superintendent of Schools Notified

The Superintendent of Schools is notified by the employee/supervisor/administrator requesting a declaration of emergency.

2. School Business Administrator Notified

The official in charge of the building or facility wherein the emergency occurred shall notify the Business Administrator of the following:

- a. Nature of the emergency;
- b. Time of the occurrence; and
- c. The need for the performance of a contract.

Such notification shall be prepared in writing and filed with the School Business Administrator as soon as possible.

3. Awarding of Contract by School Business Administrator

If the School Business Administrator is satisfied that an emergency exists, the School Business Administrator is authorized to award the contract by state law.

4. Filing of Documents with the State and County by the School Business Administrator

In accordance with N.J.A.C. 5:34-6.1, the following documents must be filed with the County Superintendent within three (3) days after awarding the contract or agreement:

- a. A copy of the contract or agreement; and
- b. A copy of the written requisition.

5. Acknowledgment by the Board of Education

The Board of Education shall review and acknowledge said emergency purchase at its next regular Board of Education Public Meeting. This may be done by board resolution.

(Appendix C)

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

MEMORANDUM

To: _____
From: _____, School Business Administrator
Date: _____
Re: **Return of Purchase Order(s)**

I am returning the attached requisition/purchase order(s) for the reason(s) checked below:

- Account Number Incorrect; Missing--Please use Account Code # _____
- Bid Number, Quotation Number--Not Included
- Board Resolution Needed--Attach to Requisition/Purchase Order
- Conference Request Form--Not Attached; Not Approved
- Description of Item(s), Service Needed
- Funds; Federal/State – Title of Grant Program – Type on Purchase Order/Requisition
- Minimum Order \$50.00 Minimum State Contract Order \$100.00
- Proposal/Contract Missing -- Attach to Purchase Order
- Quotation Needed--Please contact me to discuss the process
- Rationale Form Missing; Unsigned
- Shipping Charges Not Added
- Shipping Charges Not Needed. Type on P.O. "Shipping and Handling Included"
- Signature Missing--Administrator, Supervisor, Principal
- State Contract Number Incorrect, Missing--State Contract Documentation Missing
- Textbook Documentation Missing
 - Website Documentation / Board Resolution
- Unauthorized Order--Please contact me to discuss procedures.
- Vendor Address Incomplete--Post Office Box Number Only
- Vendor Check Needed?
- As Per the Attached Memo
- Other _____

Please make the adjustments needed and return the requisition/purchase order with this form to my office.

(Appendix D)

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

PURCHASE ORDER REQUIREMENTS

CONTRACT/PURCHASE ORDER THRESHOLDS (AGGREGATE)	AFFIRMATIVE ACTION EVIDENCE (AA)	BUSINESS REGISTRATION CERTIFICATE (BRC)	CHAPTER 271 PCD (PAY TO PLAY) (271)	RUSSIA BELARUS FORM Goods and Services Only
Up to \$ 7,950	(a)	No	No	\$1,000
\$ 7,950 - \$17,499	(a)	YES	No	YES
\$17,500 - \$52,999	(a)	YES	YES	YES
\$53,000 – and over	YES	YES	YES	YES

Affirmative Action Evidence Exemptions	Business Registration Certificate Exemptions	Chapter 271 (PCD) Exemptions
<ul style="list-style-type: none"> Contracting Units Subject to Title 40A:11 State of New Jersey Contract Purchases Boards of Education including Educational Services Commissions Other contracting units, e.g., County and State Colleges and local authorities, boards, etc. 	<ul style="list-style-type: none"> Contracting Units Subject to Title 40A:11 State of New Jersey Contract Purchases Boards of Education including Educational Services Commissions Other contracting units, e.g., County and State Colleges and local authorities, boards, etc. Non-profit Organizations <p><u>Exempt Situations</u></p> <ul style="list-style-type: none"> Emergency Purchases – No payment unless BRC is on file. Employee settlements paid to attorneys; Establishments that are out of state & business being conducted takes place out of state, e.g., hotels, band camps, seminars, theatres, etc. Purchase made entirely through School Student Activity Funds. 	<ul style="list-style-type: none"> Contracting Units Subject to Title 40A:11 State of New Jersey Contract Purchases Boards of Education including Educational Services Commissions Other contracting units, e.g., County and State Colleges and local authorities, boards, etc. Non-profit Organizations New Jersey School Boards Association Contract Renewals Public Utilities, e.g. PSE&G <p><u>Exempt Situations</u></p> <ul style="list-style-type: none"> Emergency purchases; Litigation payments to parties through a court order.

(a) It is suggested that Affirmative Action evidence is on file from vendors and contractors. It is further recommended that the District have on file the Iran Disclosure Form from all vendors.

(Appendix E)

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

BERKELEY HEIGHTS BOARD OF EDUCATION

OFFICIAL VENDOR NOTIFICATION

AUTHORIZED PURCHASES

The Board of Education only recognizes purchases made through the approved purchase order process. All purchases made by the District require:

- ☐ Written Official Purchase Order with a Purchase Order Number and
- ☐ Authorized Signature (School Business Administrator)

UNAUTHORIZED PURCHASES

School district administrators, employees, and board of education members are not permitted to contract with vendors on behalf of the district.

Any Board employee who orders and/or receives any materials, supplies, or services without first going through the approved purchase order process has made an unauthorized purchase.

VENDOR'S RESPONSIBILITY

- **Official Purchase Order**

Vendors are not to honor or accept requests to provide goods or services unless they receive an official written purchase order with a purchase order number signed by the School Business Administrator.

- **Authorized Signature**

The Board of Education will only recognize purchase orders signed by the School Business Administrator.

- **Contact the Business Office!**

If any Board employee attempts to place an order without providing an authorized purchase order, please alert

Jennifer Nicholson
School Business Administrator

You will NOT Get Paid!

The Board of Education will not be held responsible for any unauthorized orders or unauthorized purchases.

(Appendix F)

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

□ FEDERAL CONTRACTS □

Examples of Federal Funding Sources—Every Student Succeeds Act (ESSA)

- Title I, Part A – Improving Basic Programs Operated by LEAs
- Title II, Part A – Teacher and Principal Training and Recruiting
- Title III— English Language Acquisition and Language Enhancement
- Title III—Immigrant Education Program
- Title IV, Part A – Student Support and Academic Enrichment Program

Other Examples of Federal Funding Sources

- I.D.E.A. Part B Handicapped
- Perkins Vocational Education
- National School Lunch Program
- National School Breakfast Program
- ESSER Act I, II, III ESSER ARP—Elementary and Secondary School Emergency Relief Act
- CARES Act—Coronavirus Aid, Relief and Economic Security Act 2020

Federal Procurement Guidelines—Federal Regulations 2 CFR Part 200.318 et seq.

School districts shall comply with Federal Regulations Procurement Standards 2 CFR 200.318 et seq. and the New Jersey Public School Contracts Law when procuring goods and services using federal funds.

(Appendix G)

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

Methods of Procurement—When Using Federal Funds

All procurement transactions must be conducted in a manner that provides full and open competition (2 CFR 200.319). Here are some examples of procurement methods to be used.

New Jersey Department of Education Guidance on Federal Spending

All school districts must comply with federal regulations and the Public School Contracts Law and should adhere to the guidance provided by the New Jersey Department of Education in the publication *Navigating the Uniform Grant Guidance*.

☐ Micro-purchases—Purchases less than \$7,950.00

The Purchasing Agent shall use sound business practices for purchases in the aggregate that do not exceed \$7,950.00. Reference--2 CFR 200.320 (a) (1) and 2 CFR 200.67

☐ Simplified Acquisition Procedures—\$7,950.00 through \$52,999.00

The Purchasing Agent shall use the competitive quotation process as outlined in N.J.S.A. 18A:18A-37 (a) or the Request for Proposal process, when applicable, in procuring goods and services in the aggregate of more than \$7,950.00 and less than \$52,999. It is recommended that the district solicit three (3) quotations. Reference--2 CFR 200.320 (a) (2) (i) and 2 CFR 200.88

☐ Sealed Bids—\$53,000.00 or more---(Public Notice)

The Purchasing Agent shall use the competitive bid process to procure those contracts that, in the aggregate, exceed the \$53,000 bid threshold. The contract shall be awarded to the vendor who submits the lowest responsible bid for a firm-fixed contract price, lump sum or unit cost. Reference--2 CFR 200.320 (b) (1)

☐ Proposals—\$53,000.00 or more—(Public Notice)

The Purchasing Agent shall use the Request for Proposal (RFP) or competitive contracting process when procuring specific contracts that, in the aggregate, exceed the \$53,000 bid threshold. The contracts are to be awarded by an evaluative process rather than a firm-fixed contract price. Reference--2 CFR 200.320 (b) (2) and N.J.S.A. 18A:18A-4.1 et seq.

☐ Non-competitive Procurement (Single Source)

Although the Federal government recognizes contracts may be awarded to sole-source vendors through non-competitive proposals, the Purchasing Agent shall use the competitive “proprietary” bid process or the competitive contracting process for sole or single-source contracts. Reference 2 CFR 200.320 (c) and N.J.S.A. 18A:18A-15

Debarment and Suspension for Federal Contracts; Confirmation of Vendor on SAM.gov/Exclusions; Debarment and Suspension (E.O. 12549 and E.O. 12689).

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

A contract award (see 2 CFR 180.220) will not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM.gov) Prior to contracting with a vendor, the School Business Administrator shall use the System for Award Management (SAM) (SAM.gov/Exclusions) to search for the vendor by name, tax identification number, or another characteristic to verify the vendor has not been suspended or debarred from performing federally funded work.

This is an electronic directory of individuals and organizations that are not permitted to receive federal contracts or assistance from the United States government. It is recommended that evidence of verification (printout from SAM.gov/content/Exclusions) be maintained in procurement files for each contract awarded.

Federal Programs--Include on Requisitions/Purchase Orders

Purchase orders using Federal Funds shall be included in the document:

- Name of Federal Program
- Quotation, bid number, if applicable
- Name of Cooperative Purchasing Entity; if applicable
- Board approval date; if applicable
- Location(s) of equipment
- Federal funding account numbers can easily be identified if split funding
- Approved CIP Code; if required

Stevens Amendment—Statement on Bid Advertisement

The Board of Education recognizes its obligation as it pertains to the Stevens Amendment, Section 8136 of the Department of Defense Appropriations Act (P.L. 104-134, Sec.507), which requires the Board to state clearly the percent (%) of the total cost of this project will be financed through **Name of Federal Grant.**

REPORTING FRAUD, WASTE, AND ABUSE OF FEDERAL FUNDS

Disclosure of Fraudulent Activities

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

The Board of Education will disclose all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award according to UGG, 2 C.F.R. § 200.113. Such disclosures will be reported in writing to the United States Department of Education and the New Jersey Department of Education, as well as local law enforcement officials.

Federal Contracts—Chart of Thresholds

Description of Goods/Services	Amount	Procurement Method
Goods and Services	Less than \$7,950	Sound Business Practice
Goods and Services	\$7,950-\$52,999	Quotation or Bid
Goods and Services	\$53,000 or more	Sealed Bid
Professional Services	Less than \$7,950	Simple Proposal
Professional Services	\$7,950-\$52,999	Request for Proposals (RFP)
Professional Services	\$53,000 or more	Competitive Contracting
Educational Consultant Services	Less than \$7,950	Simple Proposal
Educational Consultant Services	\$7,950 - \$52,999	Request for Proposals (RFP)
Educational Consultant Services	\$53,000 or more	Competitive Contracting
Instructional Improvement Services	Less than \$7,950	Simple Proposal
Instructional Improvement Services	\$7,950 - \$52,999	Request for Proposals (RFP)
Instructional Improvement Services	\$53,000 or more	Competitive Contracting
Professional Development Services	Less than \$7,950	Simple Proposal
Professional Development Services	\$7,950 - \$52,999	Request for Proposals (RFP)
Professional Development Services	\$53,000 or more	Competitive Contracting
Sole Source (Proprietary)	Less than \$7,950	Simple Proposal
Sole Source (Proprietary)	\$7,950 - \$52,999	Proprietary Quotation
Sole Source (Proprietary)	\$53,000 or more	Proprietary Bid
Services Provided by Government Units/Schools	Less than \$7,950	Simple Proposal
Services Provided by Government Units/Schools	\$7,950 - \$52,999	Request for Proposals (RFP)
Services Provided by Government Units/Schools	\$53,000 or more	Competitive Contracting
Construction; Public Works	Less than \$7,950	Written Proposal; PW Documents
Construction; Public Works	\$7,950-\$52,999	Quotation or Bid
Construction; Public Works	\$53,000 or more	Sealed Bid

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

The District shall issue a public notice when using the Sealed Bid or Competitive Proposal Process.

*Textbook
Purchases*

(Appendix I)
(Appendix G)

*Textbook
Purchases*

BERKELEY HEIGHTS BOARD OF EDUCATION

BERKELEY HEIGHTS BOARD OF EDUCATION PURCHASING MANUAL

Office of the School Business Administrator

Textbook Order Rationale Form

A. Conditions of Purchase – New Jersey Administrative Code 6A:23A-9.3 (c)(12)

Please check the appropriate box(es) that apply to the purchase.

- Purchase is in accordance with the textbook replacement plan.
- Purchase is to replace lost, stolen, or destroyed textbooks.
- Purchase of textbooks reflects a change in curriculum.
- Purchase reflects a new edition of the textbook.

B. Documentation Requirement

The textbook named on this purchase order was approved by the board of education pursuant to N.J.S.A. 18A:34-1 on the following date:

Meeting Date:

Name of School/Office _____

Administrator/Supervisor _____

Signature _____ Date _____

Title of Textbook _____

Curriculum Department Review and Approval

Approved _____ Denied _____

Curriculum Director Signature Date

Please attach the Textbook Order Rationale Form to the front of the requisition or purchase order.

2026-27 FACILITY USE FEES					
STANDARD USAGE		FEE CATEGORY - HOURLY RATES:			
	A	B	C	D	
Classroom	\$0	\$40	\$60	\$80	
Regular Field	\$0	\$75	\$100	\$130	
Multipurpose Room/ Cafeteria (Elementary/ Middle)	\$0	\$60	\$90	\$120	
GLHS Cafeteria	\$0	\$85	\$105	\$130	
Specialty Room	\$0	\$60	\$90	\$120	
Kitchen*	\$0	\$85	\$115	\$130	
Library/Media Center (Elementary/ Middle)	\$0	\$60	\$90	\$120	
GLHS Library/ Media Center	\$0	\$80	\$120	\$160	
Other- by special request/ approval	\$0	To be determined- please contact the Business Office			
GLHS/ CMS Gyms		FEE CATEGORY - HOURLY RATES:			
	A	B	C	D	
GLHS Blue Gym	\$35.00	\$75.00	\$115.00	\$140.00	
GLHS Red Gym	\$35.00	\$75.00	\$115.00	\$140.00	
GLHS Wrestling Room	\$35.00	\$75.00	\$115.00	\$140.00	
GLHS Weight Room	\$35.00	\$75.00	\$115.00	\$140.00	
CMS Gold Gym	\$0	\$80	\$110	\$130	
CMS Blue Gym	\$0	\$80	\$110	\$130	
Sound System	\$135 service charge per use				
GLHS Gym Security	Included at the discretion of the district. \$125 per hour. .5 hour prior and .5 hour after the event must be included. 4 hour minimum.				
GLHS Fields		FEE CATEGORY - HOURLY RATES:			
	A	B	C	D	
GLHS Turf and Track Field	\$75	\$110	\$125	\$150	
GLHS Football Practice Field	\$35	\$70	\$100	\$130	
GLHS Varsity Softball Field	\$35	\$75	\$100	\$130	
GLHS Varsity Baseball Field	\$35	\$75	\$100	\$130	
GLHS Junior Varsity Baseball/ Softball Field	\$35	\$70	\$100	\$130	
GLHS Varsity Soccer Field	\$35	\$75	\$100	\$130	
GLHS Junior Varsity Soccer Field	\$35	\$70	\$100	\$130	
Field Security	Included at the discretion of the district. \$125 per hour. .5 hour prior and .5 hour after the event must be included. 4 hour minimum.				
Special Usage:					
GLHS Auditorium (Kenneth Stiefel Theater)	For a price quote please contact the Technical Director, Joe Vorhees: jvoorhees@bhpsnj.org				
Other Special Usage	For a price quote please call the Business Office, Diane Romond: dromond@bhpsnj.org				
CUSTODIAL		Fees assessed when the event creates the need for a custodian. Saturdays: \$50/hour(4 hour minimum)/ Sundays: \$75/ hour (4 hour minimum) Time charged also includes adding .5 hour set-up and .5 hour clean up			
KITCHEN SUPERVISOR*		Required with kitchen rental \$75/hour(4 hour minimum) Time charged also includes adding .5 hour set-up and .5 hour clean up			
OTHER SERVICES:					
Baseball Field Maintenance		\$100/maintenance (lining and dragging the field) after June 1- by request			
Category A	Cost Qualifiers	Schedule A and responsible for any custodial costs incurred. 75% or more of participants are : (1)Berkeley Heights Township students/residents. (2)Non-profit organization. (3) Participants are not being solicited to pay future fees nor is there a participation fee or an admission fee for the event.			
Category B	Cost Qualifiers	Schedule B and responsible for any custodial costs incurred. Two qualifiers from Category A.			
Category C	Cost Qualifiers	Schedule C and responsible for any custodial costs incurred. One qualifier from Category A.			
Category D	Cost Qualifiers	Schedule D and responsible for any custodial costs incurred. No qualifiers from Category A.			

Berkeley Heights Board of Education

Kenneth Stiefel Theatre

The Theatre at Governor Livingston High School

Rental Application Agreement

July 1, 2026 – June 30, 2027

To check availability, please contact:

Joe Voorhees, Technical Director

JVoorhees@bhpsnj.org

Please submit rental application and deposits to:

Joe Voorhees

Governor Livingston High School

175 Watchung Blvd

Berkeley Heights, NJ 07922

Technical Specs:

Seating: 748
Handicap seating available.

Stage: Proscenium: 50' wide x 15' high
Stage Depth: 26' from plaster line + 6' apron
Stage Width from Wall to Wall: 74'
Height to Steel: 16'

Rigging: 8 dedicated electrics
1 act curtain
3 full stage travelers

Soft goods: 1 set of legs
white cyc
1 black scrim

Catwalk: 1 fully accessible FOH catwalk

Lighting: 126 dedicated stage dimmers wired dimmer per circuit
ETC Element 2 Lighting Console
Inventory:
75 Source 4 (23, 36, & 50 deg)
36 Source 4 PAR
RGB Cyc Lights
2 Elation Movers
6 Clay Paky Alpha Movers
2 Spotlights

Sound: Console
Yamaha M7CL 48Channel

Processing/Control
BSS London Blu 100

Amplifiers
1 Crown CD4000
2 Crown CD2000
3 Crown CD1000 (for monitors and rear fill)

Speakers
Front Fill JBL AM4212/95
Theatre Fill JBL AM4212/64
Left and Right Front Fills JBL AC2212/62
Subwoofers JBL ASB 6118 (2 each) Rear Fill JBL
Control 29 AV (3 each)
Monitors: JBL 12" (4 Monitor Channels available)

Microphones

- 11 Wireless handheld microphones
- 20 Wireless body packs
- 10 Shure SM58
- 8 Shure MX202 overheads (located at catwalk, apron, down stage and up stage)

Hearing Impaired System

Phonic Ear PE 560T transmitter with 30 receivers.

Intercom

Anchor Systems Portacom with locations in booth (3), stage left and right, catwalk (2) and 8 wireless. Can also be connected to Television control room.

Video Projector

- 1 Panasonic 6K Lumen (Center)
- 2 Viewsonic Laser (Flanking)

Screen

- 1 Motor driven 12' located in center of proscenium opening
- 2 Motor driven 8' located flanking stage

Wireless Audio/Video Presentation

Apple TV & Google Chrome cast

Video Switch

HDMI 4X4 Matrix Switch

Additional Capabilities

Additional SDI line connects the booth to the catwalk and wings allowing additional projectors/screens or wing video monitors to be installed easily.

Video Recording Capability

Full television control room and studio connected to theatre with 4 camera lines, 3 SDI video lines and 12 audio lines from booth to TV Control room. Equipment includes the following:

Cameras

- 3 Blackmagic URSA Broadcast

Switcher/Special Effects

Blackmagic ATEM

Recording Decks

- Blackmagic Hyperdeck (2)

Editing/Effects/Graphics

- 8 PC based editors with Adobe Production Premium

Audio

- Behringer X32

Definition of Terms

Sponsoring Organization:	The Sponsoring Organization is the group renting the facility at Governor Livingston High School. The sponsoring organization is responsible for following the policies, regulations, and procedures contained herein, and passing along all pertinent information to staff, participants, performers, and audience members.
Performance:	A full run of the production with audience present, utilizing costumes, make-up, and all technical elements. Complete house, stage, and technical staffing are required.
Dress Rehearsal:	A run of the performance utilizing costumes, make-up, and all technical elements. If an audience is expected, advertising and promotion must indicate an open rehearsal. Complete house, stage, and technical staffing are required for a dress rehearsal. All appropriate staffing fees apply, including ushers if audience is present.
Cue-to-Cue:	A technical rehearsal used to refine and run lighting, deck, and sound cues of a production or dance show. This requires the Production Manager/Technical Director, Stage Manager, Lighting Technician, Sound Technician, Stage Hand(s) and Sponsoring Organization representative and staff.
Rehearsal:	Rehearsal of any or all of a production utilizing rehearsal lighting, without any audience, minimal technical support, or technical equipment. Supervisory staffing is required.
Load-In:	Load-in comprises delivery and set-up of all stage equipment that the Sponsoring Organization requires for their production.
Strike:	Strike is the removal of all scenic materials and equipment modified or added for a particular event or production. Please note that the Sponsoring Organization must remove all scenic items and materials that they brought in at strike. Dumpster facilities are NOT available.
Multiple Show Reservation:	A reservation for two or more performances.
Single Show Reservation:	A reservation for no more than one performance.

**The terms rental application and rental agreement are interchangeable in this agreement.

Rental Application Procedures

All rentals of the Kenneth Stiefel Theatre at Governor Livingston High School (hereinafter referred to as “the theatre”) are arranged through the theatre’s management listed on the front of this rental application agreement packet. Please contact the theatre management to confirm availability for the date(s) or time(s) that you are requesting, prior to completing the rental application agreement. Once you have confirmed the date(s) or time(s), please submit this completed application agreement and a security deposit of 50% of the basic rental fee, directly to the auditorium’s management.

Your reservation is not guaranteed until you are notified in writing that your rental application agreement and deposit have been accepted. All fees beyond the basic rental fees will be determined by the school district administration based on the Sponsoring Organization’s production needs prior to the finalization of the rental application agreement. Any changes made after the execution of this rental application agreement (including, but not limited to, change in start and end time, number of performers, change in technical needs or staffing requirements) must be approved by theatre management in writing.

Sponsoring organization must obtain its own liability insurance. Coverage must be a minimum of \$1,00,000 and the Berkeley Heights Board of Education must be named as an additional insured. Full payment must be received at the end of the scheduled event. Individual checks must be issued to the Berkeley Heights Board of Education and all technicians on staff.

Refund/”No Show” Policy

Should the sponsoring organization need to cancel a reservation a refund of deposits and fees will be paid according to the following schedule less any actual costs incurred by the district. No refund will be paid should the school district lose a perspective renter due to the Sponsoring Organization’s booking.

Show Reservation Refund/”No Show Policy” Schedule

- More than 30 days notice - 100% of security deposit refunded
- 15 to 30 days notice - 50% refund of security deposit refunded
- 14 days or less - No refund. If Lessee named on the Rental Application Agreement packet does not arrive on time, theatre staff will wait one-hour before citing the Lessee as a “no show,” and cancel the event.

Initial

Rental Rates/Fee Schedule

Basic Rental Rates:

Mon-Thurs	Minimum Block	Overtime	Fri, Sat, Sun	Minimum Block	Overtime
\$850.00	Performance – 6hrs	\$100/hr	\$1050.00	Performance -6hrs	\$100/hr
\$450.00	Rehearsal* – 4 hrs	\$75/hr	\$ 550.00	Rehearsal* – 4 hrs	\$75/hr

*Full Dress Tech rehearsals are charged at the performance rate due to staffing and technical requirements.

Sundays require an additional hourly rate for Buildings and Grounds personnel.

Fees:

Staffing:

- Staffing requirements determined by the school district management.
- The minimum staffing, made up of house technicians required at all times: Technical Director, Lighting Technician, Sound Technician, Stage Hand.
- Technicians will not work split shifts and are on for the duration of the event.
- Overtime rates may apply.
- Ushers/ticket takers are required for every event with any audience in attendance.
- There is generally one EMT on staff at all times at no additional charge. They will render aid to any participant or guest in need and the Sponsoring Organization will be billed accordingly for supplies used.
- The Sponsoring Organization will issue personnel checks on an individual basis and will deliver these checks to the Technical Director at the conclusion of the event.

Technical Director	\$37.00 per hour (6-hr minimum)
Stagehands	\$27.00 per hour (4-hr minimum)
Lighting Technician	\$32.00 per hour (4-hr minimum)
Sound Technician	\$32.00 per hour (4-hr minimum)
Ushers**	\$20.00 per hour
Staff Custodian	\$65/\$95 per hour (4-hr minimum)
Security (BHPD)	\$125.00 per hour (3-hour minimum)
Video Director	\$32.00 per hour (4-hr minimum)
Camera Operator	\$27.00 per hour (4-hr minimum)

** A minimum of 2 ushers is required for any event. The sponsoring organization may provide their own ushers with the understanding that if the required amount of ushers is not present at least one half-hour prior to the performance start time, the performance may be delayed or canceled.

Labor Requirements:

Our technicians require a 15 minute break every 2 hours and a 30 minute break every 4 hours. Failure to comply will result in a penalty of 1hr billed at the OT rate per technician. Please schedule your rehearsal or other events accordingly. This rule does not pertain to time during your actual event. However, if you are running a show with no intermission, additional labor hours may be required at the sole discretion of the Technical Director. All technicians will be paid overtime starting 10 hours after call at a rate of 1.5 times their base pay.

Initial

Equipment/Staging:

The school district will provide a list of lighting instruments in-stock at the time of the rental agreement. Any additional instruments or equipment will be obtained at the Sponsoring Organization’s expense. Sponsoring Organization’s complete light plot will be provided to the district no later than 15 business days prior to the event. It will be hung by district’s stagehands. If light plot does not arrive within the required timeframe, district reserves the right to hang house plot, which will then be used for the purposes of the event. In any case, Sponsoring Organization will be charged hourly stage hand rate for labor.

	Rate	Comments
Stage Lighting		
Forestage: 2 color front, no cues	Inc.	In front of Main Drape
Half Stage: Front/Top/Side Light; no cues	Inc.	In front of mid-stage traveler
Full Stage: Front/Top/Side Light	\$225.00	Up to and including cyc
Dance Lighting	TBD	Contact Tecncial Director
Concert Lighting	\$ 50.00	General wash
Lighting Design/Cueing	TBD	Pricing based on needs
Color Media	\$ 15.00	Per sheet beyond stock
Gaffer’s Tape	\$ 30.00	Per roll
Audio		
Basic Playback	Included	
Wireless Microphones	\$ 15.00	Each per day.
Wired Microphones	\$ 10.00	Each per day.
Stage Monitors	\$ 30.00	Each per day.
Video Equipment		
Projector	\$ 75.00	Each per day.
Computer	\$ 25.00	Each per day.
Pianos		
Yamaha 5 Foot Baby Grand	\$100.00	Per day.
Keyboard	\$ 50.00	Per day.
Miscellaneous		
Choral Risers	TBD	Contact Technical Director
Concert Arrangement	TBD	Contact Technical Director
Podium	\$ 20.00	Each per day.
Dressing/Staging Rooms	\$ 60.00	Each per day.
Tables	\$ 15.00	Each per day.
Walkie Talkies	\$ 5.00	Each per day.

Initial

Policies/Rules and Regulations

- The person whose name is on the rental application agreement as the representative of the Sponsoring Organization must be the first person in the door on the day of the event, and must remain on site throughout the entire event.
- Berkeley Heights Board of Education is not responsible for any accidents, injury, illness or loss of group or individual property, rented property or rented equipment. Please remind all participants to take safety precautions.
- If there is an accident, injury, illness, theft or other incident, immediately notify onsite theatre staff.
- Groups with minors (under 18) must provide backstage supervisors at a ratio of 1 for every 15 minors. Backstage supervisors are in addition to regular production staff. Adults who have other roles during the performance, including but not limited to costume and makeup, may not serve as backstage supervisors.
- Access to the stage, scene shop, control booth and support areas of the theatre is limited to authorized Berkeley Heights Board of Education staff and authorized participants of the Sponsoring Organization. This access is limited to stage areas, the dressing room and the hallways surrounding the theatre. Access to other areas of the High School is prohibited. Facility identification will be provided to the Sponsoring Organization. Individuals requesting back-stage access to the Sponsoring Organization's Event will be barred without facility visitor identification. Costumed performers need not wear visitor identification. Arrangements for backstage guests should be made at least 48 hours prior to the event date with theatre management.
- Make sure all of your participants are familiar with the exits. In an emergency, please listen for instructions from the theatre staff.
- Use of open flame and pyrotechnic effects is strictly prohibited.
- All aisles must remain clear at all times during a performance.
- A staff member from the district will conduct a pre and post event facilities inspection with a designated representative of the Sponsoring Organization in order to determine any damage to the facilities or equipment within the duration of the rental agreement. The Sponsoring Organization is responsible for any cost associated with repair to or replacement of any facilities or equipment damaged within the duration of the rental or use agreement.
- The theatre is wheelchair accessible. Patrons who cannot or do not wish to transfer from wheelchairs to a theater seat should request wheelchair seating locations when ordering tickets for both themselves and other members of their party.
- No food, drink, cameras or recording devices are permitted in the theatre. The auditorium's house management will ask patrons who do not abide by this policy to leave the theatre. This must be indicated in event programs provided by the Sponsoring Organization.
- Food and drink (accept bottled water) is strictly prohibited in the backstage areas of the theatre, this includes the wings, and scene shop. It is the responsibility of the Sponsoring Organization to communicate and enforce this to its performers, staff and audience for both rehearsal and performance.
- Audience members are not permitted to bring or use recording equipment during any performance or special event. This includes video and audio recording, and flash photography. This is to protect intellectual property and maintain safety and the enjoyment of our audience, presenters and performers. Professional video recording services may only be employed if the Sponsoring Organization signs a recording release form, and the recording personnel provide a Federal Tax ID number and a certificate of General Public Liability Insurance of not less than \$1,000,000 that names the Berkeley Heights Board of Education as additional insured for the date(s) they will be at the theatre.

- Smoking is prohibited in and around all areas of Governor Livingston High School.
- Animals, with exception to working service dogs assisting persons with disabilities or animal performers, are not permitted in theatre.
- Musical materials used by the Sponsoring Organization may be protected by United States Copyright. It is the responsibility of the Sponsoring Organization to obtain any and all clearances as required by law for their use in performance, recording, playback, duplication, or distribution of performance presented at the theatre. The Berkeley Heights Board of Education will not be held responsible for any copyright infringements.
- No collections, donations, or solicitations of money or goods of any kind, whether for charity or otherwise, shall be made or attempted on the school’s premises without first obtaining written permission from the Berkeley Heights Board of Education.
- The school district reserves the right to display/distribute to the audience announcements and literature concerning future attractions to be held at the theatre.
- Dance groups may bring and lay marly, but they must provide dance floor tape and supervision during load-in and strike. Staffing charges will apply.
- The Sponsoring Organization is responsible for restoring the theatre to pre-show conditions including but not limited to the stage, the technical systems, the dressing rooms, and the lobby as indicated in the event specific rental application agreement. Failure to properly restore the theatre as delineated will result in additional charges to the Sponsoring Organization for staff time to complete the restoration. This will be deducted from the security deposit.
- Refund of the security deposit is contingent upon the Sponsoring Organization vacating the premises at the agreed upon time and leaving the facility free of damage or debris. Events that run over the permitted time will be charged the appropriate overtime fees. This will be deducted from the security deposit.
- In the event that all or part of the security deposit is being retained, the Sponsoring Organization will be mailed written notice of the fees assessed within one week of the event.
- Assuming the theatre is left in good condition; security deposits will be deducted from the total rental cost.

I have read, understand and agree to abide by all of the policies listed in the Rental Application Agreement packet. Additionally, I have initialed each page of the application agreement.

Sponsoring Organization _____

Sponsoring Organization Authorized Representative _____

Signature of Representative _____ Date _____

Liability Statement

In submitting and signing this rental application agreement, I certify that I have read, understand and will abide by the facility rules and regulations set forth.

The Sponsoring Organization or Person shall provide a Certificate of Insurance providing evidence of General Liability Insurance providing coverage against claims alleging damages due to Bodily Injury, Property Damage, Personal & Advertising Injury, and Fire Legal Liability with limits not less than \$1,000,000 per occurrence/\$2,000,000 aggregate, and naming Berkeley Heights Board of Education as Additional Insured. The insurance company identified on the Certificate of Insurance must be licensed to do business in the State of New Jersey, and shall have obtained a rating of "A-" or better by A.M. Best rating guide.

The Sponsoring Organization hereby agrees to hold the Berkeley Heights Board of Education, and individual members thereof, all officers, agents and employees free and harmless from any loss, damage, liability, cost or expense that may arise during and related in any way by the use and occupancy of said facility, to the extent such loss, damage, liability, cost or expense arise out of negligent acts or omissions of the applicant/agreement holder.

I, the undersigned, or the organization I represent, will be responsible for any damages sustained to the facility. Any lost equipment or damages sustained to the Berkeley Heights Board of Education or the City property shall be compensated within seven days.

I agree that the rental application agreement is granted with the understanding that the school district may cancel it, at any time, if the facility is needed for an emergency.

Full payment must be received at the end of the scheduled event. Individual checks must be issued to the Berkeley Heights Board of Education and all technicians on staff. It is my responsibility to notify the theatre management of any cancellations or revisions on my part more than 30 days prior to the show reservation. Failure to do so will result in my security deposit being withheld.

Sponsoring Organization Authorized Representative _____ Date _____
Signature

Sponsoring Organization Authorized Representative _____ (please print)

Patrons with Disabilities and Non-Discrimination Statement

I understand that, pursuant to the Americans with Disabilities Act, the Berkeley Heights School District will make reasonable efforts to accommodate persons with disabilities. I understand the theatre has the ability to accommodate at least 4 wheelchair patrons and does not have Assisted Listening Devices. If I become aware that someone in my group or audience requires special accommodations, I will notify the theatre management prior to tickets going on sale if our organization is using the school's Box Office services, or at least 5 days in advance if our organization has handled the sale and distribution of tickets.

I understand that if my event is open to the general public, I may not prohibit any audience member because of race, religion, creed, color, gender, sexual orientation, age (persons 40 years of age or older), disability, national origin or any other basis to the extent prohibited by federal, state or local laws.

Sponsoring Organization Authorized Representative _____ Date _____
Signature

Sponsoring Organization Authorized Representative _____ (please print) _____
Initial

Rental Application Agreement

Sponsoring Organization's Authorized Representative _____*

* Please note: The person named here on the Rental Application Agreement is responsible for the permitted event and must be the first person to arrive on the day of the event and must stay onsite the entire time.

Sponsoring Organization _____

Event Description _____

Street Address _____ Apt or Suite # _____

City _____ State _____ ZIP _____

Daytime Phone _____ Evening Phone _____ Cell _____

Fax _____ Email Address _____

Title of Show _____

Is the event open to the general public? Yes* No

*If yes, Sponsoring Organization must provide the theatre management with a list of places/publications where the show is advertised, and sample of any published flyers or press releases so that the theatre can answer the public's basic questions about your event including where and how to obtain tickets.

Will you charge admission? Yes* No

*If yes, list prices, including any resident or student/senior citizen discounts: _____

Is there a minimum age requirement due to the content of the production? Yes(age ____) No

Type of Event:

- Solo or duet
- Music concert by 3+ performers
- Other (please indicate) _____
- Dance performance
- Film or slide show
- Theatrical performance
- Lecture or reading

What sound and/or lighting equipment or scenery pieces will you need to load-in?

Do you have any special sound or lighting requests not indicated above?

Initial

Will your show include any of the following special effects or items requiring special caution?

- Water or soap bubbles
- Glitter, confetti or snow
- Strobe lights
- Other _____
- Food or drink on stage
- Dry ice or chemical fog
- Glass or mirrors
- Starter's pistol or prop gun
- Special rigging
- Frightening effects

Director
(responsible for performance content): _____ Phone: _____

Cell: _____

Sponsoring Organization Producer
(person in charge of operation of show): _____ Phone: _____

Cell: _____

Kenyon Learning and Consulting LLC

(848) 330-2736

1307 Lenape Trail
Manasquan, NJ 08736

Pricing

Description	Rate	Qty	Line Total
Assistive Technology Evaluation Flat Rate Includes Preparation, Evaluation and Report Writing	\$1,100.00	1	\$1,100.00
		Subtotal	1,100.00
		Tax	0.00
		Proposal Total (USD)	\$1,100.00

Prepared For

Maureen Hartnett
Berkeley Heights School
District
345 Plainfield Ave
Berkeley Heights, NJ 07922

Proposal Number

0059

Proposal Date

05/22/2026

Notes

- Rates are noted as Per Hour or Flat Rate.
- Travel is included in all fees and rates.
- **Total may vary depending on services and amount of hours completed.**

Terms

- Upon completion of work, all invoices for services are payable within twenty-one (21) days after invoice date.
- Cancellations must be made one (1) business day prior to the date of a meeting. When notification of cancellation are not made before one (1) business day, the quoted fee will be charged. **This applies solely to hourly assignments, such as Assistive Technology Training, IEP Meetings, and similar tasks.**



AGREEMENT

AGREEMENT made effective as of the 1st day of July 2026 by and between Berkeley Heights Public Schools (the “District”), having its administrative offices at 345 Plainfield Ave., Berkely Heights, NJ 07922 and EI US, LLC dba LearnWell (the “Company”), formerly Education, Inc., having its office at 2 Main Street, Suite 2A, Plymouth, MA 02360.

In consideration of the mutual covenants and conditions contained in this Agreement, the District and the Company hereby agree as follows:

1. **Retention:** The District hereby agrees to retain the Company and the Company agrees to provide the District with its services consisting of any of the following upon the terms and conditions herein set forth: The District hereby agrees to retain the Company and the Company agrees to provide the District with VIRTUAL TEACHING Services during the 2026-2027 school year.
2. **Term:** This Agreement will be for services provided July 1, 2026 – June 30, 2027 inclusive, unless terminated early as provided in this Agreement. It is understood that the District are under no obligation to renew this Agreement upon its expiration.
3. **Compensation:** See Exhibit A attached:
4. **Independent Contractor:** The Company is retained by the District only for the purposes and to the extent set forth in this Agreement, and its relation to the District shall, during the period of its retention and services hereunder, be solely that of an independent contractor. The compensation being paid pursuant to this Agreement shall not be subject to withholding taxes or other employment taxes required with respect to compensation paid by the District to an employee. The Company shall observe all requirements imposed by any laws upon corporations. The District, if required by Federal or State requirements, will submit a Form 1099, at year-end to the Federal government and to Company if having a gross income exceeding \$600, which thereupon will be reported for income tax purposes. Neither the Company nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this Agreement including, but not limited to, social security, New Jersey Worker’s Compensation, unemployment insurance, New Jersey State Retirement System benefits, health or dental insurance, or malpractice insurance, or the like. With regard to employees of the Company the Company alone shall be responsible for their work, personal conduct, direction, compensation, and for payment of all employment and other taxes in relation thereto.
5. **Indemnification:** The Company hereby indemnifies the District with respect to all claims, charges, costs and expenses arising out of the negligence of the Company, its agents, or employees, or with respect to the Company’s breach of its obligations. The Company shall defend (with counsel selected by the District and reasonably approved by the Company), indemnify, and hold harmless the District, and its agents, members, representatives and employees from any and all claims, costs, expenses (including, but not limited to, attorney fees) related, directly or indirectly, to this indemnity.
6. **Expenses:** The Company will pay all expenses incurred by it in connection with the performance of his duties hereunder, including but not limited to automobile and/or travel expenses.
7. **Required Records:** The Company shall provide services and maintain records, logs and reports in accordance with all applicable laws, regulations and requirements of the New Jersey Education Department, New Jersey State Department of Labor and District policies and procedures in force during the term of this Agreement. All student records, logs, etc., will be the property of the Company and will be considered mandated records. Company shall provide the District with a copy of any reports, testing, evaluations, or observations that are prepared in connection with the services provided by the Company under this Agreement.
8. **Confidentiality:** The Company shall maintain the confidentiality of student records in accordance with any other applicable federal laws and regulations.
9. **Review of Company Records:** The District shall have the right to examine any or all records or accounts maintained by the Company in connection with this Agreement.



10. **Insurance:** The Company shall provide the District with a certificate of liability insurance naming the District as an additional insured with coverage of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate upon execution of this Agreement. The Company shall notify the District in writing ten (10) days prior to any lapse in liability coverage. The absence of liability coverage during the term of this Agreement may result in immediate termination of this Agreement.

11. **Employer’s Authority:** The Company represents and warrants that it will observe and comply with the policies, rules and regulations of the Company (and shall cause its employees to do the same), including, but not limited to, the Company Code of Conduct, performance of its duties, and to carry out and perform orders, directions and policies advised from the District.

12. **Termination:** This Agreement shall be terminated upon the occurrence of any of the following events:

- (a) Immediately upon the breach by the Company of any of the policies, rules and regulations of the District relating to the health or safety of students or District employees.
- (b) Automatically upon the filing of a Petition in Bankruptcy by the Company
- (c) Upon thirty days (30) notice by either the District or the Company to the other, together with the reason for said early termination. Termination under this provision will only be permissible upon a showing that the reason cited is not arbitrary or capricious.

Upon termination of this Agreement, the Company shall be entitled to receive only the compensation accrued and unpaid as of the date of termination and shall not be entitled to any additional compensation.

13. **Notices:** Any notices required or permitted to be given under the terms of this Agreement shall be sufficient in writing and if personally delivered or sent by registered or certified mail to the parties at the following addresses:

To the Company:

LearnWell
PO Box 3790
Plymouth, MA 02361

To the District:

Berkeley Heights Public Schools
345 Plainfield Ave.
Berkeley Heights, NJ 07922

14. **Entire Agreement:** This instrument contains the entire agreement of the parties with respect to the subject matter thereof and supersedes any and all other agreements, understandings and representations by and between the parties.

15. **Modification:** This Agreement may not be changed orally, but only by an agreement in writing signed by the party or parties against whom an enforcement of any waiver, change, modification, extension or discharge is sought. Any waiver of any term, condition or provision of this Agreement will not constitute a waiver of any other term, condition or provision, nor will a waiver of any breach of any term, condition or provision constitute a waiver of any subsequent or succeeding breach.

16. **Third-Party Beneficiaries:** There are no third-party beneficiaries of or in this Agreement or any of the terms or provisions hereof or any of the rights, privileges, duties, liabilities or obligations created hereby.

17. **Negotiated Agreement:** This is a negotiated Agreement, and this Agreement shall not be construed against any party by reason of this Agreement being prepared by such party's attorney. Each party warrants that it has full power to execute, deliver and perform this Agreement and has taken all actions required by law, its organizational documents or otherwise to authorize the execution and delivery of this Agreement.



IN WITNESS WHEREOF, the parties hereto have set their respective hands and seals as of the date and year first above written.

By: _____

Authorized Representative
Berkeley Heights Public Schools

By: Kathleen H. Sykes

Authorized Representative
EI US, LLC



Exhibit A

1. **Compensation:** The District agrees to compensate the Company at the rate of \$76.00 per hour for the number of hours requested through “Homebound Instruction Request Form” found at <https://learnwellservices.com/student-form/>.
2. Billing will commence on day one (1) of the first VIRTUAL TEACHING session. If a session has started and the student refuses to do work, the district will still be billed. Such compensation shall be paid within thirty (30) days of receipt and approval by the District of invoices (in form and substance satisfactory to the District) from the Company with respect to performance of such services.
3. **Cancellation Policy:** LearnWell must be notified 8-hours in advance by either the district or student if they want to cancel the session without being charged.
4. **Exhibit:** This Exhibit A is enforceable as against the Company and District only by virtue of its incorporation by reference in the Agreement between the Company and the District and is subject to all of the terms contained in such Agreement, including the termination provisions therein. This Exhibit A does not itself create any legally binding obligations on the Company or the District independent of the Agreement in which it is incorporated by reference.

26-27 List of Psychiatrists – for Child Study Team Only

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Fees</u>
Dr. Richard Kleinmann, MD	90 Beaver Ave. Suite 303 Clinton, NJ 08809 <i>Additional Office:</i> 283 Main Street Metuchen, NJ 08840-2428 rkleinmann@gmail.com	732-964-8551 (Leslie) (908) 253-3190 Metuchen (973) 898-9399 <i>fax</i> (732) 266-5678 <i>cell</i>	\$2250. psych evals \$900. adhd evaluations If the reports are received 7 days before the appointment for a psychiatric assessment he will be able to have your school report within 14 days.
Dr. Adrian Sondheimer, MD	600 South Livingston Ave. Suite 106 Livingston, NJ 07039	(973) 740-9124 (973) 716-9688 <i>fax</i>	\$1,500
Dr. Jacob Jacoby, MD	654 Avenue C Bayonne, NJ, 07002 jacobhjacob@gmail.com	(201) 339-0323 (201) 339-0349 <i>fax</i> M-Th. 10-8pm T, W & F 10:30-5:30	\$1,300
Bartky Healthcare Center, MD <i>** Cancellation must be at least 72 hrs.</i>	513 W. Mount Pleasant Ave. Suite 325 Livingston, NJ 07039	973-533-1195 973-533-1305	1.5 hr \$1,700 -will send letter for readmittance -report will take 8-10 weeks
Dr. Jennifer Platt, D.O.	Cranfield Office Park 908 A2 Pompton Ave. Cedar Grove, NJ 07009-1262 drplatt@plattpsych.com performcarenj.org	(973) 239-4848 (973) 239-4704 <i>fax</i>	\$1400 *Report 4 weeks after appointment \$1900. for complex eval.
D.C. Fagan Psychological Services	769 Susquehanna Ave. Franklin Lakes, NJ 07417	(201) 891-8154	\$1500 - \$1800
Dr. Altagracia Gomez Aracena, MD	150 Morris Avenue, Suite 103 Springfield, NJ 07081 drgomez@resiliencapsychiatryclinic.com	(347) 205-1176 (347) 394-2232 (201) 584-4676	\$1250 60 min w/ parents 60 min w/ student collab w/ school
St. Joseph's Children's Hospital	11 Getty Ave. 2nd Floor Paterson, NJ 07503	973-754-2500	\$650.

26-27 List of Providers for Additional Evaluations

Provider Name	Service
Union County Educational Services Commission	Educational, Psychological & Related Services Evaluations
Jewish Vocational Services	Vocational Evaluations
The Center for Assistive Technology and Inclusive Education Studies at TCNJ	Assistive Technology & Augmentative Communication Evaluations
St. Joseph's University Medical Center	Neurodevelopmental Evaluations
Speech & Hearing Associates	Central Auditory Process Evaluations
NJ Hearing Health Center	Central Auditory Process Evaluations
Dr. Daniel DaSilva, MD Morris Psychological Group	Neuropsychological Evaluations
Dr. Veena Rao Muthusamy, MD	Psychiatric Evaluations
D.C. Fagan Psychological Services	Neuropsychological Evaluations
Educational Audiology Resources, LLC	Central Auditory Process Evaluations

Approved by:

SIGN: _____

DATE: _____

**Berkeley Heights School District
Elementary School**

2026-2027	2025-2026
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LUNCH	Student Lunch	\$5.65	\$5.40
	Reduced Price Lunch	\$0.50	
	Faculty Lunch	\$5.65	\$5.40
Faculty Price Must be at least .50			
<i>Lunch Meals include: Entrée selection (protein/grain), fruit, vegetable, and an 8 oz. milk</i>			
ENTRÉE:			
	Pizza Parlor Pizza, plain	\$3.20	\$3.10
SANDWICHES:			
	Deli Sandwich or Wrap as a Complete Meal or a la Carte	\$5.65	\$5.40
SALADS:			
	Salad Lunch as a Complete Meal or a la Carte	\$5.65	\$5.40
SOUP/BREADS:			
	Bagel Bag as a complete meal or a la carte	\$5.10	\$5.00
	Extra Cream Cheese	\$1.25	\$1.25
SIDES:			
	Fresh Fruit/Cupped Fruit, 1 cup (2 portions)	\$2.00	\$2.00
	Side Vegetable, 1 cup (2 portions)	\$2.00	\$2.00
SNACKS A LA CARTE:			
	Freshly Baked Cookie, small	\$1.00	\$1.00
	Welch's Fruit Snacks	\$1.80	\$1.75
	Cookies (packaged)	\$1.80	\$1.75
	Baked Snacks/Chips, small	\$1.85	\$1.85
	Baked Snacks/Chips, large	\$2.30	\$2.30
	Fresh Fruit & Yogurt Parfait, 12 oz.	\$4.50	
ICE CREAM:			
	Assorted Ice Cream	\$2.00-\$3.75	\$2.00-\$3.75
BEVERAGE:			
	Milk, 8 oz.	\$1.25	\$1.25
	Juice, 4 oz.	\$1.10	\$1.10
	Bottled Water, 10 oz.	\$1.50	\$1.50
	Bottled Water, 16.9 oz.	\$1.75	\$1.75
	Snapple Canned Juice	\$2.25	\$2.10
	100% Sparkling Juice (Envy/Switch)	\$2.50	\$2.50

Approved by:

SIGN: _____

DATE: _____

**Berkeley Heights School District
High School**

2026-2027	2025-2026
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LUNCH	Student Lunch	\$5.85	\$5.60
	Reduced Price Lunch	\$0.50	
	Faculty Lunch	\$5.85	\$5.60
Faculty Price Must be at least .50	<i>Lunch Meals include: Entrée selection (protein/grain), fruit, vegetable, and an 8 oz. milk</i>		
ENTRÉE:	Student Lunch Entrée Only	\$5.85	\$5.60
	Pizza Parlor Pizza, plain	\$3.20	\$3.10
	Pizza Parlor Pizza w/Topping	\$4.10	\$4.10
	Cheesesteak	\$4.50	\$4.50
	American Grill Items	\$3.75	
	Chicken Entree	\$5.25	
	Mozzarella Sticks (5), Pizza Crunchers and Pizza Quesadilla	\$4.95	
SANDWICHES:	Deli Sandwich or Wrap as a Complete Meal or a la Carte	\$5.85	\$5.60
	Smuckers Peanut Butter & Jelly, small 2.6oz.	\$3.00	\$3.25
SALADS:	Salad Lunch as a Complete Meal or a la Carte	\$5.85	\$5.60
	Dressing Packet, extra	\$1.00	\$1.00
SOUP/BREADS:	Soup Cup, 8 oz.	\$3.70	\$3.55
	Plain Bagel	\$1.90	\$1.90
	Bagel w/Butter (2 butter chips)	\$2.80	\$2.80
	Bagel w/Cream Cheese	\$3.50	\$3.50
	Extra Cream Cheese	\$1.25	\$1.25
SIDES:	Fresh Fruit/Cupped Fruit, 1 cup (2 portions)	\$2.00	\$2.00
	Side Vegetable, 1 cup (2 portions)	\$2.00	\$2.00
	French Fries/Potato Tots, 4 oz.	\$2.95	\$2.75
BREAKFAST A LA CARTE:	Cereal Bowl w/Milk	\$3.25	\$3.25
	Breakfast Sandwich w/Egg and Cheese	\$3.90	\$3.75
	Breakfast Sandwich w/Egg Cheese and Meat	\$4.15	\$4.00
	Hot Chocolate, 10 oz.	\$3.00	\$3.00
	Coffee, 10 oz.	\$2.30	\$2.30
	Hot Tea any Size	\$2.25	\$2.25
	Cereal	\$3.00	\$3.00
	Hot Breakfast Combo	\$4.65	\$4.50
SNACKS A LA CARTE:	Freshly Baked Cookie, small	\$1.00	\$1.00
	Welch's Fruit Snacks	\$1.80	\$1.75
	Cookies (packaged)	\$1.80	\$1.75
	Baked Snacks/Chips, small	\$1.85	\$1.85
	Baked Snacks/Chips, large	\$2.30	\$2.30
	Specialty Chips (Popcorners)	\$2.65	\$2.65
	Pop-Tart, single	\$1.75	\$1.70
	Granola Bars (Nature Valley)	\$1.80	\$1.80
	Rice Krispies Treat	\$2.25	\$2.25

**Berkeley Heights School District
High School**

2026-2027	2025-2026
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Hot Jumbo Pretzel	\$2.60	\$2.60
Brownie	\$2.55	\$2.55
Gluten Free Brownie	\$3.25	\$3.15
Gourmet Muffin	\$3.25	\$3.25
Fresh Fruit Cup, 12oz.	\$3.25	\$3.15
Fresh Fruit & Yogurt Parfait, 12 oz.	\$4.50	\$4.50
Pudding Parfait, 10 oz.	\$3.40	\$3.40
Crumb Cake	\$2.75	\$2.65
Lg. Black & White/Linzer Tart/Chocolate Chip Cookie	\$3.00	\$3.00

ICE CREAM:

Assorted Ice Cream	\$2.00-\$3.75	\$2.00-\$3.75
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BEVERAGE:

Milk, 8 oz.	\$1.25	\$1.25
Juice, 4 oz.	\$1.10	\$1.10
Bottled Water, 10 oz.	\$1.50	\$1.50
Bottled Water, 16.9 oz.	\$1.75	\$1.75
Sports Bottle Water, 24 oz.	\$2.50	\$2.50
Snapple Canned Juice	\$2.25	\$2.10
Snapple Bottle, 16 oz.	\$2.75	\$2.75
Vitamin Water, 20 oz.	\$3.00	\$2.90
Minute Maid Pure Juice, 12 oz.	\$3.00	\$3.00
Diet Beverage Can (Carbonated or Non-Carbonated)	\$2.20	\$2.10
Diet Beverage Bottle (Carbonated or Non-Carbonated)	\$2.75	\$2.60
100% Sparkling Juice (Envy/Switch)	\$2.50	\$2.50
Polar Sparkling Water, all varieties	\$2.50	\$2.50
Propel Flavored Water, 20 oz.	\$3.00	\$3.00
Sports Drink, 20 oz.	\$3.25	



Approved by:

SIGN: _____

DATE: _____

**Berkeley Heights School District
Middle School**

2026-2027	2025-2026
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LUNCH	Student Lunch	\$5.85	\$5.60
	Reduced Price Lunch	\$0.50	
	Faculty Lunch	\$5.85	\$5.60
Faculty Price Must be at least .50	<i>Lunch Meals include: Entrée selection (protein/grain), fruit, vegetable, and an 8 oz. milk</i>		
ENTRÉE:	Student Lunch Entrée Only	\$5.85	\$5.60
	Pizza Parlor Pizza, plain	\$3.20	\$3.10
	Pizza Parlor Pizza w/Topping	\$4.10	\$4.10
	Cheesesteak	\$4.50	\$4.50
	American Grill Items	\$3.75	
	Chicken Entree	\$5.25	
	Mozzarella Sticks (5), Pizza Crunchers and Pizza Quesadilla	\$4.95	
SANDWICHES:	Deli Sandwich or Wrap as a Complete Meal or a la Carte	\$5.85	\$5.60
	Smuckers Peanut Butter & Jelly, small 2.6oz.	\$3.00	\$3.25
SALADS:	Salad Lunch as a Complete Meal or a la Carte	\$5.85	\$5.60
	Dressing Packet, extra	\$1.00	\$1.00
SOUP/BREADS:	Soup Cup, 8 oz.	\$3.70	\$3.55
	Plain Bagel	\$1.90	\$1.90
	Bagel w/Butter (2 butter chips)	\$2.80	\$2.80
	Bagel w/Cream Cheese	\$3.50	\$3.50
	Extra Cream Cheese	\$1.25	\$1.25
SIDES:	Fresh Fruit/Cupped Fruit, 1 cup (2 portions)	\$2.00	\$2.00
	Side Vegetable, 1 cup (2 portions)	\$2.00	\$2.00
	French Fries/Potato Tots, 4 oz.	\$2.95	\$2.75
SNACKS A LA CARTE:	Freshly Baked Cookie, small	\$1.00	\$1.00
	Welch's Fruit Snacks	\$1.80	\$1.75
	Cookies (packaged)	\$1.80	\$1.75
	Baked Snacks/Chips, small	\$1.85	\$1.85
	Baked Snacks/Chips, large	\$2.30	\$2.30
	Specialty Chips (Popcorners)	\$2.65	\$2.65
	Pop-Tart, single	\$1.75	\$1.70
	Rice Krispies Treat	\$2.25	\$2.25
	Jello/Pudding	\$1.85	\$1.85
	Hot Jumbo Pretzel	\$2.60	\$2.60
	Brownie	\$2.55	\$2.55
	Gluten Free Brownie	\$3.25	\$3.15
	Gourmet Muffin	\$3.25	\$3.25
	Fresh Fruit Cup, 12oz.	\$3.25	\$3.15
	Fresh Fruit & Yogurt Parfait, 12 oz.	\$4.50	\$4.50
	Pudding Parfait, 10 oz.	\$3.40	\$3.40
	Crumb Cake	\$2.75	\$2.65
	Lg. Black & White/Linzer T  ip Cookie	\$3.00	\$3.00

Berkeley Heights School District
Middle School

2026-2027	2025-2026
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ICE CREAM:

Assorted Ice Cream

\$2.00-\$3.75 \$2.00-\$3.75

BEVERAGE:

Milk, 8 oz.	\$1.25	\$1.25
Juice, 4 oz.	\$1.10	\$1.10
Bottled Water, 10 oz.	\$1.50	\$1.50
Bottled Water, 16.9 oz.	\$1.75	\$1.75
Snapple Canned Juice	\$2.25	\$2.10
100% Sparkling Juice (Envy/Switch)	\$2.50	\$2.50
Gatorade, 12 oz.	\$2.50	\$2.50
Polar Sparkling Water, all varieties	\$2.50	\$2.50
Canned Beverage, 12 oz.	\$2.25	



BERKELEY HEIGHTS PUBLIC SCHOOLS

2025-2026 Custodial Maintenance Supervisors' Contract Rates

Name		Base Salary	Bldg. Stipend		Stipend	Total
CENTURION	ANTONIO	\$ 89,442	\$ 3,600	\$ 93,042		\$ 93,042
DOMINGO	VINCENT	\$ 89,442	\$ 3,600	\$ 93,042		\$ 93,042
FOWLER	JOHN	\$ 89,442	\$ 3,600	\$ 93,042		\$ 93,042
GONZALES	NOLBERTO	\$ 89,442	\$ 3,600	\$ 93,042	\$ 1,200	\$ 94,242
MARIN	JOHAN	\$ 89,442	\$ 5,600	\$ 95,042	\$ 1,200	\$ 96,242
MISINSKY	THEODORE	\$ 89,442	\$ 4,600	\$ 94,042		\$ 94,042
O'DOWD	ANDREW	\$ 89,442	\$ 3,600	\$ 93,042		\$ 93,042
VENEZIA	JOSEPH	\$ 89,442	\$ 4,600	\$ 94,042	\$ 1,700	\$ 95,742

BERKELEY HEIGHTS PUBLIC SCHOOLS

2026-2027 Custodial Maintenance Supervisors' Contract Rates

Name		Base Salary	Bldg. Stipend		Stipend	Total
CENTURION	ANTONIO	\$ 90,783	\$ 3,600	\$ 94,383		\$ 94,383
DOMINGO	VINCENT	\$ 90,783	\$ 3,600	\$ 94,383		\$ 94,383
GONZALES	NOLBERTO	\$ 90,783	\$ 3,600	\$ 94,383	\$ 1,200	\$ 95,583
MARIN	JOHAN	\$ 90,783	\$ 5,600	\$ 96,383	\$ 1,200	\$ 97,583
MISINSKY	THEODORE	\$ 90,783	\$ 4,600	\$ 95,383		\$ 95,383
O'DOWD	ANDREW	\$ 90,783	\$ 3,600	\$ 94,383		\$ 94,383
VENEZIA	JOSEPH	\$ 90,783	\$ 4,600	\$ 95,383	\$ 1,700	\$ 97,083



Berkeley Heights Public Schools
Emergency Virtual/Remote Instruction Plan
2026-2027 School Year

Governor Murphy issued an executive order that became P.L. 2020, c. 27. This law provides for the continuity of instruction in the event of a public-health related district closing so that Local Education Agencies (LEAs) can use virtual or remote instruction to satisfy the 180-Day requirement pursuant to N.J.S.A. 18A:7F-9. This plan is developed to ensure that all students continue to receive high-quality, standards-based virtual and/or remote instruction in the event of a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or office to institute a public health-related closure.

Our overall objective is to ensure that remote learning is accessible to all learners and provides continuity of instruction during district closures lasting more than three consecutive school days. We highly value the relationships our students have with their classroom teachers and service providers. As such, classroom teachers and service providers remain your child's direct point of contact and remain accessible through email, office hours, and digital platforms. Additionally, our building and district administrators remain accessible and available to answer questions that you may have as they arise. Our administrative team will provide updated communication and continue to work hard behind the scenes to provide our students, staff, and families with any necessary support, training, and or/resources to be successful during extended school closures.

Equitable Access and Opportunity to Instruction

For the 2026-2027 school year, the district will be open for full days of in-person instruction. If a class, grade, school or the district must transition to hybrid or remote instruction based on directives from the appropriate authority noted above, the daily schedule for instruction will be provided by the building principals and balance the need for direct instruction with a strong desire to maintain student engagement and collaboration. On days when the district is scheduled to have an early dismissal in accordance with the adopted school calendar or as a result of an emergency closing due to weather, the minimum instructional day shall be at least four hours long. Building and district administrators will ensure that virtual/remote instruction allows for maximum student growth and learning by leveraging both synchronous and asynchronous instruction based on various needs. Remote instruction will only be offered in case of a district emergency.

In a collaborative effort among the district administrative team and instructional staff, we have created the following format for Distance Learning Plan instruction. The expectation is for students to complete the work for each subject as assigned by general education and special education teachers on a given school day. Students must log in and be virtually present for all of their assigned classes. Device cameras must be turned on as directed by the classroom teacher to enable them to observe the student. Students are expected to participate in all virtual classroom meetings and to complete all online assignments as directed by their teacher(s). By attending virtual instruction and actively engaging with the instructor and peers, our district educators and administrators are more fully able to continuously measure student growth and learning in a virtual or remote instruction environment.

Students will complete their lessons from home via teacher prepared learning packets, laptops, smartphones, or other internet-ready devices. We will continuously seek the help of parents or guardians to assist children in completing lessons as we work as a partnership during times of emergency school closings. Additionally, instruction will be provided in Special Content Areas for students, such as Music, Art, World Language, Physical Education, English as a Second Language, and Instructional Intervention (additional Reading, Writing, and Math support as part of our TSS.)

The district remains available to assist with helping to ensure that all students have access to a device that can connect to the internet and district network(s) to complete assignments. All district students in Grades K-12 have been provided with a school-issued device (e.g., Chromebook or iPad). These devices permit a student to log into their class virtually using Google Classroom should it become necessary. Parents should contact the principal's office, as needed, regarding technology, health, and other support services. Additionally, any families who do not have Internet access available in the home during a remote education emergency should contact the Technology Department regarding assistance in obtaining Internet access either through a service provider or through the use of a hot spot device to be provided by the school district.

It remains important for teachers to be accessible should students need help with an assignment or concept; therefore, teachers will be available online during the scheduled hours each day to respond to student emails. In the lower grades, parents will be able to email teachers directly if questions arise about assignments. Teachers may provide longer-range assignments, and some may use emails, virtual meetings, or online collaborative formats as deemed appropriate, for taking attendance, answering student questions, differentiating instruction, and maintaining student engagement, etc.

Students will have the flexibility to complete activities and assignments during the course of the day, since siblings may be sharing devices and younger children may need parental assistance and guidance for some of the learning activities.

Addressing Special Education Needs

We will use our Hybrid Learning model for the provision of appropriate, IEP goal-aligned lessons and activities for your individual child for the special education services they typically receive. Programs and services will be provided to students according to the requirements of NJAC 6A:14, and student IEPs with modifications that may be unavoidable due to a public health emergency.

IEP driven related services, such as speech, OT, and PT, as well as general education guidance counseling, will be addressed by school personnel through direct communication with parents (i.e. emails, websites). Case managers will be in contact with parents directly to conduct IEP meetings, via teleconference, if necessary. Social workers and guidance counselors will work onsite, to the greatest extent possible.

Parents of students with IEPs who receive special education services will receive information from their child's special education providers, as follows:

- Special Education Teachers (certified staff who provide specialized instruction through the in-class resource, resource replacement, or special class instruction) will provide daily emails that provide a child's Specialized Instruction for the subjects in which the child's IEP provides that service. Depending on the child's unique individualized education plan and daily schedule, a parent may receive messages from more than one Special Education Teacher.
- While the district may provide remote learning opportunities due to an emergency, students with special education needs may meet in person. Younger students may have different remote learning requirements than our older students.
- Communication from Supplemental Instruction Teachers (staff who provide Multi-sensory Phonics Instruction and/or Visualizing and Verbalizing) will provide individualized information, as appropriate.
- Supplemental Instruction Teachers will provide emails with Supplemental Instruction equal to the amount of Supplemental Instruction that they typically receive in a week as mandated in their IEP. For example, if your child's IEP states supplemental instruction occurs 3 times per week for 15 minutes, the teacher will prepare and share materials that provide virtual learning experiences that will be equal to that time.
- Communication from Related Service Providers will take place (staff who provide Speech and Language Services, Occupational Therapy, Physical Therapy, Counseling, or Social Skills) on an individualized basis, as appropriate.
- Related Service Providers will also provide information via email with materials that equal to the amount of service that students typically receive as outlined in their IEP. Depending on an individual child's needs, they may also reach out to schedule virtual meetings.
- The emails and materials a parent receives will depend upon what services each child typically receives, as outlined in the IEP. A parent or guardian can access a child's IEP through PowerSchool.
- The Child Study Team will continue to remain in communication with staff and families during the Emergency Virtual/Remote Instruction timeframe. Berkeley Heights Public School District intends to continue to hold all evaluation, planning,

eligibility and IEP meetings. Each child's Case Manager will be in touch about any upcoming meetings. All meetings will be held virtually through the telephone, Zoom, or Google Meet. For students undergoing evaluations, timelines may be impacted due to extended school closures because evaluations can only be conducted under standardized conditions including face-to-face contact with students. Child Study Team members will contact parents in writing if school closures or health concerns preclude our ability to conduct or complete evaluations on time. We will make every effort to complete evaluations as promptly as possible.

- Case Managers will remain available via email and other appropriate online platforms, to support the management of their caseload.

Addressing Multilingual Learners

In order to continue to provide equitable access and opportunity to instruction for all learners, Multilingual Learners (MLs) will continue to receive general and specialized instruction based on their individual linguistic and academic needs as per State and Federal requirements. District staff will continue to provide information to families in English and language(s) other than English, as appropriate. Individualized and differentiated instructional approaches will be provided by the classroom teacher and ML teacher to ensure consistency of program delivery. Some approaches include, but are not limited to, differentiation, sheltered instruction, high-intensity courses, and universal design for learning. All staff members have been provided with professional learning opportunities that address: culturally responsive teaching and learning; socio-emotional learning (SEL); and trauma-informed teaching. Teachers of MLs collaborate with classroom and subject area teachers to ensure that they have the tools to support students affected by forced migration and those with interrupted/limited formal education, as appropriate.

Attendance for Remote Learning

Students are marked present when they are visible (cameras on) in Google Meet or on Zoom. Teachers and nurses maintain contact with families and maintain documentation of student attendance and will reach out via phone or email should there be attendance issues for a student during emergency virtual/remote instruction. All local policies for attendance remain in effect regarding promotion, retention, graduation, discipline, and other topics noted in regulations.

The district is still required to keep attendance records during remote instruction; therefore, if a child is sick and unable to perform the distance learning assignments, parents must leave a voicemail message with the school or send the office secretary an email. This is the same protocol that the district follows if a child is sick/absent during in-person instruction.

Meals/Food Services

BHPS will coordinate with Pomptonian Food Services to ensure the provisions of meals for students. Parents will be informed how, what time, and where “grab and go” meals will be located.

Facilities Plan

Each plan has been designed to maximize district resources to provide the highest quality instruction possible while layering as many of the risk mitigating factors as possible to keep our students safe. These plans are built on the premise that, although we can not completely eliminate risk, coordinated efforts that employ as many interventions as practicable in a school environment can allow for a safe return to instruction.

Recommendations for Curriculum/Instruction/Intervention & Scheduling:

In-person A/B Hybrid Schedule Option:

In the event that NJ data/DOE guidance suggests that a hybrid plan that only permits partial attendance of students to attend school in person, it is the recommendation that the district schools operate on an alternating week plan with approximately 50% student attendance each week. The district will follow the same four hour ½ day schedule to allow for the best risk mitigation factors, particularly the elimination of lunch. Students who are on the home rotation will be provided with instruction using remote tools. All students will have access to instructors virtually during the afternoon session. Previously, it had been determined that this selection best serves the needs of the students with regards to cleaning, risk mitigation factors, and the need for families to plan for child care.

- This hybrid in-person plan allows for classroom teachers and instructors to make personal classroom connections and establish expectations and routines that will facilitate teaching and learning at the start of a new school year. Additionally in-person learning allows for training of students on the technology tools that will be used in the home to support classroom instruction and to facilitate a transition to remote learning, if necessary.
- Hybrid in-person instruction includes multiple interventions to support the mitigation of risk for in-person classrooms, such as:
 - Elimination of lunch period and close student interactions without masks
 - Social distancing measures inside of classrooms
 - Use of masks by students and staff
 - Reduction/elimination of outside visitors in the schools
 - Frequent cleaning (during and after school)
 - “Push In” related arts instruction to reduce student transitions and hallway interactions

- Physical Education (PE) outside as frequently as weather permitting, activities adjusted for social distancing and to limit contact
 - Grade 5 rotation-Teachers will move, students will stay in their homerooms
 - Reduces cross contamination risk, while maintaining instruction by subject area ‘experts’
- K-2 School Day
 - Grades K, 1, and 2
 - 4 hour schedule every day
 - Pre-K program (½ day 4 days per week)
 - Program will be offered 4 days per week
 - AM Pre-K will meet three and a half hours/day on Monday and Tuesday
 - PM Pre-K will meet three and a half hours/day on Wednesday and Thursday
 - This schedule allows for a better educational block of time with less transportation and enhanced classroom cleaning and disinfecting between groups
 - Start Time 8:45
 - End Time 12:45
 - Travel/Lunch/Break 12:45 - 2:05
 - Virtual Meetings, conferencing, supports & interventions 2:05 - 3:10
- Elementary School Schedule (all grades 3-5)
 - Start Time-8:25
 - End Time-12:25
 - Travel/Lunch/Break 12:25-1:45
 - Virtual Meetings, conferencing, supports & interventions 1:45-2:50
- CMS School Schedule (all grades 6-8)
 - Start Time-8:15
 - End Time-12:15
 - Student Travel/Lunch/Break 12:15-1:10
 - Virtual Meetings, conferencing, supports & interventions 1:15-3:00
- GLHS School Schedule (all grades 9-12)
 - Start Time-7:50
 - End Time-11:50
 - Student Travel/Lunch 11:50-12:45
 - Virtual Meetings, conferencing, supports & interventions 12:45-2:45
- District Steps for Hybrid Learning
 - Format for at-home, virtual learning while teachers are instructing in the classroom:

- Synchronous instruction-live streamed class with camera focused on chalk/whiteboard
- Asynchronous instruction-independent work during the AM session, with direct support of teachers in PM session as needed
 - Each building will construct a division of student populations that reduces classroom populations effectively.
 - Communication of these populations will be coordinated to align with families who have students at multiple buildings (Schedules and class rosters may need to be adjusted to facilitate these changes).
 - Rotation calendars will need to be adjusted and communicated based on if/when this plan is implemented.

If Berkeley Heights Public Schools is required to implement the Hybrid Learning Plan based on guidance from the state/CDC, in-person hybrid instruction would include multiple interventions to support the mitigation of risk for in-person classrooms:

- Elimination of lunch period and close student interactions without masks
- Social distancing measures inside of classrooms
- Use of masks by students and staff
- Reduction of outside visitors in the schools
- Frequent cleaning (during and after school)
- “Push In” related arts instruction to reduce student transitions and hallway interactions
- PE outside as frequently as weather permitting, activities adjusted for social distancing and to limit contact
- Grade 5 rotation-Teachers will move, students will stay in their homerooms - Reduces cross contamination risk, while maintaining instruction by subject area ‘experts’
- Plastic partitions in classrooms and in lunch rooms to support social distancing.

Full Remote Learning Option:

In the event that NJ data/DOE guidance requires schools to provide remote learning, the committee recommends that the district enhance the schedule that was implemented during the Spring of 2020. Available district technology combined with a schedule focused upon maintaining routine and consistency allowed for an effective and efficient transition into a remote learning environment. If circumstances force the district into remote learning once again, students and staff will follow the established in-person schedule shared above combined with improvements that are the result of our experiences and reflection upon feedback provided by district families.

- Schedule: ½ day schedule of direct instruction using online conferencing tools
 - Video conferencing tools will be used by all classroom teachers to promote connection to teacher and classmates on a daily basis

- Best practices for virtual learning will be implemented to provide:
 - Community building to start each day
 - Whole group discussion, collaboration and sharing
 - Small group instruction and feedback
 - Individualized instruction, remediation, and feedback
 - **NOTE:** Direct, whole-class, full-period, instruction (lecture) using conferencing tools is not generally accepted as a best practice. It has proven to be more effective to provide direct instruction in short mini-lessons or through taped presentations (flipped classrooms) and to implement conferencing tools to work with small groups and/or provide direct feedback to students.
- Afternoon sessions will remain as shared for in-person learning with direct access to classroom teachers via conferencing tools
- Interventions and support will be scheduled and communicated as necessary and appropriate throughout the school day to provide student access to classroom teachers and district intervention specialists.

Additional Planning

Curriculum/Instruction/Remediation Preparations

- Scheduling for each scenario must address the needs for maximizing contact with classroom instructors in a variety of formats and using all available resources.
- Expectations for direct interaction whole class must be communicated
 - Best practices for video conferencing interactions are included in scheduling modeling and require additional teacher training for teachers
- Improve delivery of interventions and supports based upon student needs, gap analysis and direct teacher interactions
 - Establish scheduling that allows for group and individualized instruction using all available instructional/interventionist staffing and resources
- Special Area/Related Arts instruction will be adjusted to provide improved experiences for students. This work will be completed through collaboration with district supervisors and principals to maximize the effectiveness of virtual tools.
- Creation of student/parent communication that establishes keys for student success and expectations for student behavior in a virtual or blended school environment.
- Develop and communicate consistency of expectations for student work/screen time outside of instructional time appropriate for each student age group.
- Develop and communicate a plan for learning gap analysis to start the school year. Creation of data tracking and progress monitoring for students at all grade levels.
- Administrative collaboration with teaching staff to develop appropriate curricular adjustments to scope and sequence by content area and grade level

- Progress monitoring through benchmarking, grading and check for student understanding
- Develop and communicate expectations for assessments, grading and student feedback
- In K-5 buildings, provide Additional/Related Services: RS, IR, ESL, Speech, OT, PT, Adaptive PE, Music Lessons
 - Intensive Reading taught in the late morning coordinated with the reading period.
 - Strategic Reading in the afternoon
 - IR Math and IR Writing-small group by grade level in the as push-in the morning and small group in the afternoon
 - OT, Speech, PT, Adaptive PE scheduled throughout the day including during the the afternoon sessions, offered virtually
 - Music Instrumental/Chorus lessons-in the afternoon, virtually
 - ESL-based on the teacher's assignment and the student's specific ELL needs it can be scheduled during the student day or in the afternoon
 - Parents will be notified of the services in order to know which days of the week the services will occur

Other Considerations

- Accelerated learning opportunities include: iReady adaptive individualized learning platforms (both during the school day, outside the school day, and during the summer in both ELA and Math); BHPS HEIGHTS Program (Having Each Individual Gain Higher Level Thinking Skills); BHPS Summer School; Extended School Year; general opportunities to prioritize content and learning by focusing on depth of instruction.
- Gap analysis and targeted instruction via NJTSS will remain a main area of focus. We will continue to use data that includes iReady, LinkIt, state assessment data, and internal benchmarks to support student achievement and accelerate learning opportunities.
- Social and emotional health of staff and students will remain at the forefront of all decisions that will be made should this Emergency Virtual/Remote Instruction Plan need to be implemented.
- School counselors remain available in each of our district schools: K-2, 3-5, 6-8, and 9-12. School counselors are available to assist with individualized topics including, but not limited to: extended learning programs, 21st century community learning center programs, credit recovery, transportation, extra-curricular programs, childcare, and community programming. Please do not hesitate to reach out to your child's school counselor, teacher, or building administrator for questions or concerns should this emergency virtual/remote instruction plan be necessary.

Essential Employees

Berkeley Heights Public Schools maintains a list of essential employees and will forward the list to the New Jersey Department of Education should this Emergency Virtual / Remote Instruction Plan be implemented.

345 Plainfield Ave.
Berkeley Heights, NJ 07922
P: (908) 464-1718

Employee	Title	Ext.
Kim Feltre	Superintendent	1080
Crystal Marr	Assistant Superintendent and Affirmative Action Officer	1070
Jennifer Nicholson	Business Administrator, Board Secretary	1480
Kevin Morra	Director of Student Services	1865
Carlos Hendricks	Director of Athletics	2540
Ashley Janosko	Director of Counseling	2716
Meg Berry - Governor Livingston High School	School Principals	2510
Laura Muller - Columbia Middle School		1610
Jon Morisseau - Mountain Park Elementary		4510
Chris Derflinger- Thomas P. Hughes Elementary		3510
James Finley - Mary Kay McMillan Early Childhood Center		6510
Brenda Marley - William Woodruff Elementary		5510
Richard Romano	Supervisor of Building and Grounds	1470
Keith Hernandez	Food Services	1920
Gregory Cohen	Transportation	1910
Jeremy Marx	Technology Coordinator	1220
Kelly Curtiss - Director of STEAM/STEM	Content Area Supervisors	2540

Millenni Basumatary - English, Music, Media Centers, TV Production, and Drama		1720
Michael Santoro-Social Studies, World Language, and ESL		1740
Alyssa Rush- Special Education		1865
Ashley Janosko	Anti-bullying Coordinator & Homeless Liaison	4510

**AFFILIATION AGREEMENT
BETWEEN
KEAN UNIVERSITY
AND
BERKELEY HEIGHTS SCHOOL DISTRICT**

HOLOCAUST AND GENOCIDE STUDIES PROGRAM

THIS AGREEMENT made and entered into effective as of September 1, 2026 between Berkeley Heights School District, located at 345 Plainfield Avenue, Berkeley Heights, New Jersey 07922 (hereinafter referred to as “School”) and Kean University, located at 1000 Morris Avenue, Union, New Jersey 07083 (hereinafter referred to as “Kean”).

RECITALS

WHEREAS, School and Kean wish to develop a collaborative endeavor that will enrich high school students knowledge of and sensitivity to Holocaust and genocide studies through a 3-credit undergraduate course (ID 1800) offered on-site at all School locations; and

WHEREAS, it is a further goal of School and Kean to designate as affiliate instructors, School faculty members who have been trained in the Holocaust and Genocide Studies Program by the Kean Diversity Council and Holocaust Resource Center, and have them teach the course to School students; and

WHEREAS, School and Kean wish to enter into an educational affiliation whereby, high school students in grades 10, 11 or 12 may, with the recommendation of the School district, do advanced college level work, enroll in ID 1800 course offered at all School locations, and receive 3 college credits from Kean for successfully completing the course.

NOW, THEREFORE, in consideration of the mutual promises hereinafter contained, School and Kean hereby agree as follows:

I. DESCRIPTION OF THE AFFILIATION

School and Kean agree to offer a college level course, ID 1800: Holocaust, Genocide, and Modern Humanity, for three (3) college credits at all School locations during regular school hours to high school students who are deemed eligible for advanced work by the guidance department at all School locations. Kean will identify School faculty members who have been trained in the Holocaust and Genocide Studies Program through its Diversity Council and Holocaust Resource Center or are approved by Kean. These trained School faculty will be designated affiliate instructors and teach the course to eligible School students at all School locations.

II. OBLIGATIONS OF School

School agrees to:

- A. Assign a qualified teacher who has been trained by Kean's Diversity Council/Holocaust Resource Center in Holocaust or approved by Kean as the instructor for the ID 1800 course.
- B. Provide the instructional facilities for the ID 1800 classes to be held.
- C. Schedule the ID 1800 course for the required amount of meeting time, 45 hours, during the semester.
- D. Require all students interested in participating in the course to complete an application for admission to Kean.
- E. Require all students who have registered for the course to remit the proper payment for the course.
- F. Ensure that its students shall, at all times, abide by all of Kean's rules, regulations and policies, including without limitation, the Student Code of Conduct and Academic Integrity Policy.
- G. Ensure that the costs of books, the trip to the United States Holocaust Memorial Museum (Washington D.C.) or Museum of Jewish Heritage (NYC), and/or any programs, events and

professional development offered by Kean be the responsibility of all School locations or its students.

- H. Encourage faculty to attend professional development opportunities offered through the Kean Holocaust Resource Center/Diversity Council when related to instruction for this course.

III. OBLIGATIONS OF KEAN

Kean agrees to:

- A. Identify School faculty, who have already been trained in the Post-Baccalaureate program in *Teaching the Holocaust and Prejudice Reduction* at Kean through the Diversity Council, or training approved by the director, to teach the course, and have also participated in additional Holocaust education training or have been teaching similar course. For the purpose of this Agreement, these School faculty members will be designated as courtesy, affiliate instructors of Kean. This courtesy instructor appointment by Kean is a non-salaried position that carries no compensation, fringe benefits or any other type of benefit, including without limitation collective bargaining rights, tenure rights, teaching assignments and workers compensation. The parties further acknowledge and agree that courtesy affiliate instructors are not Kean employees but remain employees of School, which shall be solely responsible for all compensation and benefits for such employees and for the supervision thereof.
- B. Process applications submitted by School students for admission into the ID 1800 course. Application fees will be waived by Kean.
- C. Admit a minimum of 15 students and up to a maximum of 60 qualified students per semester, per high school when the course is offered.
- D. Register all eligible School students in the ID 1800 course.
- E. Provide School students enrolled in the ID 1800 course with electronic library privileges.
- F. Remit up to \$3,000 per district (with a minimum of 15 registered students) for instructional costs to School since the course will be offered as part of the regular instructional program in

School. Remittances eligibility will be determined by Kean at the end of the fiscal year and are contingent on available funding. These funds shall be used by School to defer the cost of textbooks, the trip to the United States Holocaust Memorial Museum (Washington D.C.) or Museum of Jewish Heritage (NYC) for enrolled students, instructor professional development, or any program or event, such as speakers, offered by Kean, which would enhance the learning of students in the course.

G. Monitor the academic progress of each student in conjunction with the course instructor. If a student fails to meet the academic requirements of the ID 1800 course or violates any of Kean's rules, regulations, policies or procedures, Kean reserves the right, upon consultation with the course instructor and in accordance with School's established policies and procedures, to remove the student from the ID 1800 course.

H. Issue at the conclusion of the semester an official transcript to each student who successfully completed the course, indicating the number of credits earned and the grade.

IV. PROGRAM COSTS AND PAYMENT

A. School students will be charged a reduced rate of \$100 per credit for the 3-credit ID 1800 course for a total cost of \$300. Students shall submit payment for the course to Kean University at the time of registration.

V. MUTUAL OBLIGATIONS

A. The parties agree that they will comply with all applicable federal, state and local laws and regulations and will not discriminate on the basis of race, color, sex, creed, age, national origin, ancestry, marital status, familial status, religion, sexual orientation, disability or veteran status.

B. The parties shall at all times comply with standards of documentation and confidentiality mandated by state and federal laws and regulations, as same may be modified and amended from time to time.

- C. This agreement shall be governed by, and the rights and obligations of the parties hereto shall be determined in accordance with the laws of the State of New Jersey, including without limitation, the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq.
- D. Programmatic requirements shall be within the framework of applicable federal and state laws and of the professional requirements of state and national accrediting agencies.
- E. Any conflicts or disputes shall be referred to the Superintendent of School and the President of Kean, or their designees, for resolution.
- F. This agreement shall be binding on School and Kean and their respective successors and assigns. Neither School nor Kean shall assign its obligations and duties under this agreement without receiving the prior written consent of the other party.
- G. This agreement shall not establish an employer/employee relationship, joint venture, or partnership agreement hereby expressly or by implication between Kean and School. Each of the parties to this agreement shall continue to be autonomous and shall be governed independently by their respective governing boards and administrations except insofar as this agreement specifically states to the contrary. Neither party hereto, nor their respective employees, shall be construed to be the agent, employees or representative of the others.
- H. This agreement shall be reevaluated by representatives of the institutions on an annual basis. It is understood and agreed that the parties may revise or modify this agreement by written amendment when both parties agree to such amendment.
- I. This agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to their obligations, and this agreement contains all the covenants and agreements between the parties with respect to the Holocaust and Genocide Studies Program. The parties agree that no oral representations or written representations, other than contained herein, were relied on by the parties, or form additional terms of this agreement.

VI. TERM OF CONTRACT/TERMINATION

- A. This Agreement shall commence on September 1, 2026 for a period of two (2) years and will expire on June 30, 2028. This Agreement may be renewed for one (1) additional year, upon the mutual written consent of the Parties.
- B. At any time during the term of this agreement, the parties may terminate the agreement upon mutual written consent.
- C. Either party may terminate this Agreement upon providing six (6) months prior written notice to the other party.
- D. In the event this agreement expires or terminates prior to the completion of a class, it is expressly understood that the agreement will continue in operation for such a period of time as to allow currently enrolled students to complete the ID 1800 course.
- E. Kean's contractual obligations under this agreement are contingent upon the availability of appropriated funds upon which payment for contract purposes can be made.

VII. WARRANTIES AND REPRESENTATIONS OF THE PARTIES

- A. The parties do hereby warrant and represent that this agreement has not been solicited or secured, directly or indirectly, in a manner contrary to the laws of the State of New Jersey and that said laws have not been violated as they relate to the procurement or performance of this Agreement by any conduct, including the paying or giving of any fee, commission, gift or gratuity or consideration of any kind, directly or indirectly to any state employee, officer or official.
- B. Each institution does hereby warrant and represent that it is qualified by training and experience to perform the required services and programs in the manner and on the terms and conditions set forth herein.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized officers.

DIVISION OF GENERAL EDUCATION AND
INTERDISCIPLINARY STUDIES, KEAN UNIVERSITY
DR. BRIDIE CHAPMAN, ACTING ASSOCIATE DEAN

DATE

OFFICE OF THE PRESIDENT, KEAN UNIVERSITY
FELICE K. VAZQUEZ, ESQ., CHANCELLOR OF INTERNATIONAL CAMPUSES

DATE

BERKELEY HEIGHTS SCHOOL DISTRICT
DR. KIM FELTRE, SUPERINTENDENT

DATE